



Minnesota Counties Computer Cooperative

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JAIMS Executive Committee Minutes

September 29, 2011

Michael's Restaurant, St. Cloud

Present:

JoAnne Lasky, AJC/ARC

Barb King, STI

Carl Thelen, STI

Heidi Rademacher, Scott Co.

Susan Moser, Anoka

Deb Marsh, NMJC Bemidji

Nate Parker, Anoka Co.

Todd Benjamin, Anoka Co.

Corey Walters, Clay Co.

Troy Amundsen, Clay Co.

Introduction: Welcome extended to Nate Parker with Anoka County and Corey Walters from Clay County. Heidi informed us this will be her last committee meeting as her position in Scott Co. has been cut.

Minutes: Minutes from the April 28, 2011 were reviewed and approved.

Financial: MCCC existing balance of \$34,871.94 was approved.

Agency Updates:

- Each facility gave a brief review of their status. Troy stated Clay is down in detentions numbers. Deb states Bemidji numbers are low but steady. Residential is full. Anoka states East Central had their best month for August. September has been busy, Mille Lacs uses them and had a lot of their residents. Todd stated non secure moved from 3 to 2 group modules. They have a reduction in detention residents. Scott County stated they have a quick turn. Their staff are using JAIMS and doing well. AJC reported they have recently opened their CD program.

DIS Upload: Carl spoke on the issue of the disc upload to DOC which needs to be completed every night. DOC wants this upload secure. The add on product (WS Professional) that MNDOC recommends is not 64-bit compatible for Window Server products. STI has researched this. (1) should each server be licensed? Carl doesn't like this option.

(2) STI would do this service for all users using a .net environment using a program called Exceed. There would be a \$900 fee but stated STI will not charge each site. Committee moved to approve, seconded. All were in favor of option #2. (Each agency has one vote).

Enhancements: Reviewed and updated the 9/27/11 enhancement list. Talked about the group chrono and how it would be used, also Heidi stated their facility uses a "shift change report" which works well.

- ✓ Lockdown of chronos: Discussed how each facility could choose when and how to lock down chronos. Should we do it immediately, after 7 days, who would be able to change (only admin), after admission is closed or not to use it at all. Lots of discussion.
- ✓ Excel Reports: Deb would like a function to lock down pods. After discussion she will contact Barb the screen criteria she is speaking about.

- ✓ Admission reports uses last admission.
- ✓ Decided to keep #2 (chronos) and #3 (reports –to save as PDF file which Anoka will pay for the 18 hours) on high.
- ✓ Windows 7 needs patch which affects the billing section of JAIMS.

Motion by Sue: High = #1 Facility visitor/call/facility functionality log, #2 Group Chrono and #3 Reports. Also put to high “chrono lockdown”. If we come under budget, add #8 Shift Change report. All voted in favor. Carl will revamp enhancements discussed with a cost estimate. He would like to see only 1 release update for 2012.

No definite date set for meeting but looking at the third or fourth week in April 2012.

JAIMS AGENDA

1. Introductions
2. January 20, 2011 review and approval of meeting minutes.
3. Financial Report
4. JAIMS facility update
5. Enhancements
6. Miscellaneous
7. CSTS to JAIMS – permanent agenda

Respectfully Submitted: JoAnne Lasky, ARC/AJC