



## Minnesota Counties Computer Cooperative

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### JIC Meeting Minutes Friday, January 15, 2010

Michaels Restaurant, St Cloud, Minnesota

<u>Members Present</u>	<u>Representing</u>	<u>County</u>
Bill Mori	TriMin	
Shawn Roney	TriMin	
Herb Dingmann	TriMin	
Fran Windschitl	MCCC	Rice
Lori Johnson	MCCC	Clay
Lisa Meredith	MCCC	
Sheila Ellingboe	CMHS	Kandiyohi
Jerry Vyscosil	CMHS	Nobles
Von Meyer	CMHS	Mille Lacs
Pat Braaten	CMHS	Pope
Bob Hiivala	MCCC	Wright
Steve Messerschmidt	MCCC	Morrison
Jeff Stojevich	MCIS	
Jim Benson	CPUI	Midstate Co-op

#### 1. Call to Order - Introductions:

The meeting was called to order at 9:30 AM, Friday, January 15, 2010 by chair, Jerry. Introductions were made.

#### 2. Approval of Agenda:

Motion to approve the agenda as amended by Fran, second by Von. Approved.

#### 3. Approval of the meeting notes of Oct 16, 2009 :

Sheila Ellingboe needs to be added to the attendance roster.

Motion to approve the minutes by Jeff , second by Steve as amended. Approved.

#### 4. Election of Officers

Chair                 Steve moves up to chair.

Vice Chair         Sheila is elected as vice chair.

Recording Officer     Jim Benson is retained as recording officer.

## **5. Financial Report**

Balance on hand is reported as \$192,292.50.

Moved by Jim to approve the financial report. Fran seconded. Approved.

## **6. IFS Status Report:**

### **Discussion of IFS Rewrite Project**

Bill presented the status of the application and enhancement development as reviewed earlier by the Steering Committee.

Motion by Fran, second by Lori to move check reconciliation up to the next priority item, ahead of the point of sale items.

### **Cash Collections System Update**

Wright County has agreed to beta test the Cash Collections module.

### **Modification and Beta of Cash Collections**

Bob requested a change to the receipt entry screen to save and bring forward the line item description to IFSPI (on detail interface) rather than the summary receipt description. Bob made a motion to approve this request, second by Jeff. Approved.

### **Reports Discussion Update**

Lisa will check on the status of the shipment of Crystal reports software to the counties.

### **Training and Implementation Plans**

Lori made a motion to release the roll-out schedule. Bob second. Approved.

### **Rollout Plan and IFS Users Meeting Discussion**

The need for a further users meeting does not seem necessary at this time.

### **IFSPI Performance on ISeries**

There are new higher hardware requirements necessary for the WebSphere operation. (MCIS is getting good speed at 1900 CPW with power 6 and 16 gig of memory.) The major problem seems to be lack of CPW. It is running with 2 gig dedicated minimum.

MCCC will first survey counties to find out the counties that will continue on the ISeries and what kind of sizing problems we may have.

### **Payment of Invoices**

TriMin request payment for \$35,000 and was recommended for payment by the steering committee. Motion by Steve to approve the payment, second by Sheila. Approved.

## **7. New Enhancements/Change Requests**

02-05 Option to print Account Activity report w/o beginning balances. Delete.  
03-06 Ability to purge history by fund. Delete.  
03-15 Separate fund/Dept Security for reports and entry programs. Delete.  
04-03 Interface State Payments to receipts. Completed.  
04-19 New journal entry screen Delete.  
07-05 Allow vendor checks on pre-printed laser forms. Completed.  
09-04 G/L Inquiry – option to see transactions for specific source code. Delete.  
10-01 Add a simple download of checks to excel for outside check reconciliation. Study.  
10-02 Add a stand-alone ACH pre-note run to clear these to the bank. Do.

Move to approve these changes by Jim, second by Jeff. Approved.

In IFS there is an option to print input forms documents. Do we want a similar function in new IFS? We will not include it in IFSPI.

## **8. Other Concerns:**

### **“Golden IFS” Support and Training Module**

Presentations to counties were made as requested by the previous meeting. Votes were taken in each of the four user groups, and all four reported back a majority in favor of the application and its maintenance costs. Jim presented a working milestone list of 211 basic items that would be included in the module. Fran moved to go ahead with the project and have Jim and MCCC work out a contract on behalf of the three user groups per the discussions that have taken place. Lori seconded. Approved, Jim abstaining.

### **IFS Marketing**

Bill presented a proposal for TriMin to get exclusive marketing rights to IFSPI to take it to markets other than Minnesota Counties. He requested a committee be formed to develop this type of agreement with TriMin. Lori moved to form such a subcommittee. Jerry seconded.

Jeff, Lisa, Jerry, Jim, and Fran were appointed to the committee by the chair.

**Next Meeting(s): Friday, April 16, 2010.**

## **9. Adjourn:**

Meeting adjourned by Fran. Approved.

Respectfully submitted,

Jim Benson  
Recording Officer