



Minnesota Counties Computer Cooperative

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CAMA USA COMMITTEE

May 18, 2011

10:00 a.m.

ACS

Waite Park MN

Members:	Guests Present:
Gary Grossinger, Stearns County, Chair	Lana Johnson, ACS
Angie Johnson, Carver County	Rita Treml, Brown County
Dan Weber, Kanabec County	Brian Koester, Benton County
Steve Hacken, Winona County	Tim Jacobs, Benton County
Kevin Pullis, Stearns County, ISSG Liaison	Lyn Regenauer, Chisago County
Bob Hansen, Hubbard County	Jane Grossinger, City of St Michael
Michelle Moen, Isanti County	Cheryl Grover, Clearwater County
	Michael Thompson, Scott County
	John Keefe, Chisago County
	Jenny Mansavage, Pine County
	Joe Udermann, Faribault County
	Karen McClellan, Kanabec County
	David Armstrong, LeSueur County
	Dan Whitman, Martin County
	Sue Schulz, McLeod County
	Troy Stewart, Pine County
	Joyce Schmidt, Pipestone County
	Mike Cebulla, Stearns County
	Greg Kramber, Wright County
	Tanya Hoffmann, Brown County
	Lisa Meredith, MCCC

Call to Order

The CAMA meeting was called to order by Chair, Gary Grossinger, at 10:01 a.m. on Wednesday, May 18, 2011 at the ACS office in Waite Park, MN.

Approval of Agenda

Motion made by Bob Hansen and seconded by Rita Treml to approve the agenda with changes and additions made. Motion passed.

Introduction were made by all in attendance

Approval of Minutes

Motion made by Bob Hansen and seconded by Angie Johnson to approve the February 2011 minutes. Motion passed.

Financial Report

Dan Weber discussed the financial report and the 2012 proposed CAMA budget. He explained that all fees such as Beta Testing, Enhancement Fund and Data Field Fund will remain the same as the 2011 fees. Gary Grossinger discussed the training fund and what training we will maybe need. Bob Hansen asked if the Enhancement Fund will be enough if other issues come up and if we would need more of a cushion in the future for end of year issues. Dan indicated he will have the actual totals for us at the Annual meeting in June.

Motion made by Steve Hacken and seconded by Dan Weber to get the data hours paid out to ACS. Motion passed.

Motion made by Bob Hansen and seconded by Steve Hacken to approve the financial report. Motion passed.

Dan Weber discussed the beta testing reimbursement sheet and how the money is dispersed. Motion made by Steve Hacken and seconded by Angie Johnson to approve the reimbursement amounts to the counties that tested. Motion passed. Lisa Meredith said that Mike at MCCC will be contacting the counties to verify how they want the reimbursement issued.

Steve Hacken talked about the recent new CAMA user training session. He asked if there is not enough data to have a full two days of training why we would be charged \$75 a day. The group discussed this at length. Motion made by Angie Johnson and seconded by Rita Trembl to adjust the fee to only \$75 for the two days for the recent training and the counties would be reimbursed the extra \$75. Motion passed. The group did discuss that maybe going forward if there is not a need for an entire day that it could be in a webinar to save costs if the session is not hands on.

SPR's/Enhancements

Lana Johnson said there are no issues outstanding.

She discussed the issue Jackson County is having with EYB and changing from MICA to Cost approach. Lana feels this should be fixed and will not be an issue. The group discussed options.

Enhancement 2011.04 – Wright County – this was tabled at the last meeting so CAMA users could get back to Jane Grossinger with suggestions for the Manage Mass update function. She did get a request from Gail Zimmerman to add copy rule so it is easier to adjust and Michelle Moen requested to increase the rules to allow more to be added. Motion made by Steve Hacken and seconded by Angie Johnson to get an estimate from ACS. Motion passed.

Enhancement 2011.07 – Jackson County – request to add literals to Land Adjustments. Motion made by Dan Weber and seconded by Rita Trembl to get an estimate from ACS. Motion passed.

Enhancement 2011.08 – Brown County – this is to allow the ability to see what BVAL/LVAL code is in the CLAS screen. Rita Trembl would like to see a pop up screen to show the breakdown of what land lines, bldg lines and xjob lines are attached to each record and class. The group discussed this at length and how large this would be. Steve Hacken said his concern is that this request would not be cost effective. This data could show on the field cards. Motion made by Steve Hacken and seconded by Angie Johnson to table this and see if there is another work around. Motion passed.

