



Minnesota Counties Computer Cooperative

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Tax Advisory Committee Minutes January 21, 2010 ACS, Waite Park, MN

Committee Attending:

Name/County

Dennis Distad/Freeborn County – In Person
Karen McClellan/Kanabec County – In Person
Marion Paulson/Kittson County – In Person
Dave Armstrong/LeSueur County – In Person
Mark Krupski/Olmsted County – Conference Call

Others Attending:

Name/Representing

Lana Johnson/ACS – In Person
John Melville/ACS – In Person
Joan Neyssen Benton County – Conference Call
Jean Prochniak/Brown County- In Person
James Shanley/DOR – Conference Call
Pat Martinson/Freeborn County – In Person
Dan Weber/Kanabec County – In Person
Dan Whitman Martin County – In Person
Lisa Meredith/MCCC – Conference Call
Denise McCalla Wright County – In Person
Ken Olson/Pennington County – Conference Call
Mike Wacker/Watonwan – In Person
Farley Grunig/Jackson – In Person – joined later

Call to Order

Dave Armstrong called the regular monthly meeting of the Tax Advisory Committee to order on Thursday, January 21, 2010 at 9:35 a.m.

Approval of Agenda

Motion was made by Dennis Distad, and seconded by Marion Paulson, to approve the agenda. Motion carried.

Approval of Minutes – November 19, 2009

Motion was made by Dennis Distad, and seconded by Mark Krupski, to approve the minutes as presented. Motion carried.

State Update

James Shanley, DOR, gave the State Update. Tax List and TIF Instructions went out on Wednesday. Homestead and Duplicate List instructions are also out. Duplicate reports went out as well. Counties have mentioned wanting a different sort order. DOR will not be changing the sort order. GA cross compilation meeting will be January 26, at 1 p.m. to discuss reporting of violations. Reminder, Exempt Abstract will be due this year on August 1, 2010.

Financials

There were no bills to be approved

CAMA Report

Dan Weber reported that they will meet February 17, 2010 at ACS at 10 a.m.

LRC Report

Lana reported that LRC has not met recently. No changes on Tax Calc. They will be discussing Spring Mini, Abstract of Tax, Tiff Supplement and Rural Preserve Code soon.

EISC Report

Pat Martinson reported that EISC met on January 11, 2010.

Enhancement 2009-11 - the ability to add old forfeited properties.

The quote for this enhancement is \$3,900. EISC supports this enhancement.

A motion was made by Mark Krupski and seconded by Dennis Distad to approve 2009-11. Motion carried.

Enhancement 2009-17 – Print Notice of Expiration of redemption letters by laser printer. The quote for this enhancement is \$1800. EISC supports this enhancement.

A motion was made by Mark Krupski and seconded by Karen McClellan to approve 2009-17. Motion carried.

Enhancement 2009-18 – Edit list for Non-homestead parcels with SS# maintained.

The quote for this enhancement is \$1500. EISC supports this enhancement.

A motion was made by Mark Krupski and seconded by Marion Paulson to approve 2009-18. Motion carried.

Enhancement 2009-20 – Not update other taxpayer with Relative Taxpayer if the other taxpayer is removed.

Table until we find out more detail on what the ramifications might be.

Enhancement 2009-21 – Inquiry on mod J (COJ) – Access to COJ payment schedule.

EISC supports getting a design and estimate.

A motion was made by Marion Paulson and seconded by Dennis Distad to direct ACS to prepare a design and estimate. Motion carried.

Enhancement 2009-22 – Name Maintenance – the ability to change sort name and not keep the original sort. EISC will bring this back to TAC next month with more information.

Enhancement 2009-23 – COJ Contract – They want the ability to change name on a contract. It currently prints PRI, but that may not be the person that takes out the contract. Table until EISC can research.

Enhancement 2009-24 – Tax Forfeiture – The request is to have a parcel state on Mod A that it has Forfeited. EISC supports getting a design and estimate.
A motion was made by Dennis Distad and seconded by Marion Paulson to direct ACS to prepare and design and estimate. Motion carried.

EISC will be meeting again on February 8, 2010, at 1:30 p.m. by conference call.

ACS Contract Negotiating and Rewrite for Property Tax System

The meeting scheduled to meet today after TAC was cancelled due to weather. The meeting will be rescheduled soon.

Existing Contract – provisions to allow Counties to sign on after Dec. 31, 2009

The contract change has been approved signed and completed.

System Status Report

ACS Issues

Lana Johnson reported that the Delinquent Fee/Judgment List has been released. Tax Statement is at beta test. Abstract of Tax & TIF Supplement they received the specifications from DOR on January 12. Import/Total Settlement is being worked on as is Collection/Distribution/Levy Book. PTR Homestead specs were just released from DOR. Discussion followed on the need for Township Averages report. DOR does not require, but several counties thought we may still need it. Dan Weber will contact Gary Grossinger and have it discussed by CAMA Committee.

They will need beta testers for Abstract of Tax, TIF Supplement, Import/Total Settlement, Collection/Distribution/Levy Book, PTR Homestead, and Spring Mini. Kanabec volunteered to test everything except PTR Homestead. Olmstead volunteered to test Spring Mini. Kittson County volunteered to test PTR Homestead. This means, we still need a second test county on everything except Spring Mini. If you are interested please let Lana know.

John reported that we have the following new members since November: Wright, Pine, Brown, and Hubbard. A total of eleven counties have now signed extensions. Please let ACS know if you are one of these counties and would like training on any of the new programs.

Lana reported that database hours as of 1/20/10 are 372 for Tax and 16 for CAMA

Member Issues

None

Questions/Comments outstanding SPR

None

Training

ACS will be doing a round table at the conference. Please email any ideas for topics or questions to be discussed to Lana. The following were discussed at TAC: Rural Preserve, Participatory Enhancements, and Escrows.

2010 MCCC Annual Conference

Lisa reported that sessions need to get finalized. The entertainment will be a comedian/hypnotist this year.

Member Concerns/Other Business

None

Next Meeting Date, Place, Time

The next meeting is February 18, 2010 at MCCC at 9:30 a.m.

Adjourn

A motion was made by Mark Krupski, and seconded by Dennis Distad, to adjourn the meeting. Motion carried.

Minutes respectively submitted by, Karen McClellan, Kanabec County