

Manatron Steering Committee

Meeting Name	Tax-Manatron-Steering Committee
Date	June 15, 2009
Time	12:00 – 2:00
Location	Conference Call 1-800-711-8247 or locally 763-231-4521 PIN # 125678

AGENDA

1. Approve Agenda

Steve made motion to approve. Mary made 2nd.

2. Approve Minutes of 06/08/2009

Dennis made motion to approve with corrections and Steve 2nd.

3. County pilot updates

Steve has configuration complete. Added Cross county values. The new batch process only took 2 hours. Starting to look at the detail of tax capacity and rates. Washington county is pretty much the same. Things are looking good. They are continuing to look at them. Steve looked at the rate and decimal errors and seems to only apply to 2003 and back. I may be a problem when it is brought over to sample set. Mary asked if they still feel confident by the end of the month. JoAnn feels they will be ready to go live by the end of the month. Steve also feels better and should be ready to go live the end of the month.

4. Process for handling conversion issues going forward

Pam got issues from Ramsey county. Some are old issues and have been fixed. Pam is reviewing issues and looking for more information. If Pam can not answer issues and then will go to Manatron. Items should be logged on the spreadsheet that was kept up by Dave Espe. As the counties find things where to go with know issues. The know issues get posted to MCCC site after Darci gets them from Pam. Farley thought only open issues should be out there. Mary got good results from Stacia. Pam spoke to Cindy and Jeff is only if application issue. JoAnn to request someone participate with calls when Jeff is not available. Not all counties will know if application or conversion. When Dave was doing it sent issues to extract team or conversion team. Pam would try to answer or if could not answer then send to Chris or Rodney. The application issues go to Jeff and conversion to the CLT. What is a county doesn't know. Jeff should be able to tell if application or conversion and let the county know. Jeff would be expect to forward it and respond to the person and where it is being sent to get answer. The list should be reviewed before being posted. Should the submitted person test the issue once there is a fix. IF everyone looks at their own should be able to quickly see if it is fixed. Have the Pilots review the know issues and so can see what is fixed.

5. Fractional homestead calculation in GRM

Multiple parcels with the tier reduction is not calculating correctly. This is only if there is different percentages across the group. It will need to split out records in order to handle the problem. This was missed when testing. How we as a group want to prioritized this issue. Opens the door on support from ACS as we may need to extend to get abstract. Have Brown write up issue right away. Counties will need to know how to handle this. Confirmed that this is a bug and a time line in when this will get fixed. Joann will get in touch with Jeff on this issue. Jeff will need to schedule meeting with Legislature committee to go over changes.

6. Plat Deferral/This Old House in GRM

Joann looked at plat deferral was being calculated differently in GRM then ACS. GRM is handled it more correctly then ACS has been. If not maintained in ACS correctly could get wrong number. Farley brought up how plat deferral is handled in GRM. How much post conversion clean up that needs to be done. Users need information on how the manual maintainance needs to be done. DOR said must maintain deferral amount whether EMV goes up or down. Washington and Stearns have not had a chance to look at it. We should wait till we are sure of how this works before we send out information. Have Brown County there next week.

7. Security issues – any update from ISSG

Started with Ramsey Counties and sent out to all counties to see what thoughts are. It did not get discussed at the ISSG meeting. Need to have list on what ones need to dealt with and what ones we do not. Would like the ISSG to come with a list and ISSG is wondering what Manatron is doing. Needs to have dialog with Manatron. Could ISSG have sub-committee of Manatron Committee. Have own IT department look at with suggestions. List needs to go Manatron and see how to prioritized. Jeff wanted suggestions from counties to see if they can do it. IT needs to have conference call with Manatron. Joann will talk to Mike about the security issues and see if he can get information to us.

8. Report Committee Update

Mike not available.

9. TUGOM conference

Hotel and conference registration are in. Need to make own air fare.

10. Other items

11. Discussion of training Cost

Discussed our training cost. We have \$50 web-ex and \$75 per seat. We want to cover cost. We could have cost as actual and split between attendees. We want people to attend though. The training cost will be actual and divided by attendees. Dennis made motion with Farley second.

Farley said the interface between CAMA and Manatron came back with a couple issues. The second interface that brings info into holding port, the spreadsheet is completed. Jeff has the spreadsheet and will be looking at it. Leg committee will meet on the 26th to work out our side of and set up a meeting with Jeff.

Farley, I think we need to figure out what to do about support from Manatron. There was no one even present from Manatron at State Board. Dan with Martin County reported that at the state board the DOR is very concerned with Manatron; and looking to put into effect a Legislature Ramification that will be on the counties not Manatron i.e. fines, etc. for not getting information in on time. This information needs to get to Jeff. Assessors should send an email message to Jeff about Manatron not meeting deadlines etc. Assessors need to get point across and we want to be heard. Farley emailing Jeff to get his or another Manatron person's presence at the meeting 26th.

Manatron information from Lisa to be shared by Sue to the training committee.

ACS implementing the high tax on GA. Shouldn't have an impact on the abstracts. Problems with P&I creating a new holding account 999 account. When the money is collected – finding on some P&I manually the allocation is incorrect 899 holding account for P&I in.

Decide – who is going to serve on the TUGOM executive board, through the term of chair. Sue has been appointed for the next 4 years. Motion made Dennis – seconded by Steve.

Motion to adjourn Farley seconded Steve.