



Minnesota Counties Computer Cooperative

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MCAPS Development Team Committee

Minutes

Conference Call June 3, 2010

Voting members present:

Becky Larsen (City of Rochester)

Dan Carlson (Rice County)

David Walker (Freeborn County)

Debbie Marshall (Crow Wing County)

Diane Roseen (Roseau County)

Jean Roper (Olmsted County)

Judy Korbl (Kandiyohi County)

Kay Leeseberg (Hubbard County)

Marilee Barrientos (Winona County)

Nancy McLean (Hennepin County)

Rhea Grove (Polk County)

Ryan McNamee (Carver County)

Theresa Treptau (Hennepin County)

Other members present:

Carrie Shea (Docutech)

Mark Theobald (Docutech)

Dave Schueck (Intertech)

Dan Anderson (Intertech)

David Christianson (Hennepin County)

The meeting was called to order at 1:07 PM

1. Approve Minutes/Adopt Agenda

M/Judy Korbl, S/Jean Roper to approve the May 27, 2010, minutes.

M/David Walker, S/Dan Carlson to approve the Agenda for this meeting.

2. Intertech Status Report

- Continued work on the gap analysis and BCA feedback into the use cases.
- The design documentation due to BCA will be delivered on June 18.
- The technical document that describes the steps followed for the data access logic within the program was completed.
- Good progress has been made on the software iteration status.
- There are some significant gaps in what is required for data migration (taking historical data and getting so it can display in MCAPS4) versus what was budgeted.
- Preparing demonstration and materials for the MCCC conference.

3. Demo

Dave Schueck, Carrie Shea, and Mark Theobald provided a demonstration of MCAPS4. This is the same demonstration that will be presented at the MCCC Conference on June 8.

4. Adjourn

M/Judy Korbl, S/David Walker to adjourn the meeting. The meeting was adjourned at 2:26 p.m. The next meeting will be held by telephone conference on June 17, 2010 at 1:00 p.m.

Minutes respectfully submitted by Rhea Grove, Polk County