



Minnesota Counties Computer Cooperative

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CAMA USA COMMITTEE

August 17, 2011

10:00 a.m.

ACS

Waite Park MN

Members:	Guests Present:
Gary Grossinger, Stearns County, Chair	Lana Johnson, ACS
Angie Johnson, Carver County	Brian Koester, Benton County
Dan Weber, Kanabec County	Tim Jacobs, Benton County
Rita Treml, Brown County	Anne Grunert, Brown County
Kevin Pullis, Stearns County, ISSG Liaison	Lyn Regenauer, Chisago County
Bob Hansen, Hubbard County	Jane Grossinger, City of St Michael
Michelle Moen, Isanti County	Cheryl Grover, Clearwater County
	Amy McDonnell, Clay County
	Joe Udermann, Faribault County
	Farley Grunig, Jackson County
	Karen McClellan, Kanabec County
	David Armstrong, LeSueur County
	Lisa Meredith, MCCC
	Troy Stewart, Pine County
	Joyce Schmidt, Pipestone County
	Carrie Borgheiink, Scott County
	Mike Cebulla, Stearns County
	Greg Kramber, Wright County

Call to Order

The CAMA meeting was called to order by Chair, Gary Grossinger, at 10:00 a.m. on Wednesday, August 17, 2011 at the ACS office in Waite Park, MN.

Approval of Agenda

Motion made by Bob Hansen and seconded by Dan Weber to approve the agenda. Motion passed.

Introduction were made by all in attendance

Approval of Minutes

Motion made by Angie Johnson and seconded by Bob Hansen to approve the June 2011 minutes. Motion passed.

Financial Report

Dan Weber asked if it would be possible to have the breakdown on where the dollars go in the future reports. Lisa Meredith will check into that. Gary Grossinger asked about the costs of meetings and Lisa did indicate that is shared between the counties.

Motion made by Dan Weber and seconded by Rita Trembl to approve the financial report. Motion passed.

SPR's/Enhancements

Lana Johnson, ACS, discussed the APEX new version and asked if anyone was interested in testing.

Angie Johnson and Gary Grossinger said they would test the new version. Gary has concerns with the product capabilities with other software they use.

Lana said that no Data Base hours have been used yet. She had sent out an implementation plan and the group discussed DOR requirements. Motion was made by Rita Trembl and seconded by Angie Johnson to approve the implementation plan. Motion passed.

Lana discussed the following Enhancements:

2011.04 – Manage Mass Update – adds functionality of program. Lana went over the changes this would cover. The cost will be \$3,900.

2011.07 – User Maintainable Land Adjustment – Literal on land screen for adjustments – this would be a county option. The cost will be \$1,200.

2011.09 – Copy Function – allow copy to pick what you want to copy or choose. The cost will be \$6,600. The group discussed which enhancement would be a priority. Rita suggested we hold off deciding on which enhancement we would approve until after we review the rest of the enhancements.

2010.07 – Transfer Appraisal to Manatron for mapping Rural Preserve. \$1,500 participatory for Manatron counties. Motion made by Bob Hansen and seconded by Angie Johnson to approve this enhancement as participatory. Motion passed.

2011.05 – Appraisal Card – Add building/floor room indicator. Steve Hacken was to write up the request for this. Jane will contact Steve and check on the status. This enhancement request is on hold.

2011.08 – Class Screen – ability to see LVAL, BVAL and XFOB by class code. The group discussed this at length and was decided to have Rita and Ann review and bring this back to the next Cama meeting.

2011.14 – Ad Quality to Data Collection Card for XFOB – Jackson County uses this. This would be a participatory enhancement. The committee is waiting on an estimate.

2011.16 – Building Screen/Field Card – this is similar to 2011.05. Gary suggested this would be combined with 2011.05. Motion made by Bob Hansen and second by Dan Weber to combine this into 2011.05. Motion passed.

Dan Weber suggested we move some of the training funds into the Enhancement fund to cover the enhancements discussed earlier. Dan Weber made a motion to transfer \$4,000 from the Training fund to Enhancement fund and Bob Hansen seconded the motion. Motion passed.

Bob Hansen made a motion to approve Enhancements 2011.04, 2011.07 and 2011.09 and Dan Weber seconded the motion. Motion passed.

Manatron/CAMA Interface

Kevin Pullis reported on the meeting this committee had prior to the CAMA meeting. The committee has closed 8 issues. He reminded all counties involved with Manatron to feel free to join this committee. Kevin will contact Darci to have this added as an RSVP option so the Manatron Counties can see when this committee meets.

At this time, Lana did ask the ACS Technical staff to come in to discuss issue #930 regarding effective year built and changing appraisal options. Doug Eid from ACS explained to the committee if they change the type of appraisal from MICA to COST for example, then the effective year/depreciation would be affected and could reduce/increase the value.

After much discussion it was decided by the group to keep this set up the way we have previously used the function and tables. Gary Grossinger did indicate there should be documentation on the ACS site

giving specifics if a county changes the appraisal type from MICA to COST the effective year depreciation can change. Motion made by Dan Weber and seconded by Rita Trembl to not make any changes to this program. Motion passed.

Legislative committee has met and there are no new updates. The rural preserve requirements should be out soon. Lana reported that they have received the design for the Homestead Market Value Exclusion. Rita discussed the tax statements and prior year re-calculations. Lana said this could not be done and Farley said it is statutory that the adjustments needs to be made on prior year and that it would affect PTR.

State Update

There were no changes to the Fall Mini and the Market Value by Parcel Report will show the Homestead Exclusion but no Rural Preserve.

Marshall Swift

Rita went over the latest updates and who is responsible. For the 2012 assessment: Section 11 – 11/10/10 Jane Grossinger; Section 70 – 1/11/11 New Green Section; Section 18 – 2/11/11 John Keefe; Section 17 – 5/11/11 Angie Johnson and Section 16 – 8/11/11 Jeff Johnson. Gary said that Jeff Johnson had some questions on the sprinkler BUD tables and now grades by square with each having a different rate. The group suggested keeping the 1-6 and Jeff does 10-20 and then allows the counties to make the decision on which option they would prefer to use. Gary suggested the Marshall Swift committee should have a conference call to discuss the impact this could have. Lisa Meredith looking at a Marshall Swift training.

CAMA Contract Update

Dave Armstrong reported that this committee is meeting today to review the proposal made by ACS and they will meet again after the TAC meeting tomorrow with ACS. The new ACS program will be looked at after this contract is signed due to timelines.

Training

Lisa Meredith confirmed that the CAMA group still wants training on Monday and Tuesday at the Annual Conference. Gary Grossinger reminded everyone that if they have any training suggestions to let him know.

Member Concerns

Bob Hansen discussed the new change in the Veterans Exclusion for when the veteran is deceased and asked if there will be a new application for the care giver. Angie Johnson said that there will be new forms.

Gary Grossinger asked what counties are charging for the CDown files and there was a lot of discussion on charges.

The next scheduled meeting is November 16, 2011 at ACS.

Motion to adjourn by Bob Hansen and seconded by Angie Johnson. Motion passed.

Meeting Adjourned at 11:52 a.m.

Respectfully submitted, Michelle Moen, Isanti County