



Minnesota Counties Computer Cooperative

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Manatron Steering Committee 9:30 a.m. – 2:00 p.m. April 5, 2010 Amended Minutes

Attendees:

| | |
|--------------------|---------------|
| *denotes Conf Call | |
| Andrew Berg | Manatron |
| Charlene Olson | Clearwater Co |
| Cheryl Grover | Clearwater Co |
| Cindy Geis* | Scott Co |
| Farley Grunig | Jackson Co |
| Jason Nord | DOR |
| Jill Nolan* | Isanti Co |
| Joanne Helm | Washington Co |
| Lisa Meredith | MCCC |
| Lloyd McCormick | DOR |
| Mark Murphy* | Manatron |
| Mark Oswald* | Ramsey Co. |
| Matt Greener | Manatron |
| Mike Disher | Morrison Co |
| Mike Sheehy* | Pine Co |
| Stacia Whipps | Manatron |
| Steve Holthaus | Stearns Co |
| Dennis Freed | Chisago Co |

The meeting was called to order by Chairperson, Joanne Helm at 9:30 a.m.

Farley Grunig made the motion to accept the agenda as presented; Charlene Olson seconded the motion; motion carried.

Charlene Olson moved to accept the minutes of the March 15, 2020 Manatron Steering Committee meeting with the correction that Farley Grunig asked the question of Manatron “is a Change Order a Change Request” – Farley got no response from Manatron – the question arose because Manatron’s response to Farley on a CAMA issue was “Change Order Required”; Steve Holthaus seconded the motion; motion carried.

Discussion followed on the Becker County and Rice County tax statement issues.

It was noted that Legislative Issues going forward need to be handled in a more timely manner by Manatron. What can we do *to not* have a repeat of this spring. Manatron needs to be aware that the delivery date for these items has to be soon enough so that loading and testing can occur.

If the Legislative Committee submits deadlines and Manatron cannot meet those deadlines Manatron needs to better communicate this to MCCC counties.

A poll of which counties have their Tax Statements out was taken:

Carver, Clearwater, Isanti, LOW (to the vendor), Scott, Stearns, Washington and Nicollet have them out.

Those counties that do not have their tax statements out the door were: Becker, Chisago, Clay, Morrison, Mower, Polk, Ramsey, Rice (proofing), Roseau – rerunning tax roll.

It was noted that additional help at the Manatron end may be needed to help all these counties.

It was noted that it seems the issues are Data related – configuration specific to each customer – not an application issue most of the time.

Cindy Geis commented that for Scott County the Special Assessments were the biggest issue – no explanation as to why some things happen.

Manatron Update: Mark Murphy’s response: Manatron is moving forward to correct all of the above mentioned issues – attention of course is being given to the “key” issues. Engineering groups are researching the when and how of all of Minnesota issues.

Need to revisit how these processes key back to the AA build.

Mike Disher commented on the Windows 2003/Sequel Server 2005 issue. System is not utilizing all resources. No other processes should run at the same time - such as “back up” for instance.

Matt Greener agrees that Manatron has areas to “look at”. “Performance Issues” are occurring at the county level but a partnership between County and Manatron would be beneficial.

Matt commented that when you have multiple CPU’s a “Max Stop Setting” would be useful.

Manatron’s response to Legislative Issues: If Manatron changes delivery dates on Leg issues – how to handle this better? Mark Murphy’s response was going forward Manatron will be vigilant on delivery items – if Manatron does “reprioritize” an item – Manatron needs to better communicate this to MCCC.

Currently the status of all of the items is their “top” issue. MCCC will pull all outstanding issues and see which remain outstanding. Matt Greener reminded counties that we can access all outstanding issues on Connexion.

Joanne Helm commented that currently she knows of two legislative issues that have not been addressed: the Marina legislative change and the Value Notice issue of not enough space allowed for the “hearing” portion of the value notice.

Stacia will help counties who have an issue with converted “relative owner” – Stacia has a script that can be run to clean this up.

Mike Disher wanted Mark Murphy to know that Morrison County appreciates all the help that has been extended to them over the past few weeks.

A Change request has been submitted to change the order of years in the Pop Up Screen when first accessing the Cadastre Viewer –(i.e. Start with current year not 2004 for example).

DOR-Jason Nord and Lloyd McCormick took the floor. Lloyd will be joining the Steering Committee to speak to assessor issues and better understand how legislative changes affect computer consortiums – especially the expense involved in implementing these changes.

The deadline to withdraw from Green Acres has been moved to August 16th not the May 1st deadline as originally stated. House File 1671 – Chapter 215 discusses LGA Cuts.

2 bills are being discussed they include: Economic Development – Charter Schools – apprenticeship training facilities.

Senator Bakk wants to do an Omnibus Tax Bill that the Governor is willing to sign.

A Senator who wants to introduce a bill has recently talked to Cindy Geis concerning the grouping of Special Taxing Districts – Kevin, Cindy and Dennis Freed will provide input on this issue. Jason said this bill will be heard on Wednesday, April 7.

Legislative report: All change requests have been submitted. Cindy and Kris asked the question about the new Marina classification – Cindy wanted to know what is the absolute “drop dead date” to implement this!!

Testing Committee: Cindy questioned Manatron about Levy book Import. Scott will test when ready. The ball is back in Manatron’s hands for the need to import the legacy system.

Current Release level is: 8.06.10 - 1038 Production; 1039 Test

Add in Lieu of Tax

Ryan Tangen, Becker County Auditor/Treasurer joined the meeting by phone. Becker County is concerned because they incurred an additional expense of \$6,000 because of the need to send the value notices separate from the tax statements. Another concern was that on March 18th Ryan approached the helpdesk on an outstanding Ditch Issue. 3 weeks went by and no response was received from Manatron. This is not acceptable. Ryan questioned the Priority is it “WHO” not ‘WHEN’ in the eyes of Manatron.

Ditches seem to be the glitch at Becker – one Active the rest are inactive.

There are no reports for balancing.

Urgent Issue – no one on Manatron Support end. Who will stop and say “I will do this”.

Training Committee: MCCC Conference will have several good training opportunities for County Personnel.

Enhancement Committee: Just met on March 25th – discussion was held on adding the Relative Homestead and GA Modifier to the interface process.

Rice County has an Enhancement Request. When going to the Cadastre Viewer it would be nice if GRM would default to the Current Assessment Year. Charlene Olson commented that she likes that her staff has to think about what “year” are you looking for – under tax it would be prior assessment year – under AA it would be current year.

CONCERNS:

It is recommended that counties “re-index” every week. This step is included in the IT processes.

The next Face to Face meeting is on May 3, 2010 at MCCC – the 11 counties that dropped GRM and Marty Ulanski will be present to discuss the future.

Steve Holthaus- moved to adjourn, Farley Grunig - seconded the motion – motion carried.

Respectfully submitted by Cheryl Grover,
Recording Secretary