



## Minnesota Counties Computer Cooperative

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### Corrections Standards Meeting Minutes April 27, 2010, 9:30 a.m.-11:45 a.m.

In attendance: Jennye Croft, Dakota; Paul Schroeder, Ramsey; Dan Traun, DOC; Nancy Tallman, Wright; Heidi Rademacher, Scott; Dan Pepper and Wendy Anderson, Washington; Brandy Christiansen, Goodhue; Tami Noble and Ardi Ihrke and Brenda Martini and Pat Jacobson, DFO; Lynn Rohlf; ARC; Jan Krugman, DOC; Jeanne Cook; Todd-Wadena; Barb King, STI

#### **Demo of Violations Module**

Carl from STI demonstrated a prototype of the upcoming violations module. Development will begin in earnest in the summer of 2010. All fields in the module will be standardized.

#### **Electronic Standards Manual update**

Carl updated group on status of an electronic version of the standards. Discussions are ongoing regarding options for updating, publishing, etc. of an electronic manual. Carl will bring back to committee updates as the development progresses.

#### **Standards Committee Chair elections**

Jennye informed group that a chair for the upcoming year needs to be elected prior to the June user group meeting. Decision on chair will be made at May meeting.

#### **Progress on review of standards manual**

Dan Traun volunteered to take Jennye's notes from last few meetings and organized and create a draft of an updated manual that incorporates the changes/additions group has made to the manual since the review process began.

#### **Continuation of Standards manual review**

The group continued its review of the standards manual. Started with Supervision Level and progressed through client related fields.

#### **Next Meeting:**

Tuesday, May 25, 2010

9:30-11:45 a.m. @ STI