



Minnesota Counties Computer Cooperative

100 Empire Drive, Suite 201
St Paul MN 55103-1845

Phone (651) 917-6969

Fax (651) 917 6989

Website: mnccc.org

MCCC Manatron Tax User Group

Manatron Tax Advisory Committee Minutes

Tuesday May 31, 2011 9:30 AM

Conference Call

Call to Order:

9:30 AM meeting called to order by Charlene Olson, Chair on May 31, 2011 via conference call.

Roll Call:

Charlene Olson , Clearwater County ; Cheryl Grover , Clearwater County; Kris Lage, Scott County; Steve Holthaus, Stearns County; Dennis Freed, Chisago County; Doreen Pehrson, Nicollet County; Jill Nolan, Isanti County; Chris Samuel , Ramsey County; Mike Cebulla , Stearns County; Lisa Meredith , MCCC; Andrew Berg, Manatron.

Agenda:

Discussion opened with Mike Cebulla to be added to the agenda concerning the Fall Mini under other items. It was decided that it would be considered under TFS List. Motion was made by Dennis Freed and seconded by Doreen Pehrson to approve the agenda. Motion carried unanimously.

Minutes:

Dennis Freed made a motion to accept the minutes from the Manatron Tax Advisory Meeting held on May 5, 2011 subject to amending TFS# 44919 should be TFS# 44991 and ISSG Member should be Mike Disher. Motion was seconded by Doreen Pehrson. Motion carried unanimously.

Review Preparations for June Annual User Group Meeting:

Election of Officers

Discussion took place on the positions that are opening up for the upcoming Manatron Tax User Group meeting to be held on June 8, 2011 at the MCCC conference. The positions that are open are the Vice Chair, Recording Officer, At-Large Rep. and Southern Region Rep. Interest was expressed by Jill Nolan to be Recording Officer and Steve Holthaus expressed interest in the Vice-Chair position. Doreen Pehrson stated that she thought Rich Pederson from Mower County might have interest as the Southern Regional Rep. and Charlene noted that Martie Monsrud from Roseau County could be a potential candidate for the At-Large Rep.

2012 Budget

The 2012 budget was talked about and that the maintenance and support is estimated not to exceed 9% from the 2011 cost of \$18,933.00 per County which would be \$20,710.00. Andrew Berg from Manatron was asked to find out the actual cost of the maintenance and support for the 2012 budget year. Lisa Meredith reported that there is presently \$727,760.00 in the Beta testing/Report Writing Fund which includes the second, third and fourth quarter payments to Manatron for support and maintenance of approximately \$126,000.00. This would leave a balance of approximately \$650,000.00 for enhancements and report writing remaining. Discussion took place over what fees should be recommend to the Manatron User Group Meeting at the MCCC conference. Dennis Freed made a motion to make a recommendation to the Manatron User Group to set the Beta

Testing/Report Writing Fund Fee at \$3,500.00 and the Enhancement fund Fee at \$6,000.00 per County. The motion was seconded by Doreen Pehrson. Motion carried unanimously.

TFS Priority List:

Charlene Olson reported that she sent off the June TFS priority list to Latonia with Manatron. Charlene also sent an email to Latonia asking about the Fall Mini regarding the rural preserve and if this or when the TFS item needs to be moved to the top. Charlene reported that she did not hear back from Latonia as of yet. Dennis Freed stated that Manatron should have the Fall Mini available for testing by August 1st. Discussion took place about the Township average report that does not meet MNDOR specifications which was due April 1st. Also the committee noted that the Auditor's Certificate and Levy Book requirements are not met either. The committee expressed concern and frustration of the items that are not getting fixed in a timely manner. Mike Cebulla stated that there is an issue with the Spring /Fall Mini with regards to how 2A and 2B is being reported based on how the value groups in Assessment Administration are being broken out. Apparently four counties have this issue and Mike is looking to have Manatron create a TFS item to remap the line items to fix this. Mike will be contacting Kurt Peterson this week from Manatron. Kris Lage expressed concern over the amount of TFS items that are getting fixed and sometimes when patches are applied the fix actually breaks other functionality. Dennis Freed also noted that he created a support case for the Manufactured Home Abstract that was not in this month's TFS report from Manatron yet.

Custom Reports-Shared Manatron Site:

Lisa Meredith had put a call into Elaine regarding this matter and had not gotten any information back yet. Lisa said she will follow up on this.

Next meeting – After June Annual Meeting:

The next Manatron Tax Advisory Committee to be an in person meeting to be held at the MCIT building at 9:30 on Thursday July 7, 2011.

Other Items:

Dennis Freed asked Stearns and Ramsey how the 8.06.12.1053 release testing had been going. Chris Samuel reported that all patches had been applied. Chris also stated that testing had been going very well and has not seen any major problems. Steve Holthaus stated they had had some issue with the deployment of 8.06.12.1053 but had success this morning with the release.

Adjournment:

Motion was made by Doreen Pehrson to adjourn the meeting and seconded by Steve Holthaus. Motion carried unanimously.

Respectfully submitted by Steve Holthaus as acting Recording Officer.