



Minnesota Counties Computer Cooperative

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CSTS Executive Committee Meeting

November 18, 2009

St. Cloud, MN – Noon

Attending: Susan Moser, Jennye Croft, Sandi Sostak, Ron Solheid, Andy Erickson, Carlo Thelen, Tim McMillan, Nate Beran, Mike McGuire, Terryl Arola, Jon Ramlo, Deb Kerschner, Andy Doom, Mike McGuire, Warren Liepitz

Absent: Lisa Meredith, Tim Cleveland

Called to order at NOON,

Approval of agenda: addition from Andy Doom-requested expanded access to S3 (to be added under the S3 agenda item). Moved by Ramlo, Second by Solheid, approved

Oct.21 minutes Moved by Liepitz, Seconded by Beran, approved

S3 update: LSI YLS update will be reviewed in committee (and hopefully finalized) this afternoon. It will be sent to the test counties to work on until mid January. Only one staff person assigned to S3. Kerschner asked that counties please check their probation survey numbers – as she will freeze the data by mid February. Data by county is posted monthly. See if numbers are accurate or discrepancies present.

S3 expanded access. A request has been made to expand access to social services for purposes of day care or foster care licenses. S3 advisory group voted against it. The new policy board voted 6 – 2 to allow a one year pilot in Anoka County only, only BY Corrections staff. This project will be tracked separately to see if additional information is forthcoming that DC/FC cannot get on its own. Even the pilot will require legislative approval, and be approved by the Commissioner. Anoka corrections staff will manually have to filter whether it is the same person that is seeking the DC/FC license (that has the criminal record)

How does CSTS Exec committee feel about a one year pilot?

- The day care/foster care licensing is a problem with criminal history, and S3 may not be the way to fix it.
- We don't argue the concept.
- This shifts liability to corrections, S3 is not an official record (and needs to be verified, concerned in a time crunch they will not back up).
- Perhaps MNCIS access to juvenile files is an option many counties may not be aware of it

- Out of concern for providing the most current and accurate information for purposes of day care and foster care licensing, we recommend pursuing a legislative change in 2011 session, and we will put on agenda for December.

Tomorrow is last committee meeting of Probation Violation module for awhile.

Chair McGuire announced that an evaluation form of the STI contract will be completed two-thirds by Lisa Meredith, and then sent to the Executive Committee so it can be discussed at the December Executive Committee meeting.

The Enhancement Subcommittee reported that they are implementing changes in committee structure as approved by Exec Committee. They are annually allotted 100 hrs in programming time to work on miscellaneous projects and tying up loose ends. They are opting to allocate those hours to work on COMS – issues with warrants and liability that shifts responsibility of agent too early to field agent, before case is actually transferred (20 hours).

The Standards Subcommittee reported that they are beginning to work on a Standards Manual so that new administrators in counties have a foundation of information to guide their work. They also debated the pros and cons of placing minutes, etc be housed on STI or MCCC web site? For now, all CSTS committee and subcommittee minutes are posted on the STI website.

The Tech Liaison reported that web and CSTS-light will continue to be explored for blackberry and mobile users. However, as a portion of this may need to be hosted locally, this could pose local resource issues (a secure web server, SSL secured) for smaller counties.

Susan reported that there will be a JAAMS meeting tomorrow, the first in a few months.

Solheim moved, Doom seconded a motion to adjourn, approved, at 12:52 pm