



## Minnesota Counties Computer Cooperative

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**MCCC**  
**EXECUTIVE COMMITTEE MEETING MINUTES**  
**Meeting held by Webinar**  
**August 12, 2010**

**Members Present:**

Ken Olson, Region 1, Pennington  
Dennis Freed, Region II, Chisago  
Shirl Boelter, Region III, Fillmore  
Mark Anderson, Region III, Winona  
Paul Beaumaster, Region III, Rice  
John Thompson, Region IV, Faribault  
Dan Whitman, Region IV, Martin

**Members Absent:**

Dayle Moore, Region IV, Nicollet

**Others Present:**

Lisa Meredith, MCCC  
Darci Gawthrop, MCCC  
Mike Fox, MCCC

**Others Absent:**

The meeting was called to order by Chair, Mark Anderson. **Motion** to approve the agenda made by Dennis Freed, second by Dan Whitman. **Motion** carried. **Motion** to approve meeting minutes from July 8th made by Dan Whitman, second by Ken Olson. **Motion** carried.

**Financials:** We have a year-to-date loss at this point. This is expected as we predicted a drop in investment revenue and a use of the Fund Balance for 2010. There are three payroll cycles in the month of July. Various billing adjustments for the Annual Conference are reflected in July's financial statements. The billing back of the 2<sup>nd</sup> quarter shared meeting expenses to the User Groups are reflected in this month's statement. The 2<sup>nd</sup> quarter Cash and Investment activity overview was discussed. Martin County has paid the Manatron maintenance and support invoice – three counties remain unpaid. The final Manatron rollout contract payment was made to Manatron this week. All other payments are on schedule. We are under budget at this point of the year by about 3.9%. We received the annual MCIT dividend which will reduce the business insurance expense amount. **Motion** to approve the monthly financials made by Dennis Freed, second by John Thompson. **Motion** carried. Bills and checks for approval reviewed. **Motion** to approve these made by Ken Olson, second by Shirl Boelter. **Motion** carried.

**Tax ACS:** Ken Olson advised that TAC met on July 15<sup>th</sup>. Jason / DOR gave an update on TNT instructions and exempt abstracts. Some data file changes were paid. A number of enhancements were reviewed by CAMA. ACS contract negotiations will meet in the near future – survey has gone out. Lunches will no longer be served at TAC meetings.

**Tax Manatron:** Dennis stated that there was a Manatron Steering meeting at MCCC on August 16<sup>th</sup> – outstanding issues were worked on at that meeting. Lisa is working on the Maintenance and Support contract with the committee and

MCCC's attorney is reviewing. Jason/DOR would like to schedule a meeting to talk to Lisa regarding how to more effectively work with MCCC and our Manatron member counties.

**CAMAUSA:** Dan Whitman advised that this committee will meet next week. There will also be a CAMA/Tax Contract Committee meeting after CAMA. We are trying to get a proposal that doesn't substantially increase costs. Twenty counties have responded to a demo survey. A good list of questions was received as well. Still waiting to receive proposal.

**Finance and General Government/Optimum:** The ACS contract is close to being finalized. Still have some insurance issues to work through. CPUI contract for Jim's Consulting Service for the IFS Golden Wiki; JIC: need full proof of insurance from Jim Benson; TriMin contract: good to go – we're waiting for all to be ready for the contract committee to meet. The IFS rollout is moving along. JIC wants notification if JIC hosts server. JIC is still interested in forming a new User Group with MCCC. Lisa and Fran are to meet in the next two weeks regarding participation and potential membership fees. Shirl Boelter is interested in being involved in these discussions. Active Logic – active control pc; Jon Eckel will write up a change order request; if JIC decides not to fund this, would ISSG fund?

**Law Enforcement:** nothing new to report.

**CHS:** Lisa stated that there is new word phrasing for PH-Doc 2012; our attorney will file for copy write on this. We're looking at Maintenance and Support formulas for a new contract in 2014. The committee has three new member counties: Dodge, Fillmore and Steele.

**ISSG:** meeting was held at MCCC last week. Lisa talked about training. Kevin Heise was officially elected as the liaison to the County Attorney User Group. The meeting went well – Nicole Roepke will do a survey on training.

**County Attorneys:** Paul Beaumaster advised that Hennepin County will not be joining the rewrite project. We're now reassessing the scope of the rewrite project and reviewing Intertech proposals on data conversion and the testing plan. Our goal is to get answers on both issues by the end of September. Kathy Eiler and Dave Schueck will develop a use case timeline. We may also add more eCharging sites – possible BCA grant.

**Corrections:** New Corrections Chair is Dan Traun / DOC. The new modules went live in June – we're working with Hennepin County in doing a gap analysis and in using CSTS. An all-day meeting will be held at MCCC next week.

**Other Business:** Executive members reviewed the draft letter to be sent to the three non-paying counties for Manatron Maintenance and Support. The Exec committee decided that the notification letter will come from the MCCC Board Chair and sent to the county delegate by certified/return receipt mail. **Motion** made by Dennis Freed, second by John Thompson to send this letter as discussed. Martin County abstained. **Motion** carried.

Next meeting in September will also include MCCC Chairs and Liaisons.

**Motion** to adjourn made by Ken Olson, second by John Thompson. **Motion** carried.