



Minnesota Counties Computer Cooperative

100 Empire Drive, Suite 201
St Paul MN 55103-1845

Phone (651) 917-6969

Fax (651) 917 6989

Website: mnccc.org

ISSG MEETING MINUTES

June 9, 2010

MCCC Conference, Arrowwood
2:00 p.m.

Call To Order

Chair Dayle Moore, Nicollet County, called the meeting of the ISSG Group to order on Wed., June 9 at 2:02 p.m.

Introductions

Introductions were made of all present. Attendees shown below:

Karen McClellan	Kanabec County	Steven McDonald	Martin County
Kevin Stensrude	Wadena County	Dennis Fields	Jackson County
Nate Beran	Brown County	Lisa Meredith	MCCC
Rhonda Lynch	Carver County	Tom Keefe	McLeod County
Bill Folger	Pipestone County	Michael Virnig	Mille Lacs County
Jon Eckel	Chisago County	Dayle Moore	Nicollet County
Stuart Lien	Clearwater County	Annette Zacharias	Pine County
Jodi Soderberg	Clearwater County	Kevin Pullis	Stearns County
Brenda Ripley	Faribault County	Lee Christie	Stearns County
Kevin Heise	Scott County	Mark Anderson	Winona County
Nicole Roepke	Scott County	Randy Johnson	Goodhue County
Pat Bettenberg	Benton County	Peggy Sorensen	Goodhue County
Steve Dobie	Scott County	Gregory Walsh	Watonwan County
Kyle Jerviss	Wabasha County	Mike Disher	Morrison County
Sherry Hiller	Rice County	Ann Frailey	Rice County
Rich Meyer	Brown County	Pat Larum	Ottertail County
Sandy Rittgers	Hubbard County		

Agenda Approval.

Motion by Brenda Ripley, Faribault County, seconded by Rhonda Lynch, Carver County, to approve the agenda; motion carried.

Approval of Minutes

Motion by John Eckel, Chisago County, seconded by Nicole Roepke, Scott County, to approve the minutes from the April 5, 2010 meeting as proposed; motion carried.

User Group Liaison Reports

Finance & General Government – Ann Frailey of Rice County

Lisa Meredith, MCCC, mentioned that the IFS rollout is progressing well and that a 10th and 11th county will be added to the rollout schedule. She also reminded those involved to be sure their i-Series meets the requirements.

Community Health Services – Mark Anderson of Winona County

Mark reported that PHDoc 2012 is a very well organized project, although it probably will not be ready until 2013. It will be server- based.

Lisa mentioned that the HIPAA EDI translator will be built into the new version. She also mentioned that five Community Health directors have announced their retirements, so there will be lots of change coming.

Law Enforcement – Judy Hiller of Waseca County (Lisa Meredith filling in)

The group does not meet very often but will have a meeting June 23. They are dealing with e-DUI and e-ticketing.

Tax (Manatron) – Mike Disher of Morrison County

Mike reported that the product is getting better. There are patches every couple weeks. The coming year is expected to be better than last year. A number of counties have backed out of the project.

Tax (ACS) – Mark Anderson of Winona County

Mark started a discussion of ACS's proposal to create a hosted solution for the tax program. ACS made a presentation on this earlier in the week at the conference. Mark said not to assume the hosted solution will automatically happen. Much discussion needs to take place first. He is concerned with possible loss of local control and the dependency of the Internet connection always being available.

Sherry Hiller, Rice County, also expressed concern that her experience with hosted solutions is that you might end up in line for support calls. Dennis Fields, Jackson County, expressed concern that they are using XRM, which is an out-of-date solution. Randy Johnson, Goodhue County, stressed that if we have concerns about ACS's proposal, we need to get involved now.

CAMAUSA – Kevin Pullis of Stearns County

Kevin reported the following:

The group recommended a bylaw change that there be no numbers stating which group they were from (i.e. ACS, Manatron). Currently it is 3 from ACS and 3 from Manatron.

Current officer are being consider for another term: Gary Grossinger for Chair, also Angie Johnson and Bob Hansen.

Enhancement 2009-25 change to class file was approved by Cama to get design and estimate.

Enhancement 2010-04 1Ac site value is being transfer and is being rounded up to 1A if less than 1A (is being looked at to include multi recorders to stop at 1A).

