



Minnesota Counties Computer Cooperative

100 Empire Drive, Suite 201
St Paul MN 55103-1845

Phone (651) 917-6969

Fax (651) 917 6989

Website: mnccc.org

ISSG MEETING MINUTES

Wednesday, April 7, 2010

MCCC Office, St. Paul, MN

10:03 am – 12:13 pm

Call To Order

Chair Dayle Moore called the meeting of the ISSG Group to order on Wednesday, April 7, 2010 at 10:03 am. Introductions were made of all present. Attendees shown below:

Introductions

Introductions were made of all present. Attendees shown below:

| | | | |
|-----------------|-------------------|-------------------|-------------------|
| Rich Meyer | Brown County | Bill Folger | Pipestone County |
| Nate Beran | Brown County | Ann Frailey | Rice County |
| Rhonda Lynch | Carver County | Annette Zacharias | Pine County |
| Carol Lapham | Houston County | Nicole Roepke | Scott County |
| Paul Wiltgen | Dodge County | Kevin Pullis | Stearns County |
| Peggy Sorensen | Goodhue County | Jay Kikkirk | Stearns County |
| Dennis Fields | Jackson County | Mark Anderson | Winona County |
| Jeff Neisen | LeSueur County | Tom Norve | Washington County |
| Steven McDonald | Martin County | Paul Curl | Washington County |
| Lisa Meredith | MCCC | Gregory Walsh | Watonwan County |
| Tom Keefe | McLeod County | Paul Luther | Watonwan County |
| Michael Virnig | Mille Lacs County | Mike Disher | Morrison County |
| Dayle Moore | Nicollet County | Kyle Jerviss | Wabasha County |

Agenda Approval

Motion by Kevin Pullis of Stearns County, seconded by Rich Meyer of Brown County, to approve the agenda as proposed; motion carried.

Approval of Minutes

Motion by Rich Meyer of Brown County, seconded by Tom Keefe of McLeod County, to approve the minutes from the February 3rd, 2010 meeting as proposed; motion carried.

User Group Liaison Reports

Finance & General Government – Ann Frailey of Rice County

1. TriMin IFSpi
 - a. Wright and Clay Counties went live Feb 1st, 2010.
 - b. Both counties had run parallel for a few months; they are not any longer.

- c. Rice, Carver, and Ottertail Counties are scheduled to go live by the end of April. None chose to run parallel.
- d. TriMin Cash Receipts program (replaces ACS Cash Receipts program) is in testing at Wright County.
- e. TriMin Check Reconciliation program (replaces ACS Treasurers Financial for bank reconciliation) is being programmed into IFSpi.
- f. TriMin presenting at Auditor Treasurers Conference in June.

Community Health Services – Mark Anderson of Winona County (Lisa Meredith filling in.)

- 1. PhDoc
 - a. Group met last Friday about the PhDoc re-write.
 - i. Minor change in the contract. Something about the code is changing the schedule
 - ii. Agreed to a higher cost next year and a lower cost the following year.
 - b. HIPPA EDI Translator won't be required after 2013, because they're integrating it into the product code line.

Law Enforcement – Judy Hiller of Waseca County (Lisa Meredith filling in.)

- 1. No user group meeting

Tax (Manatron) – Mike Disher of Morrison County

- 1. At the Steering Committee Meeting on Monday
 - a. They polled the counties for who had property tax statements at the printers or not.
 - i. About ½ and ½ on Monday. Two more went to the printers since Monday.
 - b. National Support
 - i. Some glitches to work out on both ends: Complexities of MN tax on their end and getting used to working with a National Help Desk on our end.
 - ii. Collectively worked through a way to keep track of the issues getting submitted.
 - iii. Mark Murphy is heading over to head Engineering, and Elaine Carter will be heading National Support and joining the Steering Committee. Viewed as a positive, because Mark has gotten familiar with MN.
- 2. Two more counties signed up for Collect-Max.
- 3. SQL 2008 is required for the next major release (12).
 - a. The release is scheduled to be available in June 2010.
 - b. Skipping release 11 and going to 12.
- 4. Mike will likely not renew position as liaison. Looking for replacement. Volunteers, contact Lisa Meredith or Mike Disher or Dayle Moore. Responsibilities include monthly Steering Committee meeting (probably in person) and a phone conference. The weekly Steering

Committee phone calls will drop off as the year mark going live passes. Liaison also attends the Manatron User Group National Conference.

