



CSTS Standards

Agenda
5/25/10; 9:30 to 11:45
STI

1	Minutes	Dan Pepper
2	Additions to the agenda	All
3	Review manual to this point	All
	Electronic manual proposal from STI	Jennye/Dan
4	What should be presented at 6/16 User group?	All
5	Juveniles w/adult offenses	All
	Standards questions (see attached)	All
7	Vote on Chair for next year	All
8	No June meeting due to user group? Set July meeting	All
	Issues for future agendas: <ul style="list-style-type: none">• MOC Reform Project• Electronic manual design• Intrastate transfer standards	

#1 Darlene Jonak, Central Minnesota Community Corrections

I'm dealing with clean-up in the address area of CSTS and I need some clarification on three examples.

- A. Supplemental vs. Secondary regarding BOX. If Rural Route (RR) and Postal (PO) go in Supplemental what kind of "box" goes in Secondary (both RR and PO are choices in the locked down Secondary)? (Dakota: The Secondary Unit Information should not code "Box" as a PO Box, this is already covered under Supplemental Information. I would think of "Box" in the Secondary field as an internal building number or a business address where people can have mail delivered to that then uses individual boxes for them to collect from. I would change the CSTS description to read the same as the code – Box/Box to be less confusing.
- B. What is the correct way to enter an address like County Road 18 or State Highway 210 or US Highway 210? (Dakota: enter all under "street" field)
- C. If a client has a normal physical address but uses a PO Box for a mailing address should it be entered as one record with both physical and mailing check marked or two separate records...one physical and one mailing? (Dakota: 2 records)

#2 Carrie Stumne

Anoka County reported an issue with the Standardized Reference Table values. They have addresses with a suffix of "Alcove" which is not in the list of standard values. Should we add this value to the standard list?

#3 Jessica Moe, Wright

Do you know if the "Domestic" check box, under Offense Codes, is only for Assaults? There was a question by someone this morning asking if it could/should be checked for Violations of Orders for Protection. I checked the latest Standards handout on the internet and I also checked the CSTS online help; couldn't find anything about the check box.

#4 Becky Bales, Stearns

Question regarding entry of juveniles with adult offenses – one case or two

Intrastate transfer standards

- Default chrono type for those chronos that are transferred in (auto chrono)
- No assessment done - how to bypass need to check LSI or Other - perhaps use score of 0 and "No assess" under comment