



Minnesota Counties Computer Cooperative

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CSTS EXECUTIVE COMMITTEE MEETING

December 21, 2011

Present: Andy Erickson, Terry Arola, Terry Arola, Dan Traun, Tim Cleveland, Mike McGuire, Susan Moser, Nate Beran, Lisa Meredith, Bob Hiivala, Carl Thelen

CALL TO ORDER

Chair, Andy Erickson, convened meeting at 9:35.

AGENDA APPROVAL

Tim Cleveland requested the Standards Committee be added to the Agenda. Motion to approve agenda with additions, seconded. Motion approved.

MINUTES APPROVAL

A typo needed correction. Under **FNANCIAL REPORT** ...two outstanding bill for a total of 418,169.07 . Corrected to read \$18,169.07. A Motion to approve minutes, seconded. Motion approved.

UPDATES REGARDING

S3- D Kerschner not present

CSTS Project: Carl Thelen

- Hennepin project going well and on time.
- Major deliverable coming due 1/1/2012.
- Enhancement Committee coming in on 12/27/2011 to do Alpha.
- Hennepin County has two Alpha testing session scheduled for 1/0/2012 and 1/13/2012.
- Hennepin County data conversion project, there are 4 phases to this project. Phase one is currently taking 24 hours to run due to volume of Hennepin data.
- Series of meeting coming up regarding the MNCIS Integrations.
- Carrie Stumne will demo the Case Get functionality for Ex Committee in February
- It's been a good year from STI's perspective and Carl Thanked the Ex. Committee for their part in making 2011 a successful year for everyone.

Andy Erickson had a question about the Demo in February. The Case Get demo for the Ex Committee will be structured towards how it will work from the “backend” The plan is to demo Case Get and functionality for the User Group in June of 2012 at the

COMMITTEE REPORTS

- Enhancement /Design/Training; Sandi not present. Carl gave quick update. Enhancement Committee met on 12/27/2011 for Alpha testing. A question was asked about Ad-Hoc reports and if making Ad-Hoc report requirements printable. Carl thought this had been requested before and it is on the enhancement list.
- Standards Committee: Dan P. gave update. Standards will be meeting again in January. A sub committee working on Chrono Standards has created and presented a document to the standards committee for their feed back. The Standards Committee gave them feed back. Eventually the Chrono standard recommendations will come before the Executive Committee.
- Technical Liaison: Nate Beran, Brown County was able to increase it’s ban width with help from the state. Nate recommends other county look into the opportunity.
- JAIMS: Susan Moser, Next meeting is scheduled for April. Thanks to Anoka for getting there invoice paid, it helped make there budget for 2011.
- MCCC Liaison; Lisa Meredith, MCCC went with Drop Box to move “the Cloud” Everything going well. They are off the server. Carl recommended we should start looking for a provider and start making plans sometime in 2012 to do the same. Lisa Asked to be invited to meeting Carl is setting up with MNCIS.
- Grant Funds: Nothing new. Template is available for use if anyone is aware of grants they should be pursuing.
- ChronoStandards/ Case Planning: Swantje Willers is retiring in Feb.

FINANCIAL REPORTS

Motion to approve financial reports approved and seconded. Motion carried.

OTHER ITEMS

Tim Cleveland – At last MACCAC meeting the composition of the standards meeting was an agenda item. There is a feeling that the Standards committee membership/participation should be a more formalized process (similar to the make-up of the Enhancement Committee) in an attempt to get a broader range of participants that include System Admin, Probation Agents, Supervisors, etc... Tim asked the other

delivery system to bring this topic back to their perspective meetings and have further discussion at the next Executive meeting.

Dan P. will collect names and organizational roles of current Standard Committee participants and present back to Executive Committee.

ADJOURNMENT

Motion to adjourned, seconded. Motion carried

Next meeting 1/18/2012.

Minutes by Scott Verdoorn, for Brian Kopperud, Hennepin County.