Tax (ACS) – Mark Anderson of Winona County (Lisa Meredith filling in.)

1. Meeting to propose a rewrite of the Tax and CAMA systems.
 - a. In-person meeting and another demo and nothing set before June.
 - b. Will discuss it at the April 15th User Group meeting
 - c. Contract Committee asked for options of 10 year, 5 year, and something shorter for other counties who just want to extend support of the current product without putting in for the re-write.
 - d. Discussing hosted solutions, front-end and Microsoft CRM/XRM to flex-in or bridging with current structure.
 - e. Will be a 3-5 year project but paid over 10 years.
2. General meeting discussion around concerns over location of data.

Corrections – Nate Beran of Brown County

1. Statewide Supervision System
 - a. Booking notifications went live in March. Going out statewide.
 - b. SSID gets compared. For matches, the agency or record gets notified of a jail booking. Quite a few notices already going out.
2. STI – CSTS
 - a. Supervision Violation Prototype
 - i. Module inside of CSTS
 - ii. More record keeping and more data to support reports for the state (supporting statistics so that they can show how they intervened)
 - iii. Looks easy to use for a layperson
 - b. Intra-state Module
 - i. Development moving along
 - ii. New version of Reference piece (you need the latest version of CSTS to make that work.)
 - c. Hennepin County expressing interest
 - i. Had a consultant at the meeting last time
 - ii. Already participating in the intra-state part

County Attorneys – Sherry Hiller of Rice County (Lisa Meredith filling in.)

1. MCAPS
 - a. MCAPS rewrite project status given by Dave Schueck, Intertech Consultant
 - i. Update on architecture and plans for MCAPS
 - b. Group discussion with Dave and Kathy about the rewrite

- c. Additional presentations and deep dive at the MCCC Annual Conference
- 2. eCharging
 - a. An issue came up today - Current MCAPS update and some changes to eCharging. Now the applications are not talking. Should be resolved by tomorrow.

CAMAUSA – Kevin Pullis of Stearns County

- 1. Enhancements
 - a. 3/11 meeting the CamaUSA/GRM Interface Committee gave ACS the approval for \$21,000 for Enhancement 2009.16
 - i. Includes the download file provided by Stearns County of approximately 64 data fields that are currently in GRM that CamaUSA needs to function.
 - ii. Areas included
 - 1. Most Critical: CRV Upload Create File
 - 2. Very Critical: Sales Master Maintenance, Sales Master Ratio Calculation, Sales Ratio Analysis Executor, Value Comparison Report, Appraisal Card Print
 - 3. Very Critical, Participatory: Create Cama Value Files, Created Cama View Batch Executor
 - 4. Important: One Page Appraisal Card, Sales Comparison Executor
 - 5. Non-Critical: CER Soil Interface Update, Created Green Acres
 - b. Authorized release of Enhancement 2006.04
 - i. Started in 2006 and has taken until 2010 for ACS and GRM to complete.
 - ii. Evolved into 9 separate change requests
 - iii. Included fixing 45 issues that were written up
 - c. Next Cama meeting on May 12th at ACS

MCCC Update – Lisa Meredith

- 1. MCCC Conference
 - a. Schedule done and posted. Monday night – reception and vendor show. Trap shooting and mini-golf. Booked a hypnotist for Tuesday.
 - b. Flash drive option again this year
- 2. Regional meetings at the end of this month and next month.
- 3. Reminder of officer and liaison elections. Be thinking of nominations.

Financial Report – Lisa Meredith

- 1. *Motion* by Paul Wiltgen of Dodge County, seconded by Kevin Pullis of Stearns County, to approve the Financial Report as proposed; motion carried.

Group Discussion

1. SharePoint

Training Update

1. Have not scheduled anything.
2. Discussion of training options for Windows7 and Office 2010.
3. Reminder that ISSG member gets a free seat of training.

Standards Update

1. Jon Eckel shared the Chisago County Vendor Policy; it was sent out via MCCC email.

Other Business

1. None

Adjourn Meeting

Motion by Rich Meyer of Brown County, seconded by Dennis Fields of Jackson County, to adjourn the meeting at 12:13 pm; motion carried.

Presentations

1. SharePoint Presentation: Neil Otto from Meritide