



## Minnesota Counties Computer Cooperative

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### **MCCC Corrections Executive Meeting August 18, 2010**

**Present:** Ron Solheid, Andy Doom, Dan Traun, Tim Cleveland, Jon Ramlo, Andy Erickson, Carl Thelen, Mike McGuire, Terryl Arola, Warren Liepitz, Jennye Croft, Sandi Sostak, John Thompson, Deb Kerschner, Susan Moser, Nate Beran, Jon Ramlo and Judith Franklin, Brian Koperud, Jennifer Schuster Yeager, and Ray Hirte.

**Call to Order:** Chair Dan Traun called the meeting to order at 9:40 AM, introductions of all members present ensued.

**Approval of the Proposed Agenda:** Motion to approve the agenda was made by Jon Ramlo, second by Andy Doom, motion carried.

**Approval of Minutes:** Motion to approve the minutes of the July 21, 2010 meeting was made by Tim Cleveland, second by Terryl Arola, motion carried.

#### **S3 Updates:**

- No new developments and no major problems with on going maintenance
- A consultant is on staff at DOC for 2 more months and approval has been given to hire a person to fill this position.

#### **CSTS Update:**

- Work Service Committee met on July 28<sup>th</sup>
- STI had 5 meetings with Hennepin County to learn more about CORRIS and to explore possible CSTS CORRIS integration.
- CSTS Intrastate Pilot started July 12<sup>th</sup>, is going well and Monday conference calls continue to discuss issues.
- The Intra-state Committee was called together and met on enhancements that have been requested as a result of the pilot. These have been prioritized and a list of 21 High Priority Enhancements (HPE) has been developed.
  - These were reviewed along with a cost estimate of \$47,418.75 for the enhancements which will be added to the 2011 budget as an expense. There will also be increased support costs in 2011 as a result of the Intra-state module.
  - The pilot may extend out by two months or longer to allow time to address HPE's.

- It was noted that it would be prudent to address these before going statewide with the Intra-state module in CSTS. The committee will meet at least 2 more times and review for any additional enhancements.
- Discussed the low volume of transfers and the possibility of adding one more DOC district and CCA Agency to increase the volume of transfer activity to sufficiently test the module during the pilot.

Motion by Terryl Arola to approve the work order for the High Priority Enhancements with the understanding that the Supervision Violation Work Order will be deferred until the HPE work order has been completed, second by Andy Erickson, motion carried.

Motion by Andy Doom to authorize adding another DOC District and CCA Agency to the Intra-state Pilot Project, second by Jon Ramlo, motion carried.

### **Committee Reports:**

#### **Enhancements:**

- Did not meet in July, nothing to report.

#### **Standards:**

- Did not meet in July, nothing to report.
- Electronic standards document discussion is on the agenda for the next meeting.

#### **Technical Liaison Report:**

- Did not meet in July nothing to report

#### **JAIMS:**

- Scott County is researching the implementation of JAIMS but wants to be able to track accounts receivable.
- On track with enhancements however the budget is minimal and allows for very little in the way of enhancements. Beta release next week in Anoka County.
- Looking at getting and updated version of JAIMS

**MCCC Liaison Report:** No report

#### **Contract Committee:**

- JAIMS pricing needs to be approved by the user group.

#### **Financial Report:**

- Budget was reviewed and the following issues discussed.
  - Costs for the Supervision Violation and additional time for Intra-State module will be billed in 2011.
  - There will be increased support costs in 2011 for the Intra-state module

Motion by Andy Doom to approve the budget, second by Mike McGuire, motion carried.

### **Other Business:**

- The need to form a committee to seek grant funding was discussed. It was suggested that an ad hoc committee be formed that includes 2 representatives from each delivery system and Lisa Meredith from MCCC.
- Terry Arola will follow up on this for the next meeting.
- Jon Ramlo discussed issues with report requirements for CCA comprehensive plans and that there appear to be discrepancies in how data is reported. It was suggested that CCA representatives contact the DOC Grants and Subsidies Unit and the Administrative Director for Community Services for clarification.

Motion to adjourn the regular meeting was made by Andy Doom, second by Tim Cleveland, motion carried.

The CSTS Executive Committee met with representatives from Hennepin County in an informal work session to discuss an Interim Report on Implementation Strategies for converting Hennepin County to CSTS and include elements of CORRIS in the process. The strengths and weaknesses of each system were discussed and two options for moving forward with implementation were presented. Additional information is needed to make an informed decision on how best to proceed. A demonstration of CORRIS will be provided at the September meeting.

Motion to reconvene the CSTS Executive Committee Meeting by Andy Erickson, second by Ron Solheid, motion carried.

Motion by Tim Cleveland to authorize STI up to 100 hours of time for further exploration on the integration project with Hennepin County with Hennepin County providing matching time of up to 100 hours for this project, second by Andy Erickson, motion carried.

Motion to adjourn by Andy Erickson, second by Ron Solheid, motion carried.

Submitted by Ron Solheid, DOC.