

Tuition and Fees

ALL tuition and fees are to be paid through the CCA office. Please do not give checks or cash to your instructor, as he or she will direct you to the CCA office. All checks must be payable to Gulf to Lake Church.

Class Rates for adults and children per 14-WEEK semester:

DANCE AND MOVEMENT CLASSES:

	<u>Tuition For entire Semester- due before classes begin!</u>
Dramatic Interpretive Dance for Kids (ages 5-7 and 8-11)	\$100
Coordination and Movement Beginning Dance (ages 3-4)	\$100
Interpretive Signing & Worship Dance For Adults (ages 12-adult)	\$75
Hallelujah Hip Hop and Lyrical Hip Hop (6 th Grade - adult)	\$75

Fees

Registration Fee (not included in tuition): **\$10 (per semester, per class or instrument taken)**

Costume Fee (For ALL Dance/Signing classes - not included in tuition):

Since dance/signing classes are performance-based, appearance of the performers is vitally important. We want our dancers to look uniform, professional, modest, and beautiful, because first and foremost this is a worship ministry. We strive to keep costume selections economical and wearable, but we don't want them to look "cheap." The costume selection will be made by the instructor and costume fee will be assessed to you once your measurements have been determined by your instructor. Please expect an additional cost of approximately \$50-\$75 per class for your performance attire. Some classes, such as the interpretive signing classes, give multiple performances per semester and may require additional costumes.

Most dance classes also have a specific dress code that may require you to purchase additional dancewear; i.e. leotards, tights, and dance shoes. Adhering to dress code regulations is your responsibility. If you need help in finding these items, please contact the CCA administrator. Please see the Dress Code section of this handbook for more detailed instructions on dress code for each class.

Fee Schedule – When are payments due?

FOR ALL CCA CLASSES: The \$10 registration fee and the full tuition must be paid **at registration, before your first class. Please see the CCA calendar for exact payment due dates.**

Late Fees

During the course of the semester, you may be billed for costumes or materials. (please see 'costume fee' under 'fees' for more information) You are expected to reimburse Gulf to Lake Church/CCA for all costume/materials fees when your invoice is received. Invoices for costumes/materials not paid within 30 days of receipt will incur a late charge of \$15. If payment is not received, lessons will be suspended until the account is settled.

Returned Check Fee

Returned check fees will be charged to the account in the amount of \$20 per returned check. Payment by cash, cashier's check or money order for insufficient funds and fees are due by the student's next lesson date after notification of the returned check. If payment is not received, lessons will be suspended until the account is settled.

Financial Aid

No financial aid is available for group classes at this time.

Termination of Lessons

Although CCA is a teaching ministry of Gulf to Lake Church, it is so much more than a ministry and it has been set up that way from the beginning for a reason. CCA is a fine arts school set up on a semester basis, much like any other educational institution (private school, college, university, etc.). In these institutions, students enroll in classes and pay their tuition and fees and book costs up front to reserve their spot in a class. Likewise, the teachers are contracted to teach the allocated number of students and are promised a salary based on the number of classes they are scheduled to teach. Therefore, a commitment is made for the pre-determined number of weeks, and when either party breaks their end of the agreement, the consequences set forth in writing at the beginning of the semester are followed. We realize that for many people lessons and classes are a commodity, so we made sure to set our rates at an acceptable rate in our community for degreed and experienced instructors. **When you enroll in CCA, you are committing to a 14-week semester of study. This includes your attendance and financial responsibility.** If circumstances occur which force you to discontinue taking lessons, we ask that you give as much advance notice as possible to your instructor **AND** to the Administrator of CCA. Due to the fact that CCA is on an educational schedule by the semester, **all tuition and fees are non-refundable.**

Make-Up Policy

If your instructor has to miss a class, that class will be made up. Due to the nature of group instruction, if you miss a class for any reason, you may not make it up. If you wish to schedule a private lesson with your instructor to catch up, you may do so outside of class and pay the private instruction rate of \$20 for a half hour or \$25 for a forty-five minute lesson.

Tardiness

We ask that you be on time for all lessons/classes. Instructors will not extend lesson times for late students.

Security

The security of our students, teachers and church staff is very important. We ask that you abide by the following security procedures: