



Minnesota Counties Computer Cooperative

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Law Enforcement User Group Meeting Minutes Tuesday, June 22, 2010 10:00 a.m.

Michele Boerboom	Blue Earth	Jacie Dolejs-Craigie	Carver
Sandy Meyer	Carver	Sandi Schnorenberg	Mankato
Kay Schultz	Mankato	Rick Eggert	Dodge
Shannon Klimek	Douglas	Tina McPherson	Douglas
Dawn Olson	Douglas	Debi Diestler	Fergus Falls
Greta Olson	Martin	Kathy Peterson	Martin
Rebecca Miller	Meeker	Judy Siggerud	Otter Tail
Janelle Ahern	Red Wing	Judy Hiller	Waseca
Kari Gehring	Waseca	Colleen Howard	Waseca
Melanie Laumb	Winona	Sandy Warnke	Winona
Michael Peterson	Winona	Dee Holm	GCSO
Kim Magnuson	GCSO	Bryan Boltjes	Fairmont
Mike Gormly	Faribault	Charlie Berg	Blue Earth
Dan Whitman	Martin	Susan Bowler	Carver
Sharon Determan	Faribault	Tom Eckhardt	Faribault

Call to Order and Introductions: Michael Peterson called the meeting to order.

Approval of the proposed agenda: Sandy Warnke made motion to approve the agenda, and Rick Eggert seconded the motion, passed.

Approval of the September 22, 2009 meeting minutes: Sandy Warnke made a motion to approve the minutes from the September 22, 2009 meeting and Dee Holm seconded the motion, passed.

Election: Usually the Vice Chair automatically goes up the chairs to the Chair position; however, we do not have a Vice Chair at this time.

- Chair: Michael Peterson volunteered to do another term as the Chair. No motions necessary.
- Vice Chair: Sandy Warnke made a motion to nominate Sandi Schnorenberg to the Vice Chair position and Rick Eggert seconded the motion, passed.
- Recording Officer: Debi Diestler volunteered to do another term as the Recording Officer. No motions necessary.

Financials: Amount is the same, no discussion.

Member concerns and other business:

Awards were presented to Michael Peterson, Debi Diestler, and Judy Hiller in recognition for serving as Chair, Recording Officer and ISSG Liaison.

Again MCCC asked us to remind members to please RSVP if you plan on attending a meeting. It is very important when it comes to planning what size meeting room is needed, how many people to prepare lunch for, etc. This can be done on the MCCC website: www.mnccc.org Click on Register Today. If you need assistance in setting up a profile, or have any questions, email Darci Gawthrop at Darci@mnccc.org.

Lisa Meredith reminded members to contact ISSG Liaison Judy Hiller if we have any technical questions and MCCC Liaison Dan Whitman to answer any questions if she is not available.

Adjourned: Greta Olson made a motion to adjourn; Sandy Meyer seconded the motion, passed. The business portion of the meeting was adjourned at 12:00. Two presentations to be given after lunch.

Presentations:

A presentation was given by Mike Yefsky of CIS. The E-citation roll out was the main discussion, along with the re-write of the RMS system. Mike asked that if you encounter an

Error 91 on your computer screen to contact CIS immediately so they can get into your system and see the actual error in order to capture it to see if they can find a solution to the problem.

A presentation was given by Kile Mestad, Ramsey County Community Corrections, regarding a program called EZ Stops. This program alerts Probation Officers if one of their probationers has contact with Law Enforcement. They are soliciting assistance from Law Enforcement Agencies to contact the BCA to see if this program could be run in connection with the Portals system using email alerts.

Sandi Schnorenberg made a motion to reopen the business portion of the meeting; Rick Eggert seconded the motion, passed.

Michael Peterson called for a motion to write a letter to the BCA on behalf of the Probation Office in favor of this program. Rick Eggert made a motion in favor of writing a letter, Sandi Schnorenberg seconded the motion, passed. Michael will work with MCCC to put the letter together.

Members discussed what Portals would list on the alert, such as a list of condition of the release, Probation Officer's contact numbers, and if it could be in a format like the Gang File or OFP File.

Debi Diestler made a motion to adjourn the meeting again, Sandy Meyer seconded the motion, passed.

Presentations ended at 1300 hours.

Minutes respectfully submitted by Debi Diestler, Fergus Falls Police Department