

2019 Good Shepherd Episcopal Church

Harvest Fest Vendor Guidelines

Good Shepherd Episcopal Church, 1207 W. Winding Way, Friendswood, TX 77546



Saturday, October 19th 11am-4pm

Set Up Time: Friday, October 18th at 4:00-7:00pm and Saturday, October 19th at 7:00-10:00am

The Vendor Market is held in conjunction with our Harvest Fest. We accept applications from artists and crafters selling mostly handmade items, with the exceptions of a limited number of specialty food vendors and independent consultants. We reserve the right to limit the number of same-type exhibitors (e.g., jewelry and candles). If you have a question about whether or not you will be accepted, please call or email before sending your application and payment. Please make checks payable to Good Shepherd Episcopal Church Friendswood (memo: Harvest Fest 2019) and mail with completed application to the address below. Application & payment deadline is Saturday, October 5th.

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General Information, Rules, and Guidelines

1). There are two choices for booth locations:

Option A: Indoor – 8' x 10' / 10' x 8' for \$60.00 Option B: Uncovered Outdoor – 10' x 10' for \$45.00

Electricity (inside at certain locations only) is an additional \$10.00. This must be requested and paid for at time of application. ****Tables and chairs will not be provided, please plan accordingly****

Booth fees must accompany your application and are payable to Good Shepherd Episcopal Church Friendswood. Refunds due to cancellation will be considered on an individual basis. Harvest Fest is a "Rain or Shine" event – no refunds are given due to bad weather. **There will be no refunds considered after October 5th.**

Booth Location: Outside booths will be uncovered and on pavement.

Vendor Information: If setting up on Saturday, vendors must be unloaded at the church BY 10:00am and proceed to off campus parking. There will be NO cars allowed to park on the church grounds. Vendors will then be valeted back to the church facilities. There will be NO car flow allowed on & off the campus AFTER 10:00am. There will be NO exceptions for late arrivals.

No early booth dismantle is permitted.

2). Security – There will be no security provided Friday night, October 18th. If you have an outside booth we can store your merchandise inside the Church building, if requested. The building will be locked but please note we are not responsible for items that are left on the premises, inside or outside.

3). Money – we will be not be able to make change.

4). Smoking – there will be no smoking permitted inside or outside the festival.

5). Food – Lunch, drinks and other goodies will be available for purchase. Coffee and donuts will be provided Saturday, October 19th till 10:00am.

For additional information please contact:

Harvest Fest Event Coordinator • Nancy Bradley • (281) 482-7630

office@gshepherd.net