



# Minnesota Counties Computer Cooperative

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## ISSG MEETING MINUTES

Wed., Oct. 6, 2010

MCCC Office, St. Paul, MN

10:00 am – 2:00 pm

### Call To Order

Chair Nicole Roepke called the meeting of the ISSG Group to order on Wed, Oct. 6 at 10:04 am.

Introductions were made of all present. Attendees shown below:

### Introductions

Introductions were made of all present. Attendees shown below:

Nate Beran	Brown County	David Claxton	Rice County
Rhonda Lynch	Carver County	Melissa Reeder	Rice County
Paul Wiltgen	Dodge County	Nicole Roepke	Scott County
Randy Johnson	Goodhue County	Kyle Jerviss	Wabasha County
Steven McDonald	Martin County	Tom Norve	Washington County
Lisa Meredith	MCCC	Gregory Walsh	Watonwan County
Tom Keefe	McLeod County	Carol Lapham	Houston County
Annette Zacharias	Pine County	Kevin Heise	Scott County
Bill Folger	Pipestone County		

### Agenda Approval

Motion by Greg Walsh, Watonwan County, seconded by Tom Keefe, McLeod County, to approve the proposed agenda; motion carried.

### Approval of Minutes

Motion by Paul Wiltgen, Dodge County, seconded by Greg Walsh, Watonwan County, to approve the minutes from the August 4, 2010 meeting; motion carried.

### Approval of Correction to June 9, 2010 Meeting Minutes

Text reading "Dennis Fields, Jackson County, expressed concern that they are using XRM, which is an out-of-date solution." is corrected to read "*Dennis Fields, Jackson County, expressed concern that they are using XRM, which seems like another band-aid solution versus a full re-write of the entire program.*"

Motion by Steve McDonald, Martin County, seconded by Tom Keefe, McLeod County, to approve the correction; motion carried.

## User Group Liaison Reports

### Finance & General Government – Report submitted by Ann Frailey, Rice County who could not attend the meeting

There is not much to report for IFS because the IFS Rewrite Committee and JIC have not met since July. Fran Windschitl said that TriMIN is still working on the cash register program which Wright and Brown Counties are testing and the roll out schedule for IFSpi is still moving along. Brown and Nicollet Counties are having issues with running large reports. They report that their system bogs down. I do not know if this has been reported to TriMIN but I passed on the information to our Auditors office and John Lang tried to contact Rich to discuss it further. Rice County will be updating their IFSpi build number to the latest version (Ver. 10) on 10/5. Shawn Roney visited ISSG during our last meeting, and we agreed to draft an enhancement request. The JIC Committee hasn't met to review request/quote or propose any options for funding it.

### Community Health Services –Mark Anderson, Winona County (Lisa Meredith filling in)

The rewrite is going well. A Beacon grant involving the Mayo Clinic is affecting the rewrite. The Beacon Grant will fund the addition of new features in PH-Doc and will cover the first year of maintenance and support for three new members – Dodge, Fillmore, and Steele counties. No one has all the paperwork submitted yet.

### Law Enforcement – Judy Hiller of Waseca County (Lisa Meredith filling in)

This group has not met in awhile and there are no meetings planned.

### Tax (Manatron) – David Claxton of Rice County

The required upgrade to SQL 2008 has been tentatively rescheduled for Feb. 2011. David Claxton attended the Manatron Tax User Group Conference in Seattle, WA recently. Manatron has purchase a number of smaller companies over recent years and will now focus on merging all those tools into a single product for all of its customers – called RPA. They are putting \$13 million toward R&D. The Manatron steering committee hopefully will approve the contract this month. The Reports group is offering a stipend to report writers to fulfill report requests.

### Tax (ACS) – Kyle Jerviss of Wabasha County

There was a meeting in Aug. and another one coming up. There have been some random updates but nothing more to report right now.

### Corrections – Nate Beran of Brown County

The intrastate CSTS module is progressing. There will be training statewide in Dec. and go-live is planned for Jan. 1. A demo will be held at Ramsey and Hennepin counties. Hennepin County

will integrate it with MNCIS. They have developers who can spend time on this. The goal would be to get it integrated with CSTS for everyone to use. Every county will soon be using CSTS. The group has been looking into standardizing some verbiage contained in chronos to encourage professionalism. As counties go live with sharing chronos, they will realize that wording is shared with everyone and then difficult to change.

#### County Attorneys – Kevin Heise of Scott County

There is no project manager on the MCAPS project. The coordinator is filling in. Both Intertech and Docutech developers have had their hands in the project. An extension on deliverables has been requested – to the end of 2011. Additional features will be developed in 2012. They are looking for more grant money since there are many more costs than what the current grant covers. Demos are being shown at meetings. Users are invited to attend and suggest changes. Lisa said the original proposal was to include everything, but now the focus is on what can be accomplished short term and what can wait, such as conversion of old cases.

