



## Minnesota Counties Computer Cooperative

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### MCCC EXECUTIVE COMMITTEE MEETING MINUTES Meeting held in person at MCCC April 8, 2010

#### Members Present:

Paul Beaumaster, Region III, Rice  
Ken Olson, Region 1, Pennington  
Dennis Freed, Region II, Chisago  
Deb Gruber, Region II, Morrison  
Shirl Boelter, Region III, Fillmore  
Mark Anderson, Region III, Winona  
Dan Whitman, Region IV, Martin  
John Thompson, Region IV, Faribault

#### Members Absent:

#### Others Present:

Lisa Meredith, MCCC  
Darci Gawthrop, MCCC  
Mike Fox, MCCC  
Marc Colin, Carpenter Evert & Assoc.

#### Others Absent:

The meeting was called to order by Chair Paul Beaumaster.

**Motion** to approve the agenda, Dennis Freed seconded by John Thompson, **motion** carried.

**Motion** to approve meeting minutes from March 11<sup>th</sup>, Mark Anderson, seconded by Ken Olson, **motion** carried.

**Financials:** Overview of 2009 final audit made by Marc Colin who stated that everything went smoothly. We made a change in the shared meeting expense portion of the total operating expenses (bill-backs to counties) along with a classification change of the Magic Fund Investments – which is more of a mutual fund. An email of the final audit report will be sent out within the next day or so. MCCC financials: Our cash position is good, A/R – Grants are growing as the MCAPS4 rewrite project continues. A/R – there are five counties out of the eleven suspended counties that have not paid the Manatron Maintenance and Support dues and fees for 2010. The User Group had previously voted that these counties must pay their Maintenance and Support and shared meeting expenses. We will further discuss this after the May 3<sup>rd</sup> Steering Committee Meeting. Invoices related to part time County Attorney's User Group dues from 2009 have been voided – this is also coded to the Fund Balance as this was a 2009 issue. The 2011 MCCC draft budget was discussed – Mike gave an overview of the spreadsheet. MCCC may purchase a new LCD projector before the conference. Lisa stated that as county budgets decrease, MCCC does more administrative support. **Motion** made by Mark Anderson, second by Dan Whitman to attempt a bottom line increase on the 2011 budget of 0% from this year's budget. Mike and Lisa will re-work the budget amounts accordingly. **Motion** carried.

**Tax ACS:** Ken Olson stated a conference call was held on March 18<sup>th</sup>. All enhancements are on hold or waiting quotes.

ACS gave an update on contract negotiations. ACS is also no longer asking for demonstration time at or after the regional meetings. Something will be set up in April and ACS will give a demonstration at the annual conference. There is also a data file hours over contracted hours issue.

**Tax Manatron:** Rice County is still getting fixes and their tax statements are still not out. Manatron staff is working around the clock to solve these issues. The May 3<sup>rd</sup> meeting will consist of the steering committee members plus the 11 suspended counties. The first draft of the Maintenance and Support Agreement is being reviewed by a committee.

**CAMA:** Dan Whitman gave an explanation of the new XRM platform which allows the AS400 to communicate with PCs. The XRM is an interface product that doesn't need a total rewrite of the software.

**Finance and General Government/Optimum:** There will be a JIC meeting next Friday along with an IFS rewrite meeting tomorrow. JIC has a 1989 memo of agreement which they would like updated and wants to copy write the product. Who should hold the copyright – MCCC on behalf of the users. Possibly form a new user group – source code and legal issues discussed. Dave Zubke is reviewing the Golden Wiki contract, the Jim Benson consulting contract and the TriMin contract. We are waiting for a contract from ACS.

**Law Enforcement:** nothing new to report.

**CHS:** We're waiting for ACS's attorney to approve/sign the PH-Doc copyright agreement. **Motion** to approve the PH-Doc addendum (which has already been approved by the User Group); subject to ACS signing the copyright agreement made by Dennis Freed, second by John Thompson. **Motion** carried.

**ISSG:** Mark Anderson stated the committee discussed standards and training. Dave Schueck talked about the MCAPS rewrite project. Eric Hemme of Meritide Corporation also discussed support services and gave a share point presentation.

**Corrections:** Work continues on the intrastate project. No other updates.

**County Attorneys:** We'll file the first grant report next week. Dave Zubke is working on the license agreement and will give a recommendations on the Rules and Regulations. Will also discuss at next week's meeting continuing work on the MCAPS rewrite after Intertech is done with the project. Kathy Eiler will submit three various proposals. We currently have additional funds in the enhancement project. There is a little slippage in the project timeline (use cases and development). Paul Beaumaster stated that the eCharging project went smoothly.

**Regional Meetings:** Coming up starting the end of April.

**Annual Conference Update:** MCCC has applied for CLE credits with the Minnesota State Board of Continuing Legal Education for the MCAPS sessions. We have 14 vendors registered to date, along with sponsorships and mini golf registrations coming in. Darci will email members of the Executive Committee Arrowwood hotel registration forms.

**Motion** to adjourn made by John Thompson, second by Dennis Freed. **Motion** carried.