Enhancement 2011.09 – Brown County – this request is to allow multiple in the copy function. To allow when using the F4 select to be able to select more than one land line, bldg or xfob. Motion made by Bob Hansen and seconded by Angie Johnson to get an estimate. Motion passed.

Enhancement 2011.13 – Isanti County – request to keep base year in Create New Year blank so the user has to add the correct base year for depreciation. Motion made by Angie Johnson and seconded by Rita Treml to get an estimate. Motion passed.

Enhancement 2011.14 – Jackson County – Add Quality codes/literals on the data collection codes. Lana Johnson did indicate that there is room to put this in the XFOB screen. Motion made by Angie Johnson and seconded by Rita Treml to get an estimate but this will be a participatory enhancement. Motion passed.

Enhancement 2011.15 – Hubbard County – this request is to allow the Sales Analysis report to pull the data with the property types and not the class type when using the “A” option. This was discussed by the group in length. This enhancement has been discussed at the previous CAMA meeting. Motion made by Rita Treml and seconded by Dan Weber to get an estimate by ACS to run the report by PT code and forget the class code. Motion passed.

Enhancement 2011.16 – Wright County – Jane Grossinger and Steve Hacken worked on this request. The request is to have the F2 on the building screen to show room counts by levels (soft literal). This does show on the data collection cards. Steve H would like this so it is available on their website. Steve Hacken did volunteer to re-write the enhancement to expand on the request. Motion was made by Bob Hansen and seconded by Rita Treml to table and rewrite the enhancement. Motion passed.

Manatron/CAMA Interface

Kevin Pullis reported that this group met before the regular CAMA meeting to discuss all issues that are still open. The committee did approve the Enhancement 2010.28 CR#1 for \$1,200. The group also discussed the TFS numbers and how they seem to be changing over time and the concern the group has in those changes. Mike Cebulla and Kevin Pullis will be working on the edit list and going through all the reports to determine which ones are necessary.

State Update

Steve Hacken discussed the Rural Preserve Bill and the primarily devoted to language. He said their county has been finding properties that are not properly enrolled and removing those properties from the program with no penalty. Steve’s quote “Farmers with woods, not woods owners that farm”.

Gary Grossinger asked if any counties will be sending new letters out and having meetings again in regards to the new bill. Steve Hacken said they have already sent letters out but Gary said he is waiting until the Legislative Session is over before sending his letters out.

Steve Hacken discussed the Bill to change how to calculate homestead credit and the shift in the tax burden this will cause on Commercial property and non- homestead property owners.

Marshall Swift

Rita Treml discussed the sections that are being updated are section 17 (Angie’s) and section 11 (Jane’s). She also discussed the Marshall Swift training that was offered. The offer is only good

until June. Gary Grossinger said he did not get many responses for the training. Lisa Meredith will check into this and see if we can still get the training offer. Rita also discussed the Green Bldg; section 70 and said if a county wants this they will need to use it in XFOB screen.

CAMA Contract Update

Dave Armstrong reported that this committee is meeting today after the regular CAMA meeting. The group will be discussing a 1 year extension option with ACS.

Training at the Annual Conference

Gary Grossinger talked about the training on Monday at the conference for credit. This training will be on Manage Mass Update and security. He encouraged staff to bring laptops if they have them to work on examples.

Election at Annual Conference

The positions to be voted on at the conference are: Chair, Treasurer and Recorder. Motion made by Steve Hacken and seconded by Rita Treml to keep Gary Grossinger as the Chair, Dan Weber as the Treasurer and Michelle Moen as the Recorder. Motion passed.

The budget will also be discussed at the conference.

Member Concerns

Gary Grossinger indicated the copy function still causes problems in the CLAS screen. Lana told him when it happens again that he needs to contact ACS. Rita Treml asked if there is something they can run to find these. She can run the property reorganization and then run orphan reorganization to get this clean.

Angie Johnson discussed the APEX 5 issue with windows 2007 and that ACS needs to get this corrected so they can use the new APEX version.

Lisa Meredith reminded everyone that Friday was the last day to get hotel reservations for the conference but she is sure there are still rooms available.

There will be a user group meeting at the conference. The next scheduled meeting is August 24, 2011 at ACS.

Motion to adjourn by Bob Hansen and seconded by Angie Johnson. Motion passed.

Meeting Adjourned at 12:12 p.m.

Respectfully submitted, Michelle Moen, Isanti County