

PREREQUISITE REQUIREMENTS

- Admissions is competitive based on specific written criteria, procedures, and policies. Students must enter the program with the following college or university coursework either completed or in progress. All prerequisite transfer credit courses must be approved by a UCDH Administrator and be of sufficient depth, scope, sequence of instruction, quality, and emphasis to reflect the objectives and philosophy of higher education and may only be transferred from an approved accredited institution at the post-secondary college level. The applicant will need a **minimum of thirty-three (33)** semester credit hours of the required prerequisite coursework.
- The UCDH BSDH program requires a minimum of **122 credit hours** (which includes a minimum of **33 credit hours** of prerequisite & general education coursework). The UCDH curriculum is structured into semesters. One semester credit hour equals fifteen hours of study for lecture components or thirty hours of study for laboratory, clinical and independent study components. Breaks are scheduled between all semesters.

Prerequisite Courses	Minimum Credit Hours
Anatomy & Physiology I and II	8
OR	
Anatomy <u>AND</u> Physiology (with lab*)	
Microbiology (with lab*)	4
General or Introductory Chemistry (with or without lab)	3
College Level Mathematics	3
Nutrition	3
English	3
Public Speaking (Oral Comm)	3
Sociology	3
Psychology	3
Total Credit Hours	33
*virtual or integrated lab acceptable	

- When an application is submitted with courses in progress, a mid-semester progress report is required from the course director. It is the responsibility of the student to submit official transcripts for courses taken after an application is submitted.

- All applicants must maintain a cumulative GPA of at least 2.5 on a 4.0 scale is necessary in both the science courses and the general education courses individually, in order to qualify for admittance to the program.
- Only courses with a grade of C or better will be considered as meeting the prerequisite requirement. Even if your GPA is higher than a 2.5, you will need to retake any class with a C- or below.
- A foundational grade point average (FGPA) is computed using an applicant's best grades in the courses listed above. The FGPA is used in the selection process.
- All grades earned for science courses must add together and exceed 2.5 on a GPA scale.
- All grades earned for general education courses must add together and exceed 2.5 on a GPA scale.
- For your College Level Math credit, it may be acceptable for you to take a statistics course from the departments of education, business, or mathematics. If you're unsure whether or not a course will transfer, please contact the Admissions Office.

UCDH RETAKE POLICY

- Only letter grades of C or higher will be accepted. If your transcript shows that you received a final letter grade of C- or lower in any required prerequisite, it would need to be retaken. If the transcript legend shows an unfamiliar letter, that is specified on the transcript legend as a failure, an unofficial withdrawal, or incomplete, this would also be considered a needed retake. If an applicant has this for any required prerequisite, the rules in the UCDH Prerequisites Retake Policy would apply.
- **UCDH Prerequisites Retake Policy:** To be eligible to apply to UCDH, prerequisite courses cannot be taken more than twice. On the second attempt of any prerequisite course, the applicant must receive a letter grade of a C or higher. If an applicant has taken a prerequisite course more than twice (third attempt or more), an applicant is considered ineligible to apply to the program at UCDH.
- The admissions committee does allow an applicant to submit a petition to evaluate having a retake attempt waived if the class was taken five or more years ago. Petitioning the retake attempt to be waived does not guarantee that it will be approved. If the prerequisite with a grade of C- or lower was taken more than 5 years ago and you meet this criteria, please submit a petition (see next section).

COURSE TRANSFERABILITY

- If you have taken classes that do not transfer for our prerequisites or want to petition for certain course transferability, or if you are eligible to petition the retake policy, complete the "Petition for Course Transfer form" and include a course description/syllabus with the form.

- Petitions will not be reviewed without a description or syllabus attached and are only valid for that specific application cycle. New petition(s) must be completed if pertaining to a different application cycle than the initial submission.

FREQUENTLY ASKED QUESTIONS

- UCDH does not have an application deadline. We will take applications until our class is full and we have an adequate number of alternates. However, there is no reason to delay submitting an application, since your prerequisites do not have to be completed before you apply; they must only be completed before the program begins.
- UCDH does not release numbers on the applications that we receive. We accept 60 students into each program.
- The “Current or Anticipated Registration” section of the application is where you should list the courses that you are currently enrolled in, or that you anticipate being enrolled in, so you can finish all of your prerequisite courses.
- The transcripts (high school and college) should be sent directly from the school. If transcripts are not sent directly from the school or are emailed then they are considered unofficial. Transcripts must be official to be used for prerequisite transfer credit. High school transcripts must also be official.
- The best way to find out if your classes will transfer as prerequisite courses is to arrange to have your transcripts sent to UCDH. The Admissions Office can review your transcripts for transfer credits. After your transcripts have been sent, contact the Admissions Office by phone (801) 426-8234 or email admissions@ucdh.edu and they can tell you what will transfer, what you still need to complete, etc.
- UCDH rotates starting dates. We start accepting applications 12 months prior to each class beginning.
- Classes during the BSDH program are full-time day classes only. The program is 20 months long.
- UCDH offers one program; a Bachelor of Science in Dental Hygiene.

DISCLOSURES

- No documents will be stored/logged in our database without the submission of your application. Completion of the UCDH application and submitting the information/required forms properly is the sole responsibility of the applicant.
- Once an application is submitted, forms will only be kept by the admissions office for 365 days.
- Prerequisite courses do not need to be completed at the time of submitting your application, however, they must be completed by the time the program begins.
- If a re-applicant has previously been offered a conditional acceptance by UCDH in the past and declined/withdrew, but the applicant decides to reapply, they will only be

considered for alternate positions in the class they apply for. This also applies to any applicants that have started the program and willfully withdraw early.

