

Higher Education Emergency Relief Fund Report

6-30-21 End of Quarter

Emergency Financial Aid Grants to Students

Date 5/25/20

Careers Unlimited (OPE ID: 03463300) received education stabilization funds under Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), Public Law No: 116-136. This Fund Report applies to the student portion received under the Higher Education Emergency Relief Fund that is designated exclusively for emergency financial aid grants to students.

The institution has received these funds and is distributing them in accordance with the CARES Act and implementing guidance.

The institution is making the below information available for transparency purposes and in compliance with the U.S. Department of Education's ("Department") Electronic Announcement of May 6, 2020. For questions or concerns regarding this Fund Report, please contact Name, Title, at Email Address.

1. The institution signed and returned to the Department the Certification and Agreement [for] Emergency Financial Aid Grants to Students. The institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students is \$ 115,255.
3. The total amount of emergency financial aid grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is \$115,255.
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and thus eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES Act, as of the date of this Fund Report is 118.
5. The total number of students who have received an emergency financial aid grant under Section 18004(a)(1) of the CARES Act as of the date of this Fund Report is 118.
6. The methods used by the institution to determine which students receive emergency financial aid grants and how much they would receive under Section 18004(a)(1) of the CARES Act are provided at **Attachment A**. (Insert the Institution's Policy on disbursing funds)
7. Any instructions, directions, or guidance provided by the institution to students concerning the emergency financial aid grants are provided at **Attachment B**. (Insert any guidance the institution provided to the student's regarding the receipt of the HEERF grant).

Cares Act Emergency Funding Policy and Procedures

Date: 4/11/2020; amended 4/26/2020; amended 3/23/2021

On April 10, 2020, the Secretary of Education announced the passing of the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The CARES Act provided emergency grant funding to students affected by the coronavirus pandemic. The Secretary requested that each school develop its own policy and methods for allocating funds to eligible students as quickly as possible.

The Utah College of Dental Hygiene, a division of Careers Unlimited, LLC followed the Secretary's guidance for determining who would receive this grant funding: students who indicated that they were affected by, and experienced expenses related to, the coronavirus emergency would be eligible.

The College created and distributed a self-certification form asking students to confirm their eligibility and intent to use the funds to cover the following expenses: food, housing, course materials, technology, healthcare, and related purposes.

On April 23, 2020, the Secretary of Education provided additional guidance regarding students who had not filed, but were eligible to file, a FAFSA. To comply, the College created and distributed a second self-certification form for cash-pay students who had not filed a FAFSA. The form asked students to confirm certain information collected during the FAFSA process, e.g., citizenship, high school completion, etc.

Other criteria or considerations:

- Students attending the January 6, 2020 through April 17, 2020 semester were considered for this funding.
- The funds would be a check mailed to the address on file with Admissions
- Students were given the option to opt-out of consideration or eligibility for the funds.
- To serve as many students as possible, and to avoid discrimination, students who filed or were eligible to file a FAFSA were considered.

Method for distributing the funds:

Once all self-certification forms were returned, the College divided the allocation by the total number of enrolled students: \$115,255 divided by 118 eligible students = \$976.00 grant funding per student. The College intends to submit a request to G5 for \$115,168.

3/23/2021 Note: As a result of rounding, a small amount remained unallocated in the account (\$115,255 – \$115,168 = \$87.00). The remaining \$87.00 was awarded to a full-Pell Grant eligible student with a 0 EFC.

The College believes that this policy provides the most fair and effective way to distribute these funds to its students.

Higher Education Emergency Relief Fund Report – 6/2/20 *Revised 6/24/20*

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To: Graduating Class of 2020

Date: April 15, 2020

Re: Emergency Grant Funding for Students

These are unprecedented and challenging times for each of you. The Utah College of Dental Hygiene (UCDH) understands that you find yourselves grappling with issues you never imagined, including uncertainty of when you will be able to take board exams and enter the dental hygiene profession.

The College wants to assure you we are here to support you through these uncertain times. The federal government is also aware of these challenges, and in response, recently passed Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide emergency grant funding to students.

The Utah College of Dental Hygiene is in the process of applying for its portion of the CARES Act funding. The amount the College receives is determined by a formula established by the Secretary of Education. Once UCDH is approved and receives its funding allocation, the College intends to distribute these funds to students as quickly as possible. The funds would be distributed by check, made payable to you.

While the details and methods are still being determined, the government does require that students confirm that they have been affected by this emergency and that they will use these funds to cover eligible expenses, such as food, housing, course materials, technology, health care, and related purposes.

