



## CSTS User Conference

Wednesday, June 15, 2011

**Holiday Inn, St. Cloud**

**9:30 – 10:00**

Coffee, Rolls, and Registration

**10:00 -10:10**

Welcome, Introductions, Review the Conference Agenda

Presenter: Carl Thelen

**10:10 – 12:00**

CSTS User Group Business Meeting

Presenter: Dan Traun

1. Call to Order
2. Approval of the proposed agenda
3. Approval of the prior meetings minutes
4. Election of Officers (requires approval)
  - a. Chair
  - b. Vice Chair
  - c. Executive Committee Members
5. Recognize and Approve Committee Chairs
  - a. Enhancement
  - b. Standards
  - c. JAIMS
6. Committee Updates
  - a. Enhancement
  - b. Standards
  - c. JAIMS
  - d. Technical Liaison Report
  - e. MCCC Liaison Report
7. Financials
  - a. Financial Report
  - b. Proposed Enhancement Fund for 2011 (requires approval)
8. Adjourn Business Meeting
9. CSTS Project Update and Future Initiatives (Carl Thelen)

**12:00 to 1:00**

Lunch

**12:00 to 1:00**

CSTS Executive Committee Meeting (Lunch will be provided)

**1:00 to 2:00**

<p style="text-align: center;"><u>Breakout Session #1</u> <b>How to incorporate the use of CISR into your Case Management Practices</b></p> <p>Is your agency using or getting the most out of CISR? Bill Franken and Sandi Sostak will demo their case management use of CISR by their two agencies. You will learn in what situations CISR is used, how to search for data, and how to incorporate CISR generated information into PSI's Pre-trial documents, and other court reports. Specific examples will be provided.</p> <p>Presenters: Bill Franken, DFO Sandi Sostak, MNDOC</p>	<p style="text-align: center;"><u>Breakout Session #2</u> <b>CSTS Intrastate – Experience, Tips, and Questions</b></p> <p>The new CSTS Intrastate module has now been live in all CSTS sites since February. At this session, Carrie will provide some insight on agencies' experience over the first four months. The session will include tips on how to more effectively use the Intrastate related functionality, review of some Intrastate scenarios and the proper CSTS procedures to handle them, and discuss the most common Intrastate questions that have been received by STI's help desk. Time has also been allotted to answer your questions.</p> <p>Presenter: Carrie Stumne Strategic Technologies Inc.</p>
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**2:00 - 2:15**

Break

**2:15 - 3:15**

<p style="text-align: center;"><u>Breakout Session #3</u> <b>Anoka County Document Management Integration Demonstration</b></p> <p>Anoka and Dakota Counties teamed up to have STI develop an interface between CSTS and their OnBase® document management system. The system has now been live for the past couple of years. Anoka County staff will demo their implementation of the integration of their document management system with CSTS describing its features, benefits, and its impact on daily operations as well its challenges and future opportunities.</p> <p>Presenters: Dan Galbraith, Anoka County Sue Carlson, Anoka County</p>	<p style="text-align: center;"><u>Breakout Session #4</u> <b>CSTS System Administrator Refresher Training</b></p> <p>With all of the recent system enhancements including the new Intrastate functionality, there are several new options and features that CSTS system administrators should have knowledge of. Carrie will provide refresher training for many of the items within the "Admin" icon in CSTS. Training emphasis will be on the topics of system defaults and their impact, user roles and system security with particular attention to the settings that affect workflow and the message center, report and chrono templates, and how to setup and implement the Client Contact Plan functionality.</p> <p>Presenter: Carrie Stumne Strategic Technologies Inc.</p>
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