



Minnesota Counties Computer Cooperative

100 Empire Drive, Suite 201
St Paul MN 55103-1845

Phone (651) 917-6969
Fax (651) 917 6989
Website: mnccc.org

Tax Advisory Committee Minutes April 21, 2011 MCCC, St Paul, MN

Attending:

Dave Armstrong/LeSueur County – in person
Karen McClellan/Kanabec County – in person
Denise McCalla/Wright County – in person
Kandace Johnson/Fillmore County – in person
Pat Martinson/Freeborn County - in person
Dennis Distad/Freeborn County – in person
John Melville/ACS – in person
Heather Bestler/DOR – in person
Jason Nord/DOR – in person
Lisa Meredith/MCCC – in person
Kyle Jerviss/Wabasha County – in person
Jean Prochniak/Brown County - by phone
Ken Olson/Pennington County - by phone

Call to Order

Chair Dave Armstrong called the regular monthly meeting of the Tax Advisory Committee to order on April 21, 2011.

Approval of Agenda

Dave Armstrong made a change to the agenda by moving the ACS negotiating and rewrite for the property tax system, under committee reports, to after member concerns. A motion was made by Kandace Johnson, and seconded by Dennis Distad, to approve the agenda with the change. Motion passed.

Approval of Minutes –March 17, 2011

A motion was made by Dennis Distad, and seconded by Kandace Johnson, to approve the minutes as presented. Motion passed.

State Update

There are 82 Spring Minis in with 5 outstanding, 1 ACS County. There are 77 Auditor of Tax Lists in, 10 outstanding, 4 ACS counties. They are working on restructuring the

Assessment Abstract, Fall and Spring Minis, Market Value Credit file, and the Ag Border file. Plans are to replace them with a new set of smaller files. Work is being done on the State General Property Tax Annual Report and the P100 form so they will balance to the levy. The Green Acre Bill was signed yesterday. The legislature resumes next week and they are looking at the market value credits and being a reduction of the net tax capacity, which may set precedence. The property tax working group has been poorly attended. Their next meeting is in June. Jason talked about the DRA proposals in both the house and senate. Possibly next year there will be a change to the Auditor's Tax List to include non reimbursed disaster credits. The Manufactured Home Abstract Instructions should be out today.

Financial Report and Bills

Lisa presented the financial report. Karen McClellan made the motion to approve the financial report, Denise McCalla seconded and the motion carried.

CAMA Report

The committee will be meeting May 18th at ACS.

LRC Report

No report.

EISC Report

Pat reported that they had a conference call Monday, April 4.

Enh. 2010.22 – Brown County - SA/Ditch Assessment Collections. This enhancement was split to A and B. A is the field increase and B is for the remainder of the design. There was discussion and clarification on the fields that are being increased. Lana will take this back to ACS for a redesign but didn't think the estimate would change. Dennis Distad made a motion, seconded by Karen McClellan to approve with the clarified changes, estimated at \$29,400. Motion carried. Karen McClellan made a motion, seconded by Kandace Johnson, to proceed with 2010.22B, estimated at \$30,000. Motion carried.

Enh. 2011.01 - waiting for design and estimate.

Enh. 2011.02 - waiting for design and estimate.

Enh. 2011.03 - Delinquent counter report and file. After discussion it was decided that an additional field, alternate taxpayer needs to be included. Kandace Johnson made the motion to approve the cost of \$4,500 with the additional field. Karen McClellan seconded the motion and it carried.

Enh. 2011.06 – Abstract Error Check Report from Hubbard County. The EISC is recommending denying the request. Motion was made by Dennis Distad, seconded by Kandace Johnson, to deny the request and the motion carried.

Enh 2011.10 – from Jackson County, the ability to maintain special assessments on a per AVLU record rather than the current per parcel record. A survey went out and there were 20 replies. 2 very interested, 6 somewhat interested and 12 not interested. Motion was made by Dennis Distad, seconded by Kandace Johnson, to deny the request. The motion carried.

There are 2 new enhancements they will be discussing next month when they meet. The meeting was changed to May 2nd at 1:30.

ISSG Liaison Report

No report.

System Status Report

ACS Issues

John Melville reported in Lana's absence and did a great job! The Manufactured Home Abstract Instruction will be out today and are about a month behind. The township averages report is not totaling right and they are working on it. Data Base hours are at 325.5. After the Manufactured Home Abstract we will be billed.

Member Issues/Training

There was training on Tax forfeiture with 6 or 8 attendees and it went well.

Questions/Comments outstanding SPR

No questions

Member Concerns/Other Business

Lisa said sign up for the conference is slow.

ACS Contract Negotiating and Rewrite for Property Tax System

There was discussion on the new contract.

Adjourn

A motion was made by Dennis Distad and seconded by Kandace Johnson to adjourn the meeting. Motion carried.

Our next meeting is May 19, 2011, at ACS, in St Cloud.

Minutes respectively submitted by, Denise McCalla, Wright County.