



Heartland Christian School

“Return to Learn” Plan

2021-22

Updated July 28, 2021

- **Dates:**
 - August 17th, Sneak Peek 5:00 PM - 7:00 PM
 - All parents park on Wright Road or in the front parking lot and enter through Door #1.
 - Pre K students will be able to come in to see their classroom and meet their teachers.
 - K-6th grade students will bring school supplies to the classroom and meet their teacher.
 - 7th -12th grade students will choose a locker and pick up their schedule. Teachers will be available to discuss classes.
 - August 19th, First Day of School

- **“Return to Learn” Updated Roll Out Plan:**
 - Executive Committee Agreement July 28.
 - Parent/Student Email
 - Plan to begin August 19th through the last day of school.

- **Student/Staff Arrival/Drop Off Procedures:**
 - Conduct temperature checks for staff and for children upon drop-off every day using thermal scanners and/or thermometers at the designated entrances. DO NOT allow staff or children with temperatures of 100.4 F or higher to attend.
 - 7:30-7:45 Drop Off Procedures:
 - The building will open at 7:30 AM as normal. Preschool through 12th grade arriving prior to 7:45 AM (with parents) will need to be dropped off in the front drop off lane, enter door #1, and sit in their class assigned group in the gym or high school commons. This will be staffed.

- **Student Pick Up/Leave Procedures:**

- Preschool:
 - Park in the parking lot and pick up your student from the outside classroom door.
 - Kindergarten through 2nd grade sibling students will be at the front of the building. (Door #1) Parents will need to walk to door #1 to pick up their Kindergarten through Second grade sibling students..
 - 3rd through 6th grade sibling students will be dismissed from the playground door. (Door #8)
 - 7th through 12th grade sibling students will be dismissed from the parking lot high school door. (Door #3)
- Kindergarten-2nd Grade:
 - Students will be dismissed from the main front door. (Door #1)
 - Parents will use the drop off lane and street to park to pick up students.
- 3rd-6th grade:
 - Students will be dismissed from the playground door. (Door #8)
 - Parents will use the drop off lane and street to park to pick up students.
- 7th-12 grade:
 - Students will be dismissed from Door # 5 only.
 - If the Junior high/Senior high student has siblings, please refer to the instructions above.
 - Student drivers who need to pick up PreK-6th grade students will be dismissed prior to the 3:15 bell to pick up their siblings. Student drivers will still need to use door #5 upon dismissal.

- **Building Signage:**

- Signage will be posted on Front Office & Door #1 door stating that guests will need to take temperature before being allowed to enter student areas of the building. Temperature requirements (see above)

- **Staff/Students In School Onset of Fever/Symptoms:**

- Staff or student with fever or visible symptoms:
 - The staff member will go home immediately.
 - The student will be masked immediately and will be escorted to a designated room.
 - Parents will be contacted to pick up the child immediately.
 - Our designated room will be cleaned & disinfected once the child has gone home.

- **In Class Procedures:**

- Desks/Tables:

- Max numbers will remain the same.
 - Masks:
 - Masks will be optional.
 - HCS will provide masks for staff/students who become ill during the school day.
 - Lunch:
 - Utilize $\frac{3}{4}$ of the gym for tables and spacing.
 - Normal disinfecting procedures at the end of each period will remain as current procedures.
 - Microwaves will be disinfected at the end of each period.
 - Will be conducted and monitored as normal.
 - Distance Learning during a 24-48 hour shut down:
 - No Distance Learning for a 24-48 hour shut down.
 - Distance Learning during a long term mandatory shut down:
 - Distance Learning, as needed, during a longer than 48 hour shutdown.
- **Daily Disinfecting Procedures:**
 - Portable Air Purification Systems:
 - Air purification unit in each classroom.
 - Hand Sanitizing:
 - 12 touchless hand sanitizing stations will be available throughout the school. 1 in the office, 5 located by bathroom doors, and 6 located around the school.
 - Hand sanitizer will be available in the classroom.
 - End of Day Cleaning:
 - Teacher:
 - Each room will be cleaned daily including but not limited to desks, chairs, light switches, door handles, & counter tops.
 - Constant Care:
 - Clean room as normal according to DHS protocol.
 - Janitorial:
 - Sanitizing will be completed daily throughout the building on restrooms, water fountains, and contact surfaces.
- **Guidelines for Positive COVID-19 Cases:**
 - If a positive COVID-19 test has been confirmed the affected staff or student will need to quarantine according to Health Department guidelines. The class and/or school will not close.
 - Classes will not be quarantined and/or the school closed due to a positive COVID-19 test result. All remaining staff & students will need to monitor their symptoms.
 - If multiple students or staff test positive for COVID-19, the remaining staff & students may be required to wear masks and/or quarantine.