

Manatron Steering Committee

Meeting Name	Tax-Manatron-Steering Committee
Date	August 17, 2009
Time	12:00 – 2:00
Location	Conference Call 1-800-711-8247 or locally 763-231-4521 PIN # 100206

AGENDA

1. Approve Agenda Dennis moved to approve minutes and Mike second. All approved
2. Approval of Minutes of 07/27, 08/03, and 08/10 meetings Dennis moved to approve minutes and Sue second. All approve.
3. Manatron Update

Jeff with update. From the fault register still the same. Try to organized list to better keep track of. Patches or releases are highlighted to try to keep track. If currently testing -need to keep track. There are patches out there for abstracts. The programming looks good. Steve from Stearns are being notify as they are testing patches and releases. Washington, Blue Earth, and Brown are to start national support. Questions on cross county on some inconsistency about instructions. Jeff will check into it. Steve is going to submit to the state the duplicate list. Question for Andrew about data base training needed sooner than later.
4. Issue Notification process Joann and Jeff had conversation about notification issue and start webpage to have issues posted so if counties can look so not repeating known faults. This is dealing with current work information that is important to know now as the county is working on things. Having one site to browse status would be easier to tract information on E-trees. Put fault list on both MCCC website and WIKI and if counties have questions contact steering committee.
5. Items from Conversion/Thursday call
 - a. Mass Escrow. Should MCCC send notification to service counties on behalf of counties, or is each county responsible for notifying the companies they work with.
Jeff put together a training for this. Should there be a standard for field lengths that go out to vendors or do each county set there own that GRM has the flexibility to be able to do. Cindy and Joann will talk and get out something on E-tree.
 - b. Legal Party Roles. Name relationships were converted in from ACS but may not be needed in GRM due to different way processes are handled. Ex. Escrow and Hstd taxpayer roles.

Escrow will have script to get rid of it as GRM does not use.
Hstd roles are also fields that have come over from ACS but GRM does not update when property changes hand. It needs to be removed when transfer ownership.
Need to notify counties that ACH can not be processed till next year if a payment has been posted in that year. Steve would suggested it be written as a fault. Cindy will write up the ACH fault.

- c. Converted overrides.
TMV and NTC have overrides. QTANTC should be scripted out.

- 6. Reports. TIF detail report. Who is working on this?
Thought Nicole from Carver were working on but turns out not.
- 7. GIS Extract – Wright County faults. Need to come up with list of GRM value types that MCCC wants included?

It did not have all value types on it that is needed. Did not state what value types and only. Steve put a list together and get it out to everyone.

- 8. Update on status of testing of patches 8.06.07.1048-1052.
 - a. Loaded since Wednesday – one error on a config for rolls. No problems - created a couple of AA rolls and went through. Load all patches and then look at errors on the 1052/1053. What to look at – notes are at a high level. Test these patches this week and then the rest of the live counties can put these into play possibly next week. Legislative patch is out to Washington and Blue Earth. Cyclical trainings 1-5 were suppose to happen this week – Jeff hasn't thought about it and needs to think what to do in order to get counties to run these by the 1st once patches are delivered. Farley - What reports are in GRM that would be able to balance the new GRM abstract. Farley to get Jeff a list of things that are compared so that Jeff can look into this. Abstract can be imported to excel, but the proofing reports aren't easy to put into excel. Jeff to put this at the top of his priority list.
 - b. Escrow processing – missing fields/field lengths. Cindy and Joann talk with Jeff of how to get this fixed. Trying to modify the original, but haven't found it yet, Jeff has it sending it on over. Lender payment – not paid by – Jeff suggested to write this as a fault.
- 9. Marty Ulanski will join the call at 1:00 for discussion on previous agreements. Joined call at 1:10 pm. Open to listening to thoughts. Looking at horse trade and willing to listen. A few people to meet with Marty to go over or have steering committee meet to go over what has been delivered and what is still needed. MCCC needs to come up with proposals. The officers need to get together to come up with proposals.

10. Other items

Farley Adjourned – seconded by Mike.