BCA is still rolling out E-charging at the rate of about 1-2 counties a month.

#### CAMAUSA – Report submitted by Kevin Pullis of Stearns County who could not attend the meeting

9-8-2010 Beta Release MNCJ0908A Class Maint Enhancement sent to Brown (ACS-Tax); Carver and Stearns (Manatron-Tax).

On 9-9-2010 problem was discovered with the legal desc in the file used to import from Manatron to CamaUSA. Steve Holthaus from Stearns is looking into fixing this. ACS feels like they are doing a lot of work finding problems in the Manatron file that affects their program.

9-15-2010 problem with transferring values from CamaUSA to Manatron for road acres and GA roads and soft deletes land line. It doubles the amount of acres under the "OTHERPRODACRE" in the XML file. 9-24-2010 ACS found the problem and will create an SPR but will not send out fix until the enhancement for Class Maint is released because the enhancement touches the same program.

9-22-2010 ACS sent out Rural Preserve Cama Design SPR 912 and ACS Tax Design SPR 2115.

Next Cama Meeting is at ACS November 17, 2010 at 10 a.m.

#### MCCC Update

Lisa said planning for the June MCCC conference is starting and they are open to suggestions for a theme.

### **Financial Report** – Lisa Meredith

Lisa reported that the only costs on the financial statement were for Sawyer Training. A motion to approve the Financial Report was made by Rhonda Lynch of Carver County, seconded by David Claxton of Rice County; motion carried.

### **Committee Reports**

#### 1. Training Committee

- a. Training survey results were made available. The survey was for training needs for ISSG members and IT staff. The top five training needs are:
  - i. Active Directory and Group Policy Management
  - ii. Network Security
  - iii. MS SQL Server 2008 R2 Administration
  - iv. Windows 7 (Administration on a network)
  - v. Hacking and Basic Security (Open Source Tools Preferred)
- b. Lisa asked us to send her contacts that can provide training for us at MCCC or other locations or webinars. Most training is at MCCC but in the summer training could be set up at St. Cloud State in their computer labs. This was done once before.
- c. Group discussion was around getting something training-related on the schedule. The group thought test driving some possible trainers as presenters would be good and people really liked the Security Panel discussion that happened a few years ago.
- d. Group would like to have training types, cost, dates (relating to the top 5 from the survey) lined up to present for vote at the February meeting. Now that we know the topics, let's start suggesting some training to each other and get this lined up.
- e. We talked about the Digital Literacy stuff a little and decided to invite George to come to the Feb 2011 meeting to discuss about it at the 11 am. Randy Johnson is going to schedule a session of Digital Literacy (working with Lisa) that would be open (under the standard training arrangement we've already established with Sawyer Training) to other counties to participate. Something will come out on the e-mail broadcast when they have the date set.

### **Other Business**

We cancelled the Dec. group meeting since the IT Symposium is scheduled for that same day. So the thought was to have some sort of training in Jan. at MCCC.

Lisa said the ISSG link on the MCCC site now provides password-access to the groups files, etc. The MCCC map that Rich Meyer created will be put out there.

MCCC will have a booth at the IT Symposium Wed., Dec. 8 and she could use some help manning the booth.

### **Adjourn Meeting**

Motion by David Claxton of Rice County, seconded by Kyle Jerviss of Wabasha County, to adjourn the meeting at 11:00 a.m.; motion carried.

### **Presentations**

1. WatchGuard - Rob Hartstein, Engineer, and David Lee, Regional Sales

WatchGuard XCS (Extensible Content Security) Solutions deliver the industry's most effective defense-in-depth solution for email security, web security, encryption, and data loss prevention. These easy-to-use, all-in-one solutions offer the most effective defense from email and web-based threats including spam, viruses, malware, URL filtering, blended threats, spyware and network attacks.

2. High-Availability Options for Microsoft SQL Server – Tim Plas

A side-by-side comparison of SQL high-availability options, by a practitioner who has implemented and managed all of the various SQL HA approaches. Tim is an operational SQL DBA, charged with keeping SQL servers up and running and optimized, for managed-services customers. We will compare trade-offs between the various SQL HA options: for complexity, usability, hardware requirements, licensing, failover speed, initial costs, ongoing support costs, staff skill requirements, etc.

Tim Plas is a Principal Consultant at Virteva, in Mpls MN. His current focus areas are operational-DBA services, storage, server virtualization, cloud computing, & providing level-3 escalation support for IT managed services. Previous specialties in his 25+ years in the IT field have included Citrix/TS (app hosting), LAN's / WAN's / network security, DB architecture, systems architecture & design, app development, systems-level programming, & various IT mgmt roles. Tim has held a variety of MS certifications since 1994.

Submitted by: Randy Johnson, Goodhue County, ISSG Chair-elect, sitting in for Recording Officer Ann Frailey.