



Minnesota Counties Computer Cooperative

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JIC Meeting Minutes Friday, October 21, 2011

<u>Members Present</u>	<u>Representing</u>	<u>County</u>
Herb Dingmann	TriMin	
Bill Mori	TriMin	
Sheila Ellingboe	CMHS	Kandiyohi
Peggy Koscielniak	CMHS	Benton
Michelle Kelash	CMHS	Pine
Andrea Prekker	CMHS	Renville
Fran Windschitl	MCCC	Rice
Lori Johnson	MCCC	Clay
Jon Eckel	ISSG	Chisago
Steve Messerschmidt	MCCC	Morrison
Lisa Meredith	MCCC	
Gladys Kirsch	CMHS	McLeod
Leon Anderson	CMHS	Otter Tail
Jerry Vyskocil	CMHS	Nobles
Bob Hiivala	MCCC	Wright
Jeff Stojevich	MCIS	
Jim Benson	CPUI	Midstate Co-op

1. Call to Order - Introductions:

The meeting was called to order at 9:33 AM, Friday, October 21, 2011 by chair, Sheila Roll call was taken.

2. Approval of Agenda:

Motion to approve the agenda, by Fran, Second by Gladys. Approved.

3. Approval of the meeting notes of July 15, 2011 :

Motion to approve the minutes by Fran, second by Jeff. Approved.

4. IFS Status Report:

Rollout Update

The current rollout schedule was distributed, with the following totals.

Live Counties:	35
Testing:	19
Installing:	4
Deferred:	8
Not Started:	19

Cash Drawer is in testing at three counties, live at Wright County. TriMin is planning on putting together a webinar on the cash drawer.

Brown County would like to see cash drawer expanded to include Treasurer's Financial. JIC is willing to look at enhancements to IFSPi to accommodate their needs, but it is not in the current plan.

Check Reconciliation is at Wright and Rice counties but they have not used it enough to release it generally. We need to look for another county that does manual reconciliation to test the application.

Accounts Receivable is in design. TriMin will bring estimates to the next meeting.

Medical Assistance Transactions is designed. The design is in review. No delivery date has been set. This is being funded by CHMS.

Active Directory is about half completed. Expect completion in about 3 weeks. Lisa will look for a county to test the approach.

State Payments (the state changed to "Swift") change is still an open issue. We are waiting response from the state.

Golden IFS Update

Jim reported that the IFS Golden electronic training and support website is now ready for release. Jim is working with MCIS and Mid-State to get maintenance contracts to start on January first. The final 10% retainage fee on the contract will be requested for payment in January after counties have an opportunity to use the system.

5. Financial Report:

Payment of Invoices

Lori moved to approve, Bob seconded to approve the financial report from MCCC and the payment of invoice from IFS Golden for \$7,227.00. Approved. Jim Benson Abstained.

6. New Enhancements and Change Requests

Review of the Status List.

Specific items from prior quarter:

- 10-01 Check Reconciliation File to Excel – in progress.
- 10-12 Support Active Directory – in progress.
- 11-01 Allow voucher upload from Excel – Done.
- 11-03 Add an option search by amount range and date range – Done.

New enhancement requests:

- 11-10 Abbreviated Warrant Register sort by check # – Do.
- 11-11 ACH Duplicate Numbers warning – Study.
- 11-12 ACH Email Stub – auto email – Study.
- 11-13 ACH One time vendors – Denied.
- 11-14 ACH Prenote confusion – System Bug.
- 11-15 Check Stub Summary by Invoice – Study with estimate.
- 11-16 RevExp Budget Report bolding on total breaks – Crystal Bug, not possible.
- 11-17 Voucher Entry service Dates on front screen – Do.
- 11-18 Vendor Special Attention Flag and Note – Do.
- 11-19 Stacked Comment Lines brought forward – Deny.
- 11-20 Lengthen Receipt Check Number – Study, Jim to explore.
- 11-21 Live Voucher Print – Study with estimate.
- 11-22 Voucher Batch Sequence by Name – Deny.
- 11-23 Receipt batch upload from Excel – Do.

Motion on these enhancement requests as stated by Jerry, seconded by Fran. Approved.

Setting of priorities:

- 11-09 MA Billing (Medical Assistance Transactions) and X12 format file is the number one priority.
- 11-06 Voucher entry – add 2 fields. Closed and added to 11-09.
- 11-02 IFS Golden icon added to IFSPI is also priority one.

Motion to set these priorities by Fran. Second by Gladys. Approved.

7. Ownership/Copyright Discussion

CMHS requested a study of making JIC a legal entity for ownership. Extensive discussion ensued. Specifically the request is to allocate dollars to having a legal consultant look at the creation of a JIC joint powers entity. The concern is cost of membership against equality of vote on JIC issues. Motion by Fran, second by Peggy to table the issue. Approved. Lisa will work with Jerry to meet and present again to CMHS the logical options available.

8. Marketing IFS

No activity.

9. Other

MCCC Conference on June 07 at 10:00AM will host a IFS User Group meeting.

TriMin Invoice requested for \$21,435 (\$15k enhancements plus half of the Active Directory). Motion to approve by Fran, second by Fran. Approved.

10. Adjourn: Adjourned by chair at 11:59PM. Motion by Lori, Seconded by Jeff. Approved.

Next Meeting, January 20, 2012.

Respectfully submitted,

Jim Benson
Recording Officer