



Minnesota Counties Computer Cooperative

100 Empire Drive, Suite 201
St Paul MN 55103-1845

Phone (651) 917-6969
Fax (651) 917 6989
Website: mnccc.org

Manatron Steering Committee Monday July 19, 2010 MCCC Offices

Present: Charlene Olson, Cheryl Grover, Farley Grunig, Kris Lage, Mike Disher, Dennis Freed, Dave Claxton, Steve Holthaus, Jill Nolan and Scott Umsted

Also present: Lisa Meredith – Director MCCC. Mike Disher, Stacia Whipps - Manatron, Elaine Carter – Manatron (via conference call), Doug Storaci – Manatron (via conference call), Steve Doty, Andrew Berg - Manatron, Jason Nord – Dept. of Revenue, Joanne Helm, and Chris Samuel.

The meeting was called order by Chair Charlene Olson at 9:38 a.m. CDT. at the MCCC office in St. Paul.

Items to be added to the agenda: review of the fault list and Manufactured Home hot fixes and Release 9

Motion was made by Dennis Freed, seconded by Farley Grunig approving the agenda with the additional items. Motion carried.

Motion was made by Cheryl Grover, seconded by Farley Grunig approving the minutes of the June 14, 2010 conference call. Motion carried.

Jason Nord from the Department of Revenue reported that some of the Abstract of Tax List were late. Polk, Mower and Roseau are having trouble with values not equaling. Manatron will contact the 3 counties to try and get the problems resolved. Stearns County has submitted their Mobile Home abstract. There were several errors but they have been corrected. The errors in the Spring Mini's were discussed and as well as the rounding issues and green acres deferrals.

Manatron Update:

SQL 2008 – documentation from Elaine Cooper and Mike Disher were sent to the county IT departments. Lisa pointed out that the counties need more advance notice of any systems changes. The notice should be done before the next year's budget cycle.

Andrew Berg will look into the cost to having Manatron assist counties without IT Department's get there system on SQL 2008. Release 8-6-12 will be available in mid-August, with implication by mid-September and October.

Discussion was held regarding the response time from the help desk on none critical support calls. It is taking too long for a response.

The cost for Manatron to come on sight to train new employees training was discussed. To have Manatron send an individual to a county to train new employees would cost \$3,200 per day plus travel expenses. Most of the cyclical training and Just in Time Trainings can be found on the Manatron Connexion website. Discussion was held on making a list of what webinars new employees should be viewing and where they are available. Also the Roundtable Webinars that MCCC Counties host should be kept and listed where they are located for review.

Charlene Olson and Jill Nolan will meet to discuss what should be cyclical training and what should be round table discussions.

Andrew Berg from Manatron reviewed CollectMax. Motion was made by Dennis Freed and seconded by Steve Holthaus to send the CollectMax change request to the Enhancement Committee for review. Motion carried

A Hot Fix that was sent for the Mobile Home Billing was discussed.

Release 9 – unknown when this will be sent to counties.

Legislative Committee:

The committee had meet on July 7, 2010 to review the legislative changes. Discussion was held on the changes to the Fall Mini and Assessment Abstract.

Training Committee:

There will be cyclical training for fall mini, assessment mobile home abstract and exempt abstracts. Several roundtables are currently in the works. If any county would like to host a roundtable let either Jill Nolan or Charlene Olson know.

The committee would like to see testing done on releases before they are released to Minnesota Counties. However, due to time restraints this is not feasible at this time. It is important that counties keep up to date with all releases as they are released.

CCB/Enhancement/Report Committee

The committee met on June 24 – they reviewed a request for an enhancement. This enhancement was to have the “Assessment Roll” default to the current assessment year. It was recommended that request be submitted for a design document. Joanne Helm stated that she submitted this as a fault last year.

Motion was made by Charlene Olson seconded by Dennis Freed, to place a hold on the enhancement request to change the default year in the Cadastre Viewer, until January 1, 2011. Motion carried. This issue is possibly going to be a change in a future release form Manatron.

Funds are available in the enhancement fund for those counties that have developed reports. The Enhancement Committee will review how much to reimburse a county for the development of a report.

Motion was made by Dennis Freed seconded by Steve Holthaus to have the Enhancement Committee present a proposal for ranking reports from this point forward, on how much participating counties should be reimbursed for their time.

ISSG Committee

This will be Mike Disher's last meeting as liaison of the ISSG Committee; Dave Claxton will be his replacement. Charlene Olson expressed the Committees appreciation for the time and effort that Mike has provided to the Steering and ISSG Committees.

Manatron contract was discussed. Charlene Olson, Cheryl Grover and Dennis Freed did an initial review of the contract. Farley Grunig has also submitted a list of concerns. A group met prior to the steering committee meeting to review the proposals.

Charlene Olson, Cheryl Grover and Joanne Helm are planning to attend the TUGOM Conference in Seattle, Washington on September 26 – 30. Scott Umsted felt that since he has just started with Rice County and is not completely familiar with the GRM tax program, he would prefer not to attend the TUGOM Conference this year.

Motion was made by Charlene Olson, seconded by Kris Lage to appoint Steve Holthaus to replace Scott Umsted at the TUGOM Conference in Seattle, with expenses reimbursed per the by-laws.

Charlene Olson requested that the August, September, October and November be changed. The change would be: Monday, August 6 – conference call, Monday, August 16 - at the MCCC office, Tuesday, September 7 – conference call, Monday, September 20 – at the MCCC office Monday, October 4 – conference call, Monday, October 18 - at the MCCC, Monday, November 1 – conference call, Monday, November 15 – at the MCCC office.

Other Items

Chris Samuel's has a concern about response time when running reports and calculating.

Motion was made by Cheryl Grover seconded by Farley Grunig to adjourn the meeting at 1:38 p.m. Motion carried.

Respectfully submitted,

Scott S. Umsted, Recording Secretary