Enhancement 2010-05 Manatron Interface was approved to get design and estimate.

Enhancement 2009.16 – needs to function (lost functionality) is being beta tested at Stearns and will also be sent to other counties for beta testing soon.

Etree was sent to inform counties to run by all parcels for a range of dates vs. running by changes for a range of dates.

Steve Holthaus got the CAMA fields out of GRM. When you run that extract use 'all parcels.' (You will get multiple change records in GRM if you do it by Date Range.) Working out final details on getting the download program to other counties.

Corrections – Nate Beran of Brown County

Nate mentioned that the client event notification for probation officers went live in May. The CSTS intrastate transfer of files is being worked on. The BCA would like to see more use of the online statute service. There is a CSTS user conference June 16.

County Attorneys – Sherry Hiller of Rice County

Sherry reported that the MCAPS rewrite was discussed at length at the conference. MCAPS was first released in 1994 and is now used by 58 counties and 30 cities. Development of the new version has begun. A demo was shown at the conference. Many people are involved with the project. The programming should be complete March 2011. There are concerns about the technical requirements: Windows 7, .net version 4, IE 8, and the newest version of SQL Express. Send your concerns about this to Sherry. Since the project received an OJT grant, it must be rolled out by the end of 2011. A beta test is planned a year from now.

Group Discussion

Mark Anderson, Winona County, will be Executive Committee Chair this year. MCCC is within budget and won't raise user group fees. Lisa mentioned that a new policy is that user groups

need to provide regular (quarterly) reports. She also reminded liaisons that they are responsible for attending meetings when they can and to provide information to ISSG.

ISSG Elections

Nicole Roepke, Scott County, will move from vice-chair to chair of ISSG. She will also head up the Training Committee. Randy Johnson, Goodhue County, will be vice-chair. He will head up the Standards Committee.

Randy nominated Ann Frailey, Rice County, for recorder.

Motion by Mark Anderson, Winona County and seconded by Jon Eckel, Chisago County to close the nominations. Vote was unanimous.

Mark Anderson asked to give up the position of liaison to the ACS Tax Advisory Committee.

Motion by Rhonda Lynch, Carver County and seconded by Mark Anderson, Winona County to nominate Kyle Jerviss, Wabasha County, for liaison to the ACS Tax Advisory Committee. Vote was unanimous.

Mike Disher, Morrison County, and current Manatron Advisory Committee liaison, asked for someone to replace him. Sherry Hiller, Rice County, suggested that Dave Claxton, who is one of her staff, might be interested in this.

Motion by Brenda Ripley, Faribault County and seconded by Mark Anderson, Winona County, to close the nominations and elect Dave if he is willing to accept the position. Vote was unanimous.

Financial Report – Lisa Meredith, MCCC

Lisa reported that the only spending our group did from the ISSG Enhancement Fund was for reimbursements (\$2,062) to counties that hosted training. Current balance is \$41,116.67.

Motion by Mike Disher, Morrison County, seconded by Kevin Pullis, Stearns County, to approve the Financial Report as proposed; motion carried.

Lisa handed out a list of the 51 member counties and other government members. ISSG annual dues/fees are \$200. The total for the year is \$10,200.

Motion by Jon Eckel, Chisago County, seconded by Mark Anderson, Winona County, to leave annual fee at \$200; motion carried.

Training Committee

Dayle Moore, Nicollet County, said the committee this year just gathered training suggestions. Each county's training needs are often different, which complicates arranging training.

Lisa suggested that the committee just come up with the top five suggestions and get them scheduled. Training could be for us and/or county staff.

Mark Anderson, Winona County, suggested scheduling training at the conference in the future.

Kevin Stensrude, Wadena County, said training should focus on upgrades and migrations.

No specific action taken.

Other Business

Lisa asked if ISSG's meeting time at the conference should be changed to an earlier time. The group decided to keep the current time since it was good to meet after most of the other groups had met.

Standards Committee

Jon Eckel, Chisago County, will send his county's Standards Policy to all members and the group will attempt to collectively create a standards policy that defines the basic parameters of MCCC projects.

Adjourn Meeting

Motion by Dayle Moore, Nicollet County, seconded by Rich Meyer, Brown County, to adjourn the meeting at 2:53 p.m.; motion carried.

Submitted by: Randy Johnson, Goodhue County, ISSG Recording Officer