



Minnesota Counties Computer Cooperative

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MCCC Manatron Steering Committee

August 2, 2010

Conference Call

Present: Charlene Olson, Kris Lage, Farley Grunig, Dennis Freed, Joanne Helm, Steve Holthaus, Cheryl Grover, and Scott Umsted.

Present: Lisa Meredith – MCCC Director, Jason Nord – Department of Revenue, Stacia Whipps – Manatron, and Andrew Berg – Manatron,

Chair Charlene Olson called the meeting to order at 12:05 p.m. CDT

Updates to the agenda: Report from the Department of Revenue, Single Point of Contact and Enhancements

Motion was made Farley Grunig and seconded by Dennis Freed approving the agenda with the additional items. Motion carried.

Jason Nord – Department of Revenue reported that over half the manufactured home abstracts have been sent in and also several exempt abstracts. Mower, Roseau and Polk Counties are still having some problems with their Abstract of Tax List.

Manatron update: Manatron representatives had nothing to report.

Charlene Olson brought up for discussion the following items:

Upcoming scheduled training: September 15-- Ditch Assessments hosted by Clay County, September 22-- TIF and December 15-- County-wide average rates will be hosted by Washington County. A webinar on notes and prepaid special assessments are planned but no date has been set. In the fall a round table will be held on late notices.

Cindy Geis from Scott County is still working the Levy Book. She is on her third go round. There are still some issues that Manatron needs to answer.

Confession of Judgment round-table was just recently had. A question that was brought up was when it will work with cashiering. Discussion was held on this matter. There is some confusion on how this issue was left with Manatron at the time that Change Order 1 and 2 were completed two years ago. Charlene Olson requested Rice County to write up a list of issues regarding confession of judgments.

Manatron has requested that a single individual be assigned as a contact point so that someone in the county will be able to track the status of problems a county submits.

Discussion was held on cyclical training and trying to determine which training is done by the user group and what should be done by Manatron. It was felt that a schedule should be made up and placed in the contract with Manatron.

Committee Reports

Legislative Committee: - Dennis Freed reported that the committee had not met. Dennis Freed and Farley Grunig worked on some of the issue with the exempt abstract.

Training Committee: – Jill Nolan is working on a list of existing training. Discussion was held on several types of training that may be offered.

Testing Committee Chris Samuels was not available.

CCB/Enhancement/Reports Committee

Steve Holthaus reported that the committee has come up with plan for reimbursements for the development of reports and testing. The proposal will be presented at the next meeting.

Fault list – Charlene Olson, Cheryl Grover, Steve Holthaus, Kris Lage and Chris Samuel met several times to review the fault list to determine what faults have been completed and which have not. In reviewing the list the group assigned a point value to the faults. Those with a higher value need immediate action and those with lower numbers can wait. Manatron is looking at the revised list to see if some of the faults have ready been completed.

ISSG Liaison Report--David Claxton was not available.

Lisa Meredith reported that the Manatron contract has been sent to the MCCC attorney for review.

The next meetings will be Monday, August 16, at MCCC and the Tuesday, September 7 will be by conference call. Dennis Freed requested that the conference call meeting time be moved. The noon start times cause conflicts with covering offices for lunch. It was the consensus of the group to start the conference call meetings at 12:30 p.m. CDT.

Other Items

Cheryl Grover stated she had visited with John Hagen Assistant Director of Property Taxes and he has concerns with Manatron. John Hagen stated that when a call is placed to Manatron no one will return their calls. Stacia Whipps will look into this matter.

Motion was by Dennis Freed seconded by Cheryl Grover to adjourn the conference call at 1:17 p.m. CDT. Motion carried.

Respectfully submitted,

Scott S. Umsted, Recording Secretary