

Extracted from Page 6 and 7 of the *PHDoc 2012* Statement of Work for Phase 1

K. WORK WITH TRANSACTIONS

Estimate of Hours: 350

General Specification:

This estimate presumes the PC programs used to enter dailies today will replace the 4 transaction entry screens on the AS/400. Enhancements will be needed to enable users to review, change, delete, and print. This work will be coordinated with existing programs that review and authorize PC dailies AND programs that review dailies for a selected client (*Exhibit K – Work with Transactions*).

Deliverable:

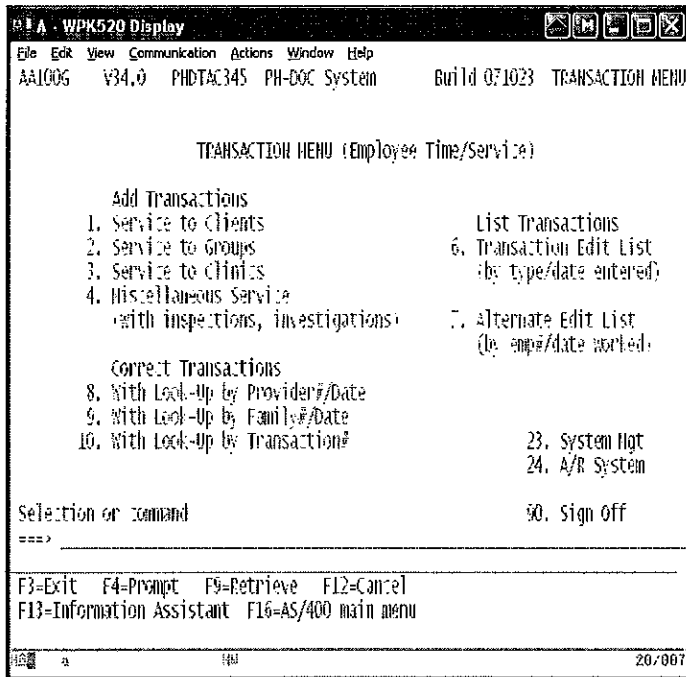
- Add functionality to PC programs to work with uploaded dailies
- Ability to "WorkWith" dailies; summary view by employee/workdate/date
- New audit reports for proofing dailies

Steering Committee Issues:

- How to best summarize? summary by employee, summary by employee/workweek, summary by employee/day.
- Can we remove NO PRIOR AUTHORIZATION?
- Enforce error handling while in the field?
- Still need holding tank for uploaded entries. Will ALL dailies go through an approval step now?
- Existing audit reports will need to be reworked to accommodate the new code lengths for statistical elements
- Edit reports have front-end selection criteria today. Do we replicate or go with standard FILTERS and SORTS? Impact on printing cover page zero.
- Can dates be reported as 12/13/07 vs 12/31/2007 ?
- Do hours and miles need to be expanded? Or auto-split
- **07/18/2008 – Time against COMMUNITY EVENTS**

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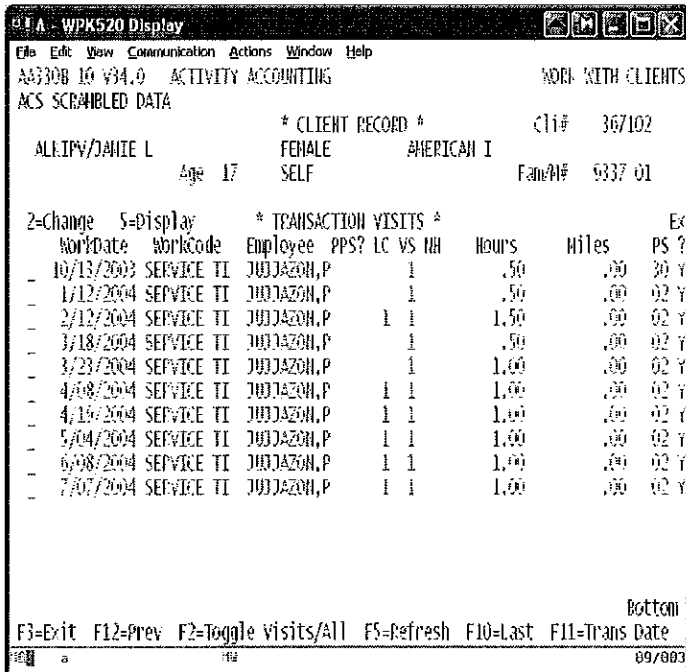
Exhibit K – Work with Transactions



Transaction Entry on the AS/400 includes ...
 ...4 entry programs
 ...2 edit listings
 ...3 lookup correct programs with the ability to correct transactions

Since the 4 entry programs overlap with PC dailies, there will be work involved in enabling those programs to take on the added functionality needed, i.e.:

- ... enforce more edit checks
- ... work with uploaded data
- ... change/delete after upload



The module will also need to replicate the ability to drill into transactions for a selected chart



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The module will need to replicate the ability to work with PC dailies.

