



## Union Chapel Missionary Baptist Church

315 Winchester Road, N. E. - Huntsville, Alabama 35811

Phone: 256.852.1150 - Fax: 256.851.6949

E-mail: [unionchapel@unionchapel-hsv.org](mailto:unionchapel@unionchapel-hsv.org)

*Dr. O. Wendell Davis, Pastor*

### **Situational Awareness Level: HIGH**

#### **1) Pastor**

- a. Pastor Davis along with the Executive Ministry has declared the situational awareness level of UCMBC as HIGH

#### **2) Sunday Service**

- a. Options:
  - i. ALL in person SERVICES are SUSPENDED
  - ii. Live streaming via Facebook starting at 9:00am
  - iii. Live stream or pre-recorded Worship Services Sunday with only deacons, trustees, media(sound/video), watch care, wellness ministries ONLY
  - iv. Live stream or pre-recorded Sunday School class will immediately follow live streaming of the sermon

#### **3) Sanctuary**

- a. Sanctuary closed to general public

#### **4) Tithing & Offering Collections**

- a. Tithes can be mailed (UCMBC, 315 Winchester Rd. Huntsville, AL 35811)
- b. Tithes can be dropped off (UCMBC, 315 Winchester Rd. Huntsville, AL 35811) between the hours of 10:30am - 5:30pm
- c. Tithes can be given on-line

#### **5) Tithing Online**

- a. <https://www.unionchapel-hsv.org/unionchapel>
- b. Click on the "Online Giving" button
- c. Scroll down and Click "Give Online"
- d. Enter donation amount
- e. Select fund (tithes and offering, etc)
- f. Type memo (If you wish to include additional info i.e. name)
- g. Enter your email
- h. Click "continue"
- i. Confirm your email to create account or click on Guest
- j. Enter debit card info and click on "Give"



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### **HIGH: (Cont)**

#### **6) Ministries**

##### a. Deacons:

- i. Will maintain all current functions and duties
- ii. Check in (digitally/remotely) on elderly, at risk and sick members
- iii. Physically visit those without access to technology (phone/internet)
- iv. Online email service available to receive information from UCMBC – visit church website for the link
- v. Establishing methodology for safe communion

##### b. Trustees

- i. Will maintain all current functions and duties
- ii. Implemented safe protocols for handling funds
- iii. Meet with pastor and deacons via weekly meetings and teleconferences to plan for restoration of services and continuity of operations
- iv. Meet with Pastor and Deacons via teleconferences to discuss financial health of church and church property

##### c. Wellness ministry

- i. Support Deacon ministry checking in (digitally/remotely) on elderly, at risk and sick members
- ii. Will support LIVE streaming activities

##### d. Watch Care

- i. Will support LIVE streaming activities
- ii. Will monitor entry/exit door traffic into church, occasionally sanitizing handles using Clorox Wipes
- iii. Limit member contact door handle contact by assisting members entering/exiting facility

##### e. Media Ministry

- i. Will support LIVE streaming activities
- ii. Update Church marquee to reflect awareness level and restoration of service
- iii. Update website to reflect awareness level and restoration of service
- iv. informing congregation of available food assistance



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### HIGH: (Cont)

- f. Food Pantry Ministry
  - i. UCMBC food pantry will maintain normal operation hours
  - ii. Implementing plan for distribution of North Alabama Food Bank supplies to UCMBC food pantry
  - iii. Coordinate with media ministry on website, announcements and Facebook

#### 7) Academy and CDC

- a. Academy/CDC will follow emergency protocol established by the Huntsville City School policy in conjunction with input from the UCCA School Board.
- b. All school and daycare activities are **SUSPENDED**
- c. Complete sanitation of facilities
- d. Dismiss staff and officially close facility according to (a.)

#### 8) Church Staff

- a. Establish essential worker protocol
- b. Implement mandatory self-reporting of all fevers and respiratory illness to ward deacon and trustee coordinator/co-coordinator

#### 9) Other Activities

- a. ALL midweek Bible Study classes, Bible Institute classes, Passage classes, ALL Ministry activities (meeting, classes..etc) are **SUSPENDED**
- b. Morning word devotions (6:30am) and evening word devotions (7:00pm) will be held EACH morning and evening via prayer line: 480-660-2303 passcode 997246#
- c. Funerals
  - i. We will recommend all families reduce their attendance to immediate kin and to number levels recommended by the Center for Disease Control (CDC)
  - ii. Will recommend family practice social distancing
  - iii. No Repast at UCMBC
- d. Ministry Conference calls
  - i. Computer committee is setting up capability for ministries to host conference call to substitute for face-to-face meeting. Details will be sent to ALL ministry coordinators