If you would like to be considered for this emergency grant, we need all students to sign and return the attached certification. If you do not have a financial need and choose to decline these funds, the College intends to reallocate the funds equally, as applicable. It is imperative that you notify the College as quickly as possible regarding your intention. This needs to be signed and returned by April 24th (whether signed on site, or scanned and mailed/emailed, etc.).

Thank you for your continued understanding and patience as we work through these difficult times together.

UCDH Administration

**Coronavirus Aid, Relief, and Economic Security (CARES) Act
Emergency Financial Aid Grants to Students**

Yes. I have been affected by, and experienced expenses related to, the coronavirus emergency. I intend to use any available CARES Act grant funding to cover eligible expenses, such as food, housing, course materials, technology, health care, and related purposes.

No. I have not been affected by, nor experienced expenses related to, the coronavirus emergency. I do not wish to be considered for CARES Act grant funding.

By signing below, I certify that I have read and understand the information on this form. I also certify that all information is accurate and true, to the best of my knowledge. I understand that if I accept these funds [by selecting "Yes" option noted above], that the Secretary of Education requires that the College maintain and make available all data regarding the students, allocated amount, or reports requested to comply with CARES Act requirements.

Student Name (Print): _____

Student #: _____

Student Signature: _____

Date: _____

Return to the Utah College of Dental Hygiene at: financialservices@ucdh.edu



UTAH COLLEGE

OF DENTAL HYGIENE™

A DIVISION OF CAREERS UNLIMITED L.L.C.

1176 South 1480 West

Orem, Utah 84058

(801) 426-8234

April 30, 2020

Students:

We are pleased to announce that the Utah College of Dental Hygiene's application for its CARES Act funds made it through the first phase of the approval process!

In order to receive the funds, we have been asked to comply with new a requirement. On April 23, 2020, the Secretary of Education released additional guidance regarding how schools should administer the CARES Act funding. In that document, the Secretary of Education provided a response to this question: "What students are eligible to receive emergency financial aid grants from the CARES Act?" The Secretary's response: "...Students who have not filed a FAFSA, but who are eligible to file a FAFSA, also may receive emergency financial aid grants..."

The Utah College of Dental Hygiene was very pleased to learn of this clarification. As you know, the College made the decision to distribute these funds equally to every student affected by this national emergency- whether they filed a FAFSA or not.

To meet this new rule, we must ask you to confirm certain information collected during the FAFSA process. For example, to be eligible for Title IV aid (Federal Student Loans, Pell Grants etc.) the FAFSA asks if you are a U.S. citizen (or eligible non-citizen), have a valid social security number, are a high school graduate (GED or equivalent), etc. There is even a statement where a student confirms that they have not been convicted of selling or possessing drugs.

Attached is the CARES Act Self-Certification form. Please carefully review the attached document. Once signed and dated, please return this form to ucdhadmissions@gmail.com by May 5, 2020.

While we cannot guarantee that this will be the only stipulation imposed by the Secretary, we are committed to quickly distributing checks as soon as the funds are released to the College. Please do your part by returning the attached document in a timely manner.

Thank in advance.

UCDH Administration

CARES Act Self-Certification of Eligibility

To be a Title IV-eligible student under Section 484 of the HEA, the student must:

- Be enrolled or accepted for enrollment in a degree program as a regular student under 34 CFR 600.2);
- Not be enrolled in elementary or secondary school and have a high school diploma or its recognized equivalent;
- Be maintaining satisfactory academic progress (SAP) if the student is a currently enrolled student;
- Not owe an overpayment (refund) on Title IV grants;
- Not be in default on a Title IV loan;
- Be a U.S citizen or national, a permanent resident, or an eligible noncitizen;
- Have returned any fraudulently obtained Title IV funds, if the student is convicted of or pled guilty or no contest to charges;
- Not have fraudulently received Title IV loans in excess of annual or aggregate limits;
- Have repaid any Title IV loan overpayment amounts in excess of annual or aggregate limits, if obtained inadvertently;
- Have his Selective Service registration verified (this applies to male students who must register with the Selective Service Act §3811(f)) You agree to provide the College documentation of registration if this applies to you.
- Have a valid SSN, except for residents of the Federated States of Micronesia, Republic of the Marshall Islands, or the Republic of Palau; **and**
- Not have a federal or state conviction for drug possession or sale, with certain time limitations.

Yes. I confirm that I currently meet (current students) or have met (recent graduates) each of the requirements noted above.

No. I do not meet one or more of the requirements noted above. I understand that I will not be eligible to receive the CARES Act grant funding.

Student Name (Print): _____

Student #: _____

Student Signature: _____

Date: _____

Return to the Utah College of Dental Hygiene at: ucdhadmissions@gmail.com

Please note: Checks will be mailed to the address on file with Admissions, so please keep that information current!