Employee	DateWorked	Hours	Miles	Trxs	Status	Good Prt?
2=Change 3=Edit 6=Print 8=Update				# of		
CASTELLANOS/DEB	7/21/2005	10.50	34.00	6	ERRORS	
—	7/22/2005	5.50	13.00	6	ERRORS	
—	10/31/2005	19.00	51.00	8	ERRORS	
—	11/01/2005	6.00	12.00	11	ERRORS	
—	11/02/2005	6.00	29.00	7	ERRORS	
—	2/28/2006	1.00	2.00	2	ERRORS	
—	9/05/2006	2.00		2	ERRORS	
EJJENZON/SUZANN	2/21/2005	9.00		2	WARNING	Y
—	2/22/2005	9.00		12	ERRORS	
—	2/23/2005	9.00		13	ERRORS	
—	2/24/2005	9.00		1	WARNING	Y
JOOJEY, PJN/FAITH	2/21/2005	8.00		1	WARNING	Y
—	2/22/2005	4.00	44.00	6	WARNING	Y
JUJAZON, PJN/RENEE	2/21/2005	8.00		1	WARNING	Y
LLEJZERL, PJN/JONI	2/21/2005	8.00		1	WARNING	Y
						More...
F3=Exit	F12=Return	F1=Help	F5=Refresh			

PC dailies present the transactions organized by employee, then work date.

DateWorked	Activity	Work Code	Hours	Miles	Status
2=Change 4=Delete					
Employee # 0502	CASTELLANOS/DEB				
7/21/2005	FAM MCH HIGH RIS	SERVICE TIME	1.00	22.00	WARN
—	FAM MCH HIGH RIS	PREP TIME	.50		WARN
—	FAM SKILLED HOME	SERVICE TIME	1.50	12.00	ERR
—	FAM SKILLED HOME	PREP TIME	.50		ERR
—	GRP SCHOOL HEALT	SERVICE TEAC	4.00		WARN
—	CLN PERSONAL CAR	SERVICE COUN	3.00		ERR



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Exhibit K – Work with Transactions

This module also includes reports for editing transactions. With expanded code lengths (described in *Exhibit B- database changes*) these reports will require re-design as well as reprogramming.

Transaction Edit will probably require two lines to print a single transaction

```

RUN DATE: 10/16/2007  RUN TIME: 17:42:57  *** TRANSACTION EDIT LIST ***  AA150R/V34.0  PAGE 1
PROCESSING DATE 01/09/2007  (SERVICE TO CLIENTS)

RECORD  SERV  EMPL  DATE  STATEMENT  FAMILY  CLIENT  WORK  PAY  SRV  LOCAT  CLIENT  NOT
NUMBER  PROV  NUMB  WORKED  NUMBER  NUMBER  NUMBER  SAM  CODE  HOURS  MILES  PG-ACTIV-CAT-RSN-ICD  SRC  LOC  CALLS  VISITS  HOME
00700931 01 0001 12/05/2006 010492 01 001 10 1.00 1.00 01-1005-01-001-V23.89 30 10 0 1 0 DEL
00700935 01 0001 12/05/2006 010492 01 001 10 1.00 1.00 01-1005-01-001-V23.89 15 10 0 1 0
TOTAL: 1.00 1.00
    
```

```

RUN DATE: 10/16/2007  RUN TIME: 17:42:57  *** TRANSACTION EDIT LIST ***  AA150R/V34.0  PAGE 2
PROCESSING DATE 01/09/2007  (SERVICE TO GROUPS)

RECORD  SERV  EMPL  DATE  STATEMENT  ORGHNZ  WORK  PAY  SRV  GEO  LOCA  GROUP  NUMB  HUM  MED  MED
NUMBER  PROV  NUMB  WORKED  NUMBER  NUMBER  CODE  HOURS  MILES  SRC  LOC  COD  CRL  PG-ACTIV-CAT-REASON  TYPE  IN-GRP  REP  DEV  USE
00700932 01 0001 12/05/2006 1591 10 1.00 2.00 30 00 01 0 03-5000-00-000- 00 001 001 0 0 DEL
00700936 01 0001 12/05/2006 1591 10 1.00 2.00 15 00 01 0 03-5000-00-000- 00 001 001 0 0
TOTAL: 1.00 2.00
    
```

