



Learning and Performance Awards

CNY ASTD annually recognizes excellence in learning and performance practices that link learning to strategic growth in the CNY area.

Internship Application

Organization that has provided an internship opportunity for college or high school students contributing to intern's learning progress or success while linking to organization's strategic growth or success

The 2012 CNY BEST Awards cover practices conducted in or during 2010 and/or 2011

Applicant Information

Name of Organization _____

Name of Intern(s) _____

Name of Internship Institution _____

Name of Contact Individual _____

Email _____ Phone _____

Please provide a name for the learning opportunity *(should be short, concise, and descriptive).*

Application Submission Materials

Excellent learning and performance practices come in all forms and structures! As such, one submission format may not fit all. Include information and materials that adequately demonstrate the impact of the learning and performance practice and initiative. For **Tips for Preparing a Winning CNY BEST Application**, visit www.cnyastd.org. Questions regarding how and what to submit, contact info@cnyastd.org.

Information to submit

- Executive summary including why the internship opportunity was initiated, parties involved in internship opportunity, role of intern in the opportunity, and overall outcome and results. *Please limit summary to 250 words.*
- Overall description of the internship learning opportunity. *Please limit description to 150 words.*
- Specific examples of the internship opportunity and the intern's role in the practice.
- Examples of how the internship opportunity resulted in strategic growth or success for the organization. Ex. increased revenue, increased productivity, or whatever demonstrates the results achieved.
- Letter from internship institution describing intern's learning progress or success.

Submit six (6) paper copies of the application to

**CNY ASTD
PO Box 6343
Syracuse, NY 13217-6343**

Entries due April 2, 2012