- Please check your state license requirements as a misdemeanor or felony may result in the denial of a license to practice dental hygiene.
- Bloodborne Pathogens Statement: Students in the Dental Hygiene program may be exposed to bloodborne pathogens and other infectious and/or life-threatening diseases while providing clinical services at UCDH. Students are provided with instruction on the mechanisms of disease transmission and other potential risks associated with infectious diseases, including infection control procedures that can be used to potentially reduce the risk of disease transmission. The instruction on infectious diseases includes those published by national public health agencies, the Occupational Safety and Health Administration (OSHA), and the U.S. Centers for Disease Control and Prevention (CDC).
- After acceptance into the BSDH program, students will be provided with a list of required immunizations, which must be completed prior to matriculation into the program. Contact the admissions department with additional questions at admissions@ucdh.edu.
- UCDH does not guarantee the **transferability of credits to or from other colleges and universities. Transferability is determined solely by the discretion of the school/institution the student is applying to attend.**
- Graduates who have been awarded a Bachelor of Science in Dental Hygiene enjoy a well-rounded academic background and the respect that goes along with a baccalaureate degree. Wherever a student's dental hygiene-related interest might lie, the goal is to provide maximum opportunities to explore and learn through this innovative baccalaureate degree program.
- UCDH is a private, small single discipline (dental hygiene) training institution. UCDH only offers a Bachelor Degree in Dental Hygiene (BSDH) for those who graduate. *UCDH does not guarantee the transferability of credits to, or from, other colleges and universities. Transferability is determined solely by the discretion of the school/institution the student is applying to attend.*
- If your educational goals include continuing your education after graduating from UCDH be advised of the following: Many UCDH graduates are continuing their education through Western Governors University* www.wgu.edu. Their website lists WGU as an accredited, nonprofit online university offering online bachelor's and master's degree programs.

CITIZENSHIP REQUIREMENT

- All applicants must be a United State Citizen or a U.S. Permanent Resident
- For applicants that fall under the Deferred Action for Childhood Arrivals (DACA) status and are applying to UCDH, please consider the following:
- All other application requirements for UCDH must be met (including graduation from high school or GED equivalency).

- UCDH does not participate in the student VISA program or the SEVIS Program and is not able to accept students who are non U.S. Citizens and/or eligible non-citizens.
- DACA students are not eligible for financial aid at UCDH. Please check with the school's financial aid advisor for current eligibility rules.
- UCDH is not a state agency but a training institution. Licensing for the profession of dental hygiene is different from state to state within the United States and can change often. Eligibility to practice dental hygiene may affect DACA students and DACA graduates. Please contact the state agency that is in charge of regulating and licensing for the profession of dental hygiene before you apply to UCDH to see if having a DACA status will affect your ability to obtain a license to practice dental hygiene upon graduation. You may find more helpful information at <https://www.adha.org/>
- If English is a second language for the applicant, a standardized test such as the TOEFL may be required. A minimum score of 250 must be submitted.

ADMISSION SELECTION PROCESS

- The selection process consists of two parts. Part one includes the submission of a completed application. If an applicant's GPA and credentials are competitive, the applicant may be invited to part two of the selection process. Part 2 includes a personal virtual interview. An invitation for an interview does not ensure an acceptance of any kind within the program, but serves only a part of the overall acceptance process conducted by the College. All interviews are subject to cancelation or rescheduling at our discretion.
- Both objective and subjective factors are used in the selection process to determine an applicant's potential for successfully completing the program without compromising the established standards of ethical, academic, and clinical performance expected of all students and graduates of UCDH. These include the following:
 - Completed, in progress, or appropriately scheduled prerequisite work. Due to the nature of the program, prerequisite work must be either completed, in progress, or scheduled for completion prior to entry into the BSDH program. Students with completed prerequisite work will be given priority in the selection process.
 - Overall quality of prior educational experiences and grades based on where each course was completed. Tier One educational institutions (those with doctoral degree programs) are considered as the highest quality experience.
 - Content of application information and the care with which the materials have been completed.
 - Familiarity with the dental hygiene profession through personal experience or family dental involvement. This requirement at a minimum can be established through documented shadowing of a dental hygienist, during his or her workday, for a minimum of 40 hours.
 - Evidence of a desire to provide oral healthcare to the underserved and/or rural/unserved areas or to become a dental hygiene educator.

- Apparent critical thinking skills and a positive respectful attitude as the applicant communicates and articulates ideas and expresses opinions during the application process with the Admissions/Records Office, college employees and students, and during the interview process.
- Grammar, punctuation, sentence structure, general focus, and overall content of the written essay completed at the time of the interview.
- Ability to benefit from the educational program.
- Other appropriate life experiences may be considered. However, all decisions regarding applications, petitions, submissions, interactions, or special circumstances relating to applicants (or their application process) reside with the Admissions Committee.
- Note: The Utah College of Dental Hygiene at Careers Unlimited L.L.C. is a private institution. Admissions requirements may change or be amended on a semi-annual/annual basis in response to requirements or recommendations submitted by the College's Board of Directors, Program Advisory Committee, College Administration, or any/all applicable government or oversight agencies. These may include but are not limited to: Accreditation Bodies/Agencies, Federal Agencies, State Agencies, Regulatory Agencies (Federal, State, or Regional), and other local or applicable authorities. Please contact the Admissions/Records office if you have questions regarding the transfer of credits.