Alternate Edit List will need significant redesign

```

RUN DATE: 10/17/2007  RUN TIME: 16:01:28  ACS SCRAMBLED DATA  AA151R/V34.0  PAGE
*** ALTERNATE EDIT LIST ***

EMPLOYEE NUMBER AND NAME
DATE WORKED
REC (1)CLIENT #  (2)ORGANIZATION  (3)ORGANIZATION  (4)ORGANIZATION
# * * * * *
01-0001 CPLEIP/DOROTHY
12/05/2006
D 0100031 (1)010492.01 001 10 1.00 1.00 01-1005-01-001-V23.89 30 00 10 (1) 1 1 0 0
D 0100035 (1)010492.01 001 10 1.00 1.00 01-1005-01-001-V23.89 15 00 10 (1) 1 1 0 0
D 0100033 (2)001001 10 1.00 2.00 03-5000-00-000- 30 01 00 (2) 1 1 0 0
D 0100036 (2)001001 10 1.00 2.00 03-5000-00-000- 15 01 00 (2) 1 1 0 0
D 0100033 (3)001001 10 1.00 2.00 03-5000-00-000- 30 01 00 (3) 1 1 1 0
D 0100037 (3)001001 10 1.00 2.00 03-5000-00-000- 15 01 00 (3) 1 1 1 0
D 0100034 (4)001327 10 1.00 12.00 03-5000-00-000- 30 04 11 (4) 1 1 1 1
D 0100038 (4)001327 10 1.00 12.00 03-5000-00-000- 15 04 11 (4) 1 1 1 1

12/05/2006 TOTALS: 3.10 13.00 0 SERVICE TO FAMILY 1 0 0 0
SERVICE TO GROUP 1 1 0 0
SERVICE VIA CLINICS 1 1 1 0
MISCELLANEOUS SERVICE 1 1 1 1

EMPL 01-0001 TOTALS: 3.10 13.00 0 SERVICE TO FAMILY 1 0 0 0
SERVICE TO GROUP 1 1 0 0
SERVICE VIA CLINICS 1 1 1 0
MISCELLANEOUS SERVICE 1 1 1 1
    
```



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Exhibit K – Work with Transactions

Note that the design for *Edit PC Dailies* is better able to handle the expanded code lengths, since the employee (and date?) are printed above the detail line.

Run Date: 10/16/2007		Time: 17:56:26		ACS SCRAMBLED DATA		AA104R V14.0		PAGE					
		CLIENT ACTIVITIES, 02/14/2005											
DATE WORKED	GMT NO.	CLIENT NAME	FAMILY MEMBER	GAN	PACK1	WEEK TIME CODE	SPENT	MILES	EM	EM	L	V	H
12/14/2005	46549	AJRAUBCHN/JOANH	1737.03	004	02.1000.02.360.486	62	0.75	30.00	01	10			
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005	46549		1737.03	004	02.1000.02.360.486	52	0.50		01	11			
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005	46549		1737.03	004	02.1000.02.360.486	10	1.00		03	13	1		
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005	46550	LOCFVDF/ALICE H	7348.03	004	02.1000.02.360.715.50	62	0.25	10.00	22	10			
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005	46550		7348.03	004	02.1000.02.360.715.50	10	0.25		22	10	1		
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005	46551		7348.03	004	02.1100.02.360.715.50	20	0.50		21	10			
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005			7348.03	004	02.1330.02.360.715.50	15	0.25		02	10			
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005	46552	TEPV/LARRY L	7934.03	003	02.1100.02.360.715.09	62		10.00	12	10			
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005	46552		7934.03	003	02.1100.02.360.715.09	20	0.75		12	10	1		
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005	46553	COVOP/DOROTHY J	1716.03	034	02.1000.02.360.715.50	62	0.75	30.00	22	10			
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005	46553		1716.03	034	02.1000.02.360.715.50	10	0.25		22	10	1		
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005	46554		1716.03	031	02.1100.02.360.715.50	20	0.50		21	10			
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				
12/14/2005			1716.03	034	02.1330.02.360.715.50	15	0.25		02	10			
									MORNING, DATE WORKED 15 NOT CURRENT MONTH,				

Data 02/14/2005 Hours E.00 Miles 90.00

This module will also set the precedent for how we prompt for selection criteria under "2012". Today, users are required to select based on RANGES of codes. This can be replaced or augmented by the new "keywords" available on statistical elements.

INDICATE THE SELECTION CRITERIA RANGES WHICH SHOULD BE USED FOR THIS REPORT			
Program	TO 99	Prv/Employee	TO 99 9999
Activity	TO 9999		
Category	TO 99		
Reason/ICD	TO 999 999999	Organization	TO 999999
		Family Number	TO 999999
Service Location	TO 99	Geo Locaiton	TO 99
Source of Payment	TO 99	Age	TO 99
		Sex	(BLANK=ALL)
		Race/Ethnicity	/
		Group Type	TO 99
		Trans Type (1-4)	1 TO 4
		Work Code	TO 99
		Work Date	TO 99/99/9999
		Processing	
		Date	11/09/2007 TO 11/09/2007
F3=Exit F12=Return F1=Help			



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