



Minnesota Counties Computer Cooperative

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Tax Advisory Committee Minutes October 20, 2011 MCCC, St. Paul, MN

Attending: Attending: Karen McClellan, chair

Pat Martinson/Freeborn Co
Lana Johnson/ACS
Lisa Meredith/MCCC
Marian Paulson/Kittson Co
Dennis Distad/Freeborn Co
David Armstrong/LeSueur
Dan Whitman/Martin
Brenda Ripley/Faribault Co
Kandace Johnson/Fillmore Co
Kyle Jerviss/Wabasha Co

Call to Order

Chair Karen McClellan called the regular monthly meeting of the Tax Advisory Committee to order on October 20, 2011 at 10:00 a.m.

Approval of Agenda

Motion was made by Dennis Distad, second by Dave Armstrong, to approve the agenda. Motion passed.

Approval of Minutes – September 15, 2011

Motion was made by Marian Paulson, second by Kandace Johnson, to approve the minutes. Motion passed.

State Update

No one from the state was in attendance. A call was put in to Heather Bestler from the state. Lana Johnson, ACS reported that Jason Nord had emailed notification that the postcard may not be a viable option because there may not be room for all of the information now required. Lana explained that a valuation notice post card had been sent to DOR for approval by Monte Struck. Heather will check into it and report back to Lana today.

Design on the new State General Tax Annual report will be sent from ACS to Heather for her response.

CAMA Report

Lana Johnson reported that they met yesterday and talked about enhancement 2011.17 Time adjustments. ACS is working on a design and estimate which will be sent to CamaUSA Advisory Committee for their approval. If approved, the Committee would like to have the program prior to 12-1-2011

LRC Report

The committee met by phone to review and approve the TNT. The Committee approved adding the EMV & Homestead Exemption to the outsourcing file for those counties that do not print in-house. Currently there is not room for this information on the in-house version, but it will be part of the design process for pay 2013.

EISC Report

Enhancement 2010.07 was cancelled. ACS has sent the file layout information for 2010.26 – transfer homestead class code to Goodhue County to share with Vanguard. They want tax to be the driver of this information.

No new enhancements.

Conference call set for November 14, 2011 @ 1:30 p.m.

ISSG

Kyle Jerviss commented that they had a meeting but nothing specific to be reported.

System Status Report

ACS Issues

Lana Johnson reported that beta testers were needed for TNT. Enhancement 2011.12- Notice of Expiration of Redemption was cancelled after Sibley County determined that this letter could be generated using the Delinquent Counter Report File. Enhancement 2010.07 had been approved as a participatory, but the requesting county chose not to go forward with it.

Data base hours – 225.5 total to date. 195 were for the homestead credit exemption modifications to tax capacity calculation.

Discussion on rate changes with the contract and when it starts.

Currently tax capacity is not calculating the homestead exclusion correctly when using the reduction percentage. The Committee agreed to the ACS recommended solution. Lana will present to LRC for their approval. This modification will not be available for TnT, but will be for Certified taxes.

Financials

No bills to be approved.

Beta test funds were paid out.

Mike Fox will be invoicing after Thanksgiving for 2012.

Kandace Johnson motion to approve the financial report, second by Dave Armstrong. Motion Passed.

Training

Lisa Meredith talked about Sequel training. She will be sending our two different options for counties to look at.

Discussion was held concerning the training that is already schedule and because of the success of the county's sending people we might have to add more classes. It was suggested that they be located in the cities or southern Minnesota.

Member Concerns/Other Business

Lisa Meredith discussed that the contract has been signed and they will be going out on Monday or Tuesday for County Board Ratification.

They will need to be back to MCCC no later that Dec. 15. After December 16, 2011 you will pay \$5,000 per contract if not ratified. If MCCC has not received by December 31, 2011 the county will no longer get support or updates from ACS. There will be a sheet to sign if you are not planning on participating with ACS Tax or CAMA. We ask that you sign that and send in by December 15, 2011 if you are not participating.

Next meeting will be November 17th at ACS in St. Cloud.

Adjourn

Motion by Dennis Distad, second by Marian Paulson, to adjourn the meeting. Motion Passed

Minutes respectively submitted by, Brenda Ripley, Faribault County