



Minnesota Counties Computer Cooperative

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MCAPS Development Team Committee Minutes Conference Call/Demo - February 24, 2011

Voting Counties present:

Crow Wing	Olmsted	Roseau	Winona
Itasca	Polk	Scott	
Kandiyohi	Rice	Sherburne	
McLeod	Rochester City	Swift	

Other members present:

Lisa Meredith (MCCC)	Mark Theobald (Docutech)	Andy Filo (Intertech)
Carrie Shea (Docutech)	Matt Eiden (Docutech)	

The meeting was called to order by Dan Carlson at 1:06 PM.

Ryan McNamee will be leaving his current job in Carver County effective March 4, 2011, so we will be looking for someone to volunteer to take over as the chair of the MCAPS Development Team. Please contact Dan Carlson if you are interested in this position. Thank you Ryan for all your hard work, time, and commitment to our committee for the rewrite process and we will miss you.

1. Review minutes/Approve agenda

M/Donna Medure, S/Diane Roseen to approve the February 10, 2011 minutes.

2. Intertech Status Report

Andy reported that the iteration was finished on February 22. The only thing that wasn't completed in this iteration was the charging wizard and forfeiture case type with live data. They will be carried over to the next iteration as a priority. The new case wizard is now fully functional for all case types. They have started working on user administration so we will have ability to add, update, and delete users and to create an office team or group administration from office personnel within your office.

The upcoming iteration will include the ability to add, edit, and delete case information for all the civil case types and they will begin working on reporting and document assembly. The next iteration is due on March 22 with demo on March 24.

3. Demo

This included demonstrations of case descriptions, offense details in the new case wizard, opening a new case, and the ability to add users and grant permission to users.

4. Other

Scott and Swift counties have expressed interest in being beta test sites. Today Kandiyohi confirmed that they are also willing to be a beta site. The developers like the geographic location of these sites, and this would give us a good range of large, mid-size, and small offices. Olmsted would also like to be involved, and will probably be chosen as a release candidate, to test the MNCIS calendaring feature that developers hope to have ready during the fourth quarter of this year. Formal selection of beta sites has not happened yet, so if any other users are interested in being a beta test site, contact Dan Carlson within the next week.

5. Adjourn

M/Judy Korbl, S/Lori Collins to adjourn the meeting. The meeting was adjourned at 2:32 p.m. The next meeting will be held by telephone conference on March 10, 2011, at 1:00 p.m.

Minutes respectfully submitted by Rhea Grove, Polk County