



## Minnesota Counties Computer Cooperative

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### MCAPS Development Team Committee Minutes Conference Call July 29, 2010

#### Voting members present:

Becky Larsen (City of Rochester)	Nancy McLean (Hennepin County)
Dan Carlson (Rice County)	Rhea Grove (Polk County)
Debbie Marshall (Crow Wing County)	Robin Finke (Swift County)
Diane Roseen (Roseau County)	Ryan McNamee (Carver County) - (Ronda Betcher attended when Ryan left for a meeting)
Kay Leeseberg (Hubbard County)	Sara Reindal (Freeborn County)
Kevin Heise (Scott County – IT Liaison)	Shari O'Donnell (McLeod County)
Lori Collins (Sherburne County)	Theresa Treptau (Hennepin County)
Marilee Barrientos (Winona County)	
Mike Nelson (Olmsted County)	

#### Other members present:

Lisa Meredith (MCCC)	Mark Theobald (Docutech)
Carrie Shea (Docutech)	David Christianson (Hennepin County)

The meeting was called to order at 1:04 PM

#### **1. Review minutes/Approve agenda**

M/Dan Carlson, S/Sara Reindal to approve the July 15, 2010 minutes.

M/Diane Roseen, S/Debbie Marshall to approve the July 1, 2010 minutes.

M/Marilee Barrientos, S/Shari O'Donnell to approve the Agenda for this meeting.

#### **2. Intertech Status Report**

There was no report by Intertech as Dave Schueck was on vacation.

#### **3. Review/Approve Test Plan, System Architecture, and System Design**

Hennepin County submitted many important questions regarding these documents. The answers will be valuable for all users as we make decisions about the rewrite, but those answers haven't been provided yet. After discussion, M/Dan Carlson, S/Marilee Barrientos to table all 3 documents (Test Plan, System Architecture and System Design) until major issues and questions are addressed.

#### **4. Other**

Kevin Heise from Scott County is now the IT Liaison for MCCC.

Dan Carlson said there are some major issues surfacing, and he would like to ask the Executive Committee to call for a full user's group meeting. Intertech has told Dan that one item that needs to be discussed is the final end date for the rewrite project as they are not sure that it is feasible for all counties to be rolled out by December 31, 2011. Lisa Meredith clarified that the actual dates will not change according to the grant, but the deliverable dates could be adjusted. M/Diane Roseen, S/Nancy McLean to recommend a users group meeting.

Dave Schueck has estimated that right now, if Hennepin County decides to go with the MCAPS program, then we will be short \$2 million and if Hennepin County decides not to go with MCAPS, then we will still be short \$1.3 million. There was a great deal of discussion about funding issues for the rewrite. All members felt we need to have more definite details about how much the rewrite is going to cost, and whether we would be able to get money from additional sources.

Mike Nelson will send out a survey asking what needs to be converted from MCAPS3 to MCAPS4 (a basic list and a "we want" list).

M/Mike Nelson, S/Robin Finke for Mike Nelson to bring a recommendation to the Executive Committee meeting on August 6 for formation of a sub-committee to provide updated information about existing problems and potential plans/solutions before we hold a full users group meeting.

## **5. Adjourn**

M/Mike Nelson, S/Kay Leeseberg to adjourn the meeting. The meeting was adjourned at 2:52 p.m. The next meeting will be held by telephone conference on August 12, 2010 at 1:00 p.m.

Minutes respectfully submitted by Rhea Grove, Polk County