



# Minnesota Counties Computer Cooperative

100 Empire Drive, Suite 201  
St Paul MN 55103-1845

Phone (651) 917-6969  
Fax (651) 917 6989  
Website: mnccc.org

## MCAPS Development Team Committee Minutes Conference Call March 31, 2011

### Other members present:

Carrie Shea (Docutech)  
Mark Theobald (Docutech)

Andy Filo (Intertech)  
Kathy Eiler

### Voting Counties present:

|           |           |                |           |
|-----------|-----------|----------------|-----------|
| Carver    | Kandiyohi | Rice           | Sherburne |
| Crow Wing | McLeod    | Rochester City | Swift     |
| Freeborn  | Olmsted   | Roseau         | Winona    |
| Itasca    | Polk      | Scott          |           |

### Guest Counties present: Pine

The meeting was called to order at 1:05 PM.

### **1. Approve agenda**

M/Judy Korbl, S/Lori Collins to approve the Agenda for this meeting. The February 24 minutes were not attached to the e-mail for this meeting so they will presented for approval at the next meeting.

### **2. Intertech Status Report**

Andy reported that the last iteration was finished up on March 22, but since then some issues have come up with the application that they are addressing and revising based on feedback from Kathy and Carrie. The last iteration involved the ability to add, edit, and delete information in the civil case types along with some additions to the charging wizard and controls to simplify and make the application more unified. The next iteration which is due in 6 weeks will involve reporting and document assembly.

### **3. Demo**

This included demonstrations of the charging wizard and adding a new case in Administrative Case Types. Any counties that wish to have more administrative case types should e-mail Kathy with their suggestions.

### **4. Real Estate Expanders**

This topic will be put to SME's for discussion.

### **5. Conference Attendance**

A roll call count of the counties present at this meeting was held to give the developers an idea of how many will be attending the MCCC conference on June 7-8.

## **6. Adjourn**

M/Rhea Grove, S/Dan Carlson to adjourn the meeting. The meeting was adjourned at 2:22 p.m. The next meeting will be held by telephone conference on April 7, 2011 at 1:00 p.m.

Minutes respectfully submitted by Rhea Grove, Polk County