



Minnesota Counties Computer Cooperative

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MCCC EXECUTIVE COMMITTEE MEETING MINUTES Meeting held in person at MCCC March 11, 2010

Members Present:

Paul Beaumaster, Region III, Rice
Ken Olson, Region 1, Pennington
Dennis Freed, Region II, Chisago
Deb Gruber, Region II, Morrison
Shirl Boelter, Region III, Fillmore
Mark Anderson, Region III, Winona
Dan Whitman, Region IV, Martin

Members Absent:

John Thompson, Region IV, Faribault

Others Present:

Lisa Meredith, MCCC
Darci Gawthrop, MCCC
Mike Fox, MCCC

Others Absent:

The meeting was called to order by Paul Beaumaster.

Motion to approve the agenda: Dennis Freed seconded by Dan Whitman, **motion** passed

Motion to approve meeting minutes from February 11, 2010: Ken Olson, seconded by Mark Anderson, **motion** passed.

Financials: Our direct purchase CD matured on February 18th for an amount less than the principle. In 2005 we requested to have the interest on all the direct purchase CD's being paid to us annually in cash rather than re-deposit the interest back to the CD. The bank interpreted the request as a withdrawal of principle and issued a check for the interest calculated to that point. The end result is that we overstated interest income in 2005 and now when the CD matures we have to take an interest hit to make up the difference. All of the direct purchase CD's have now matured. The first MCAPS4 grant reimbursement has been received. A/R aging report: there are a couple of counties that have not paid the Manatron Maintenance and Support fees for 2010. This issue will continue to be discussed during the tentatively scheduled May 3rd meeting. A/P aging report: all payments are on schedule. Other accounting items: our auditors have issued us a preliminary audit report to sign off. No audit findings or audit entries. The subsidiary balance sheet, income statement, and budget report were all reviewed. **Motion** made to approve the February financials made by Mark Anderson, second by Ken Olson. **Motion** carried. **Motion** to approve the February check register made by Dan Whitman, second by Shirl Boelter. **Motion** carried.

Tax:

ACS: TAC held a meeting on 3/18. 2A/2B reporting for DOR was discussed along with how to deal with hours used

overage.

Manatron: Valuation Notices are out now – some minor fixes need to be made for some of the counties. Testing and the number of releases are still a challenge. A meeting will be held on May 3rd between Lisa Meredith, Marty Ulanski, the steering committee and the 11 counties that have suspended implementation of GRM.

CAMA: Dan Whitman stated that he thinks that progress on the CAMA rewrite is not going as quickly and smoothly as the vendor would like. The committee is continuing to negotiate with ACS. Lisa discussed the email she received from the vendor regarding the rewrite discussion and presentation scheduled on March 16th. For the regional meetings, MCCC doesn't host vendors. ACS may do a demo after the regional business portion of the meeting is completed but they must coordinate and send out invitations.

Finance and General Government/Optimum: Jim Benson contracts and TriMin contracts are in negotiation with a plan to vote on them in June. The ACS contract has been requested but Lisa hasn't received it to date. The IFS rollout schedule has gone out along with hardware specs. Crystal Reports software was discussed. The ACS counties need to work with Carol Brandenburg before loading the new IFSpi.

Law Enforcement: Lisa has received a number of requests for future meetings. Darci will send Mike Peterson an email inquiring about future meeting dates.

CHS: User group meeting will be held on 3/26 at MCCC. PH-Doc rewrite going well. Costs TBD for future members. Lisa will send an email to members with historical pricing. Will go to server hosting the first part of 2013. We are having an issue in the assignment of ownership of documents – we are waiting for vendor to sign off. The vendor's attorney has issues in the language of the PH-Doc contract regarding rights for the vendor to sell this software outside of Minnesota. MCCC's attorney is looking again at the assignment of ownership rights. Until this issue is resolved, we will not copyright PH-Doc.

ISSG: The next ISSG meeting is scheduled on April 7th. One agenda item may be to change the meeting dates from Wednesdays to a different day of the week. George Sawyer is still doing a lot of training for our members and will be presenting sessions at our annual conference.

Corrections: The next meeting is scheduled for March 17th. There will be a contract extension negotiations meeting with Carl Thelen after the meeting.

County Attorneys: Paul Beaumaster noted that weekly progress reports are now coming in from Intertech. Kathy and Intertech are doing a great job. We are looking for better documentation from the vendor for invoicing purposes. The OJP Grant progress is going on as scheduled. Lisa stated that our attorney is drafting a license agreement for the User Group. Fees for Maintenance and Support for Hennepin are still to be determined and discussions are

continuing. We need to draft the Rules and Regulations changes. Lisa will also run this by Pat Diamond for his input. The first delivery use cases are due to the BCA on Monday (we are a little behind schedule at this point). eCharging is moving forward with five counties; we are looking for a sixth..

Regional Meetings: All of the meetings are scheduled and all are face to face. We will send a draft agenda of all regional meetings to members of the exec committee before sending and posting to all other members.

Annual Conference Update: County Attorney sessions discussed. The conference schedule should be finalized next week. We are working on setting up “on your own” activities at the conference. We may use a smaller shuttle this year. MCCC will also be making up flash drives for those who want them again instead of a binder for the conference.

Motion to adjourn made by Dennis Freed, second by Dan Whitman. **Motion** carried.

Minutes respectfully submitted by Darci Gawthrop, MCCC.