



Minnesota Counties Computer Cooperative

100 Empire Drive, Suite 201
St Paul MN 55103-1845

Phone (651) 917-6969
Fax (651) 917 6989
Website: mnccc.org

MCCC - County Attorney Users Group
Minutes of Executive Committee Meeting
March 4, 2011

Voting Members: Dan Carlson, Chair (Rice County); Brenda Miller, Vice Chair (Waseca County); Don Ryan, Recording Officer (Crow Wing County); Jim Martinson, Past Chair (Olmsted County); David Hauser (Otter Tail County); Mike Nelson (Olmsted County).

Non-Voting Members: Andy Filo (InterTech); Mark Theobald (Docutech); Carrie Shea (Docutech); Kathy Eiler (Project Coordinator); Kevin Heise, IT Liaison (Scott County); Lisa Meredith (MCCC).

1. Dan Carlson called the meeting to order at 8:40 a.m.
2. Motion to approve the agenda as presented made by Mike Nelson, seconded by David Hauser, passed unanimously.
3. Motion to approve the minutes was made by Jim Martinson, seconded by Mike Nelson, passed unanimously.
4. MCAPS4 Rewrite Discussion:
 - a) Progress Report:

Andy Filo and Mark Theobald updated the committee on the progress since our last meeting. Current Iteration was completed last Tuesday. This was demoed last week and all went well. Currently 90% completed with civil case management functionality. Testers should be able to go in and do most of what they would do on a daily basis. Next iteration focusing on adding editing ability so can interact with system to add/edit/delete data. We are currently on track to meet our deadline for completion.
 - b) Development Team Report: No report.
5. Financial Report

Currently have \$279,076.66 in available funds. We have received \$71,500.00 in miscellaneous contributions from counties. General discussion was had concerning current and future funding. Need for prioritization was also discussed.

6. MCAPS Support Service Agreement

Don reported that he has not had an opportunity to meet with Mark. He will be calling Mark after today's meeting.

7. Need for new Development Chair

Dan Carlson informed the committee that Ryan McNamee is leaving Carver County and has resigned as Chair of the Development Committee. General discussion concerning the selection of a successor was had. Dan Carlson will contact those mentioned, appoint a new chair and inform the committee.

8. MCCC Annual Conference

There will be an executive committee phone conference on May 27, 2011 at 8:30 a.m. to discuss whatever is needed prior to the annual Conference. We will look at having a separate committee meeting at the conference over a noon hour.

9. Other Business

None

10. The next phone conference meeting was set for April 22, 2011 at 8:30 a.m.

11. Motion by David Hauser, seconded by Mike Nelson, to adjourn. Meeting was adjourned at 9:22 a.m...