

## Memorial/Funeral Order of Service Outline

**Prelude**

**Welcome**

**Special Music** (optional)

**Scripture Reading**

**Prayer**

**Congregational Singing** (optional)

**Special Music** (vocal or instrumental soloist, optional)

**Obituary**

**Eulogy** (one or two friends or family members of the deceased sharing personal experiences)

**Testimonies—Open Microphone** (optional)

**Special Music** (vocal or instrumental soloist, optional)

**Message**

**Closing Prayer**

**Postlude**



## Memorial & Funeral Information

Westwood Baptist Church  
333 Kaiser Road NW, Olympia, WA 98502  
360.866.6888

## Message for the Family

In this time of sorrow, Westwood Baptist Church wants to be available to serve you, to help ease your burden and to assist you in caring for the many needs that arise at the time of the loss of a loved one. Westwood provides memorial/funeral services free of charge to our \*members and regular attenders. Therefore, as an expression of our love to you and your family, there is no need for honorariums. It is our ministry and we do it with joy.

The Pastor who will officiate the service or the Memorial/Funeral Coordinator will contact you to schedule a meeting time to discuss the service. The Memorial/Funeral Coordinator will be checking the availability of the building and Westwood personnel for the service. Please do not make final plans for Westwood facilities or personnel use until availability is confirmed.

The Pastor and Memorial/Funeral Coordinator will meet with you to help you plan the service, which will include the order of service, scriptures to be read and biblical meditation. They will help you with all necessary details regarding participants in the service, such as musicians, technical issues, programs, logistical issues, etc. and will give final consent for all music and media to be used in the service. An example of the order of service is on the back page for you to think through before the first meeting.

Childcare will not be provided during the service. Parents with small children are encouraged to observe the service from the lobby, where their children may move and make noise without disturbing others. School-age children are encouraged to remain in the service with their parents.

For information published by the State of Washington Office of the Attorney General, “*Dealing With Death*” see <http://www.atg.wa.gov/DealingWithDeath/default.aspx>. It will assist you in thinking through some of the legal decisions and arrangements you will need to make.

Please contact your Westwood Memorial/Funeral Coordinator with any questions you may have.

*The Westwood Pastors and  
Memorial/Funeral Coordinators*

\* A “member” is anyone who is an official member of Westwood Baptist Church. A “regular attender” is anyone who has established a long-term pattern of attendance at Westwood’s worship services of at least twice per month. Children of members and regular attenders are included in this category.