

Minnesota Counties Computer Cooperative
Sunday, June 1, 2008 – Thursday, June 5, 2008

Hotel Registration

FORMS MUST BE RECEIVED BY MAY 5, 2008

(If short of space after this date, we will notify you of alternate lodging upon receipt of your form.)

Name: _____

County/Agency: _____

Address: _____

City, State, ZIP: _____

Phone: _____ Fax: _____

Email: _____ @ _____

Arrival Date: _____ Departure Date: _____ Number of Nights: _____

Special Requests: (i.e. room accessibility, dietary, etc.) _____

Method of Payment:

_____ Check – **Must be sent with form**

_____ Credit Card – Card charged upon receipt of form. Visa, Mastercard, American Express, and Discover accepted.

Card # _____

Exp. _____

Cardholder's Name: _____

Signature: _____

Registration Deadline: May 5, 2008

ROOM PACKAGES:

ROOM PREFERENCE All Rooms are Non Smoking

_____ **THREE NIGHT PACKAGE:**

\$489.35/Single Occupancy

\$307.24/Double Occupancy

Package Includes: Accommodations for Three Nights; Breakfast, and Lunch on Tuesday; Breakfast, Lunch and Dinner on Wednesday; Breakfast on Thursday; Tax and Service Charge.

_____ **TWO NIGHT PACKAGE - Monday arrival**

\$322.69/Single Occupancy

\$201.28/Double Occupancy

Package Includes: Accommodations for Monday and Tuesday; Breakfast and Lunch on Tuesday; Breakfast and Lunch on Wednesday; Tax and Service Charge.

_____ **TWO NIGHT PACKAGE - Tuesday arrival**

\$355.36/Single Occupancy

\$233.95/Double Occupancy

Package Includes: Accommodations for Tuesday and Wednesday; Lunch on Tuesday; Breakfast, Lunch and Dinner on Wednesday; Breakfast on Thursday; Tax and Service Charge.

_____ **ONE NIGHT PACKAGE - Monday**

\$178.66/Single Occupancy

\$117.95/Double Occupancy

Package Includes: Accommodations for Monday; Breakfast and Lunch on Tuesday; Tax and Service Charge.

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ONE NIGHT PACKGE - Tuesday

\$188.71/Single Occupancy

\$128.01/Double Occupancy

Package Includes: Accommodations for Tuesday; Lunch on Tuesday; Breakfast and Lunch on Wednesday; Tax and Service Charge.

ONE NIGHT PACKAGE - Wednesday

\$192.48/Single Occupancy

\$131.78/Double Occupancy

Package Includes: Accommodations for Wednesday; Lunch and Dinner on Wednesday; Breakfast on Thursday; Tax and Service Charge.

ROOMMATES

If you checked double occupancy above, you must list your roommate below and mail or fax your forms together; otherwise, your reservation will be changed to the single occupancy rate.

Name of the roommate you've selected: _____

Check-in is 4:00 p.m. – Check-out is 11:00 a.m.

MEAL ONLY PACKAGES

___ **Five Meal Plan \$128.56 – Full Conference**

Includes: Breakfast, Lunch and Dinner on Tuesday; Breakfast, Lunch and Dinner on Wednesday; Tax and Service Charge.

___ **Three Meal Plan: \$77.09– Specify Day: _____**

Includes: Breakfast, Lunch and Dinner; Tax and Service Charge.

___ **Two Meal Plan: \$44.42 – Specify Day: _____**

Includes: Lunch and Dinner; Tax and Service Charge.

___ **Dinner Only: \$32.68 – Specify Day: _____**

Includes: Dinner; Tax and Service Charge.

___ **Lunch Only: \$18.85 – Specify Day: _____**

Includes: Lunch; Tax and Service Charge.

MAIL OR FAX FORM TO:

**Arrowwood Resort
2100 Arrowwood Lane NW
Alexandria, MN 56308
FAX: 320-762-0133**

Cancellation Policy

MEMORIAL DAY – LABOR DAY

Upon making the reservation, the individual's credit card will be charged a \$100.00 advance payment fee **per room reserved**. If the reservation is cancelled 31 days or more prior to the arrival date, the advance payment will be refunded less a \$25.00 processing fee. If the reservation is cancelled within 30 days of the arrival date, the \$100.00 advance payment will be forfeited. If the reservation is cancelled within 72 hours of your stay you will be charged for the entire stay.

NO RESERVATIONS ACCEPTED WITHOUT FORM