



Minnesota Counties Computer Cooperative

100 Empire Drive, Suite 201
St Paul MN 55103-1845

Phone (651) 917-6969
Fax (651) 917 6989
Website: mcccc.org

Tax Advisory Committee Minutes September 15, 2011 MCCC, St. Paul, MN

Attending: Karen McClellan, chair

Dave Armstrong/LeSueur Co
Denise McCalla/Wright Co
Pat Martinson/Freeborn Co
Lana Johnson/ACS
Lisa Meredith/MCCC
Marian Paulson/Kittson Co
Annette Zacharias/Pine Co
Dennis Distad/Freeborn Co
Pat Martinson/Freeborn Co
Farley Grunig/Jackson Co
Ken Olson/Pennington Co
Brenda Lundon/Mahnomen Co
Brenda Ripley/Faribault Co
Phone:
Kandace Johnson/Fillmore Co
Kyle Jerviss/Wabasha Co

Call to Order

Chair Karen McClellan called the regular monthly meeting of the Tax Advisory Committee to order on September 15, 2011 at 10:00 am.

Approval of Agenda

Motion was made by Marian Paulson, second by Dave Armstrong, to approve the agenda with additions. Motion passed.

Approval of Minutes –August 18th, 2011

Motion was made by Dave Armstrong, second by Marian Paulson, to approve the minutes with corrections of contract years being 2012, 2013 & 2014 and changing Kandace Johnson as being in person not by phone. Motion passed.

State Update

No one from the state was in attendance.

Financials

Lisa presented the financial report. Dave Armstrong motion, second by Marian Paulson to accept the financial report. Kandace Johnson motion to pay the additional payments made to 2010.22B of \$30,000 and 2011.02 for \$3,900; 2011.03 for \$4,500; 2011.11 for \$1,200 totaling \$39,600, seconded by Denise McCalla. Motion passed.

Dennis Distad motion, Dave Armstrong second to have the counties be paid for the beta testing that have left the group. Motion passed

Dennis Distad motion to accept option A as the formula for paying out the beta testing. Motion died for lack of second.

Dave Armstrong motion, Dennis Distad second to go with option C on the ranking and to remove the Vanguard interface as part of the 2010 reimbursement.

Discussion on paying Beltrami County for enhancement testing for 2009.

Marian Paulson motion, second by Denise McCalla to pay \$1,800 to Beltrami County with a #3 ranking for the forfeiture testing. Motion passed.

Marian Paulson motion, second by Kandace Johnson to pay the counties \$100 per general release installation. There were 29 in 2009, 22-2010 and 14 in 2011. A total payout of \$98,300 out of a \$124,897.50 budget. Motion passed.

Discussion on sending in sign off sheets after the releases to ACS as well as MCCC. It is needed at both places to get the correct credit for the county.

Discussion on how the counties want their reimbursements distributed back to the counties, by check or put into their account. Mike Fox will be checking with the counties that are involved.

CAMA Report

Discuss on a request from Bob Hanson in regard to a new classification code of #152 for seasonal property that becomes residential non-homestead. Once the property has been considered seasonal it can't go back to homestead. He would like to see a different code to be able to identify the ones that can't go back. The 152 code would function the same as a 206 code.

Farley Grunig thought it should be treated like a 206 code with an N homestead code on it. There was agreement from other Assessor's on the Committee.

Lana Johnson will be checking with CAMA and LRC and report back.

LRC Report

Lana Johnson reported on Proposed Tax Calculation program requires modification to remove the calculation of homestead credit. Valuation Notice information has not been received from DOR at this time.

EISC Report

Kandace Johnson reported that they had a telephone conference call on September 12, 2011.

Dennis Distad motion, Dave Armstrong second to request TAQC cancel the 2010.07 request from Beltrami County. Motion passed.

No new enhancements.

Conference call to be held on October 19, 2011 at 1:30 p.m.

Enhancement 2010.26 Goodhue Co will check with Vanguard to determine what their cost will be and then will get back to Kandace Johnson.

Discussion on changing the agenda to report the financial portion after the EISC.

ISSG

Kyle Jerviss commented that they have not met since the last TAC meeting.

ACS System Status - Lana Johnson

Tax capacity release went out yesterday.

Abstract should be going out to beta testers soon.

No changes in the fall mini-abstract and Market Value Sales Ratio.

Property rates tax calc will be going to LRC for approval. No changes to the rates.

TNT notices are currently in design phase and then will go to LRC.

Year-end will probably have no changes.

Data base hours are 9 for assessment abstract, 3 for duplicate homestead and 128.5 for tax capacity.

Training

Lana Johnson, ACS; Lisa Meredith, MCCC and George Sawyer have set up October 24, 2011 for mail merge training. Room for 8-12 students and the cost is \$275 per student. MCCC will charge \$75.00 per student and the training budget will pick up the rest. The session will be from 10:00 to 3:00.

Dave Armstrong motion second by Marian Paulson to approve the mail merge class at \$75.00 per student and the rest to come out of training budget and if an additional class is needed to fill the 1st class before adding on a second. Motion passed

Member Concerns/Other Business

Discussion on annual conference schedule.

Discussion on the importance of everyone attending the September 27, 2011 CAMA and TAX user group meeting in St. Cloud. There will be a vote taken on both contracts.

Adjourn

Motion by Marion Paulson, second by Dave Armstrong, to adjourn the meeting until October 20 in St. Paul. Motion Passed

Minutes respectively submitted by, Brenda Ripley, Faribault County