

**CALIFORNIA STATE
CODE OF REGULATION, TITLE 22
SUMMARY OF REGULATIONS
FOR
CHILD CARE CENTERS - "PRESCHOOL"
INFANT CENTERS
SCHOOL AGE CENTERS
AND/OR
COMBINATION CENTERS**

DEPARTMENT OF SOCIAL SERVICES
COMMUNITY CARE LICENSING
101 GOLF COURSE DRIVE, SUITE A-230
ROHNERT PARK, CA 94828-1718

TEACHER / CHILD RATIOS

CHILD CARE CENTER

1 Teacher to 12 Children

1 Teacher to 1 Aide to
15 Children

Aide Option: 1 Teacher and
1 Aide to 18 Children –
Aide must be enrolled

2 Teachers and 1 Aide to
27 Children

INFANT CENTER

1 Teacher to 4 infants

1 Supervising Teacher
2 Aides to 12 infants

1 Supervising Teacher,
1 Teacher and 2 Aides to
16 infants

2 Supervising Teachers and
4 Aides to 24 infants

1 Infant Director,
2 Supervising Teachers and
4 Aides to 28 infants

SCHOOL AGE CENTER

1 Teacher to 14 Children

1 Teacher to 1 Aide
28 Children

2 Teachers and 1 Aide
42 Children

2 Teachers and 2 Aides to
56 Children

NAP TIME

1 Teacher to 24 Children

NAP TIME

1 staff to 12 infants

NAP TIME

Napping Children shall be
supervised

AWAY FROM CENTER

Safe – 1 Teacher to 12 Children

Hazardous – 1 Adult to 6 Children

AWAY FROM CENTER

1 Adult to 2 Infants

AWAY FROM CENTER

As above

TODDLER OPTION

Group 1

1 Teacher to 6 Children

OR

1 Teacher and Aide to 12 Children

Group 2

Same as Group 1

No group is larger than 12
Children

TODDLER OPTION

Group 1

1 Teacher to 6 Children

OR

1 Teacher and Aide to 12 Children

Group 2

Same

MINIMUM EDUCATION FOR TEACHERS AND DIRECTORS

TEACHERS

AT LEAST 12 SEMESTER UNITS IN:

Child Development

Child, Family & Community

Curriculum (ECE)

Total – 12 semester units in ECE

Plus

6 months of experience

DIRECTORS

AT LEAST 12 SEMESTER UNITS IN:

Child Development

Child, Family & Community

Curriculum (ECE)

Plus

Administration (ECE) 3 semester units

Plus

4 years experience

All qualifying education is verified by transcript.

CHILD CARE CENTER - "PRESCHOOL"
Staff Qualifications

DIRECTOR

15 units and 4 years experience or
AA degree in ECE and 2 years experience or
BA degree in ECE and 1 year experience or
Children's Center Supervisor Permit and no experience

TEACHER: FULLY QUALIFIED

12 units and 6 months experience or
Children's Center Permit and no experience (24 units (ECE credential))

TEACHER: NOT FULLY QUALIFIED

6 units of ECE and 6 months experience and
Agreement to complete 6 more units in 3 semesters

AIDE

High school graduate if under 18 years or
Student in occupational program

*Experience: 3 hours per day at minimum of 100 days per year. All experience to be verified.

INFANT CENTER Staff Qualifications

DIRECTOR

15 units and 4 years experience or
AA degree in ECE and 2 years experience or
BA degree in ECE and 1 year experience or
Children's Center Supervisory Permit and no experience

- 3 of above units in infant Care
- Experience in Infant Program or with Children less than 5 years old

ASSISTANT DIRECTOR

Needed when there are 25 or more infants in attendance. Qualifications - same as Director

TEACHER - FULLY QUALIFIED

12 units and 6 months experience or
Children's Center Permit and no experience

- 3 of above units in infant Care

Experience in infant Program or with Children under 5 years old.

TEACHER - NOT FULLY QUALIFIED

6 units of ECE and 6 months experience and
Agreement to complete fi more units in 3 semesters
3 of original 6 units in Infant care

AIDE

High School graduate, if under 18 years or
Student in occupational program

**SCHOOL AGE CENTER
Staff Qualifications**

DIRECTOR

15 units (substitute 20 training hrs. for one (1) unit) and 4 years experience (can be paid or volunteer)

or

BA degree in ECE and 2 years experience or

BA degree in ECE and 1 year experience or

Children's Center Supervisory Permit and no experience

* Alternative education: substitute 6 units of "other" for 6 ECE.

* Experience commensurate with group served.

TEACHER - FULLY QUALIFIED

12 units (substitute 20 training hrs for one (1) unit and 6 months experience (can *be paid* or volunteer)

or

Children's Center Permit and no experience

Alternative education:

*12 semester units in elementary education, R.E., recreation, etc.

* Experience: commensurate with group served.

TEACHER - NOT FULLY QUALIFIED

6 units (same as above) of ECE and 6 months experience (same as above)

and

Agreement to complete 6 more units in 3 semesters

AIDE

High School graduate if under 18 years or

Student in occupational program.

COMBINATION CENTER

<u>INFANT CENTER</u>	<u>CHILD CARE CENTER</u>	<u>SCHOOL AGE CENTER</u>
Director: (if overall supervision) Same as → (Substitute 3 infant units)	Director: 15 units and 4 years experience* 3 units in infant care	Director (if overall supervision): ← Same as
Director: (when more than 24 infants present) Same qualifications as Director	<u>Or</u> AA degree in ECE and 2 years experience <u>Or</u> BA degree in ECE and 1 year experience <u>Or</u> Children's Center Supervisory Permit and no experience	
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Teacher in Charge (Designated): With	Teacher: Fully Qualified	Teacher in Charge (Designated): ← Same as Or
3 semester unit course in infant care Teacher: With	12 units and 6 months experience <u>Or</u> Children's Center Permit and no experience	<u>Alternative education:</u> 12 semester unit in elementary education, P.E., recreation, etc. Teacher: ← Same as Or Alternative 12 units (See S/A Center page)
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Teacher – NOT qualified Same as →	Teacher – NOT qualified 6 units of ECE and 6 months experience <u>And</u> Agreement to complete 6 more units in 3 semesters	Teacher – NOT qualified ← Same as
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Aide: Same as →	Aide: High School graduate, if under 18 years <u>Or</u> Student in occupational program	Aide: ← Same as

*Experience: 3 hours per day at minimum of 100 days per year. All experiences are to be verified.

CAPACITY DETERMINATION

Sections 101338.2(a), 101338.3(a), 101330 (A)

Square Footage:	inside - 35 feet per child (area not included are kitchens, restrooms, office space, halls, storage) outside - 75 feet per child
Restrooms	1 toilet per 15 Children or fraction 1 hand washing sink per 15 Children or fraction, NOT in kitchen PLUS 1 toilet for Staff 1 hand washing sink per staff, NOT in kitchen There shall be at least two toilets for every urinal
Drinking Water	Available inside and out (Drink without staff help, infants differ)

HOW TO OBTAIN LICENSING FORMS AND REGULATIONS

You may now obtain copies of licensing Updates, office locations, provider letters, regulations, forms, the Licensing Evaluator Manual, or to learn more about licensing programs and services on the Internet.

Internet website at <http://www.cld.